



# WELCOME TO THE VILLAGE OF MARIEMONT

*Last updated: 10/17/2023*

Mariemont is a place; but it is also a concept. Some people refer to that concept as the 'Mariemont Story'. From the day that our founder, Mary M. Emery, laid the first shovel to this Village, the Mariemont Story or concept began.

The Village was incorporated on July 12, 1941, and was listed on the National Register of Historic Places in 1978. In 1974, the Mariemont Embankment and Village site was recognized for its historic significance and in 1979, the Mariemont Historic District was established. On March 29, 2007, the Village was designated as a National Historic Landmark. Today, the Village has approximately 3500 residents. Information about the Village's unique history is available through the Mariemont Preservation Foundation. Visitors are welcome in the Foundation's Archives Room, located at 3919 Plainville Road, on Saturdays from 9:00 to 12:00 noon.

We hope you will enjoy being a part of this unique community. To enjoy the community and what it stands for, you must know and understand the laws that govern life in our community. You may be coming from out of town, or you may have lived in another section of the metropolitan area. Either way, we want you to understand and appreciate your new community.

## MARIEMONT'S VILLAGE COUNCIL

**COUNCIL STRUCTURE:** The Village council is comprised of six members and a mayor who are elected by Village residents to serve a four-year term. The terms are staggered. In addition, there is a Village fiscal officer and a solicitor who are officials appointed by the mayor and confirmed by Council to support the mayor and council.

Each council member serves as the chair of one council committee and a member of two other committees. The committees are: Safety, Economic Development and Planning/Zoning, Finance, Public Works, Health and Recreation, and Rules and Law.

The Hamilton County Board of Elections recognizes two voting districts in Mariemont. ***You will be notified of your polling place when you register to vote or update your home address. You may also find your polling location at the Board of Elections website. Go to [boe.hamilton-co.org](http://boe.hamilton-co.org) and click on "Where Do I Vote".***

**MEETINGS:** Regular council meetings are held on the second and fourth Mondays of each month at 6:30 PM in Council Chambers at the Municipal Building. Committee meetings are called as needed by the chair of the committee. In addition, meetings of the whole, where the whole council meets to discuss a particular committee issue as well as special budget meetings and other emergency meetings of council are scheduled as needed.

Committee or special meetings are announced at least one business day (24 business hours) in advance via postings on the message boards in the Village and on the calendar of the Village website ([www.mariemont.org](http://www.mariemont.org)). Individuals may also receive notices by email, if desired. **In order to receive email notification of "Village meeting notices, Council agendas and Council minutes" and/or "Mariemont News and Alerts", please register for a free account on the Village website at <https://www.mariemont.org/registration-2/> and subscribe to the email distribution lists of your choice.**

**CITIZEN INVOLVEMENT:** Citizen-involvement is crucial to Mariemont continuing as a community where all our members' input gets utilized to inform our development. We have a long tradition of very involved community members who do volunteer work and serve on various boards, sometimes for generations. The Mayor and Council welcomes input on our current initiatives and is open to suggestions regarding new ones. There is a flowchart at the end of this booklet that was drafted to help community members understand how and when to get involved in the process to make the most impact.

<https://www.mariemont.org/governance/elected-appointed-officials/>

## VILLAGE OFFICES AND DEPARTMENTS

### ADMINISTRATION OFFICE

6907 Wooster Pike – 2<sup>nd</sup> Floor

PHONE: 513-271-3246, option #3

FAX: 513-271-1655

info@mariemont.org

The Village of Mariemont [Administration Office](#) is located in the Municipal Building, second floor. The office hours are 9:00 am to 4:00 pm, Monday through Friday. The Mayor's hours are by appointment. The Mayor may be reached at mayor@mariemont.org.

If you have a question or concern that is not covered by any of the other sections of this guide, please do not hesitate to call the Village office at 513-271-3246, option #3 or email the office at info@mariemont.org.

### POLICE DEPARTMENT

6907 Wooster Pike – 1<sup>st</sup> Floor

Non-Emergency Number: 513-271-3246, option #1 during business hours

(after hours: Hamilton County Communications Center Non-Emergency Number 513-825-2280)

For Emergencies Dial: 911

<https://www.mariemont.org/departments/police-department/>

Located on the first floor of the Municipal Building, the Mariemont Police Department consists of a Police Chief, nine officers (including a K9 handler), a school resource officer, and one Police/Mayor's Court clerk. Staffed with well-qualified, highly-trained professionals who are equipped with the most modern tools of law enforcement, the main mission of the Police Department is 'to protect and serve'.

### WHAT THE POLICE CAN DO TO HELP YOU

In addition to the normal police functions performed by all Police Departments, the following are some of the special services provided by the Mariemont Police Department:

- A TRAFFIC SAFETY UNIT is utilized at all hazardous intersections along the routes taken by the children who walk to and from school.
- LOCKED OUT OF YOUR CAR? Patrol cars are equipped with various devices to open locked cars, with the exception of those with electronic locks. These devices can be used with written permission from the vehicle owner.
- A SPARE KEY FILE is available for you to leave a key to your home in the event you should find yourself locked out.
- A VACATION FILE is maintained so the Police Department may check the security of your home while you are away. Forms are available at the Police Department.
- PROGRAM MATERIALS such as speakers, films, slides, and handouts on a variety of law enforcement related topics are also available from the Police Department. Please contact them with your request.
- SENIOR CITIZEN WELLNESS CHECKS – If you are an older adult or have an older family member in the neighborhood, you may call to be put on a list for wellness checks. A police officer will check-in either by phone or in person to ensure your safety or the safety of a family member.
- SAFETY SERVICES NIGHT OUT- Once per year, the Mariemont Police and Fire Departments partner with other emergency departments and hold a Safety Services Night Out for families at Dogwood Park. It is an opportunity to learn about the services they offer and explore the equipment they use.

## WHAT YOU CAN DO TO HELP THE POLICE

In the area of crime prevention, you are the best person to determine if something out of the ordinary is going on in your neighborhood. When you observe something of a suspicious nature, do not hesitate to contact the Police Department.

Under these circumstances, a call should be placed to 911. The 911 emergency number should be utilized whenever you want a police officer to respond to the location from which you are calling. If you have a routine question or comment, please call 513-271-3246, Option #1 during normal business hours, or 513-825-2280 during all other times.

The most frequent crimes reported in Mariemont are thefts. Since theft is often a crime of opportunity, you are encouraged to take precautions to avoid becoming a victim. These include locking all doors and windows of your home, as well as parked vehicles. Do not leave any items of value in your vehicles unless they are secured in the trunk.

## SPECIAL REGULATIONS AND RESTRICTIONS

Some special regulations that all Mariemont residents need to be aware of are as follows:

- **ON-STREET PARKING:** You may call the non-emergency Police Department to find out if your street has overnight parking restrictions. If you do not have sufficient off-street parking available in your garage or driveway for the vehicles you have, you may apply for a special permit that would allow on-street parking. For details or a permit application, please contact the Police Department during normal business hours at 513-271-3246, Option #1.
- **EXTENDED PARKING:** Parking in one location for more than 12 hours is prohibited on all Village streets and lanes.
- **NOISE:** The Village of Mariemont has a noise ordinance that limits when residents, lawn services and landscapers can operate powered yard maintenance equipment. Per ordinance O-02-16 powered yard equipment may be operated 7:30 am - 9 pm, 7 days a week. Remodelers and construction workers are also limited in when they can operate loud machinery in the Village. Acceptable hours of operation for construction and remodeling, per Ordinance O-16-11 cited as:
  - Monday-Friday: 7:30 am - 7 pm
  - Saturday: 9 am - 7 pm
  - Sunday: 10 am - 6 pm

To make a complaint about a violation of the above or any other noisy nuisance, such as excessive dog barking, please call the non-emergency police line at 513-271-3246, option #1; after 4pm feel free to call Hamilton County Central non-emergency dispatch at 513-825-2280.

## PETS:

- **Pets at Large:** A Mariemont ordinance prohibits the practice of permitting pets, cats, and dogs from running at large and causing concern for the neighbors. The ordinance further prohibits pets, cats, and dogs from entering upon the land or premises of another and damaging property or defecating on the property of others. Public property, such as parks, is also covered by this restriction. When walking pets, they may be permitted to defecate in those areas between the sidewalk and curb, providing that the person walking the pet promptly picks up the waste. This legislation became necessary in the interest of public health and is strictly enforced.
- **Leash Law:** Owners and keepers of dogs must have them under positive leash control. They may not walk off-leash except in the following areas: Ann Buntin Becker Park, Dogwood Bell Tower Park, the green space on the south side of Miami Bluff Drive between 6812 Miami Bluff and 6973 Miami Bluff, including the Mariemont Concourse, the lower 80 acres, the grassy boulevard between Hiawatha Avenue and Rembold Avenue, and the practice field at Dale Park; provided, that the dogs must be under positive leash control at all times in the sports field area of Dogwood Park and the practice field by Dale Park during sporting activities. (see ordinance O-26-20)

**REMOVAL OF ICE AND SNOW FROM SIDEWALKS:** A Village ordinance requires that a property owner, occupant, or other person responsible for the care of any premises, must clear any sidewalk or graded pathway abutting that property of snow and ice within eight hours after daylight or within eight hours after snow has stopped falling. If it is not possible to clear the sidewalk of ice, the owner, occupant, or other person responsible for the care of the property may cover the ice

with sand or other suitable substance to make the sidewalk safe and convenient for pedestrians. Failure to comply with this ordinance within the time period allowed could result in a fine of up to \$50 for each day that the sidewalk remains uncleared. While this legislation may appear to be rigid, it is absolutely necessary for the safety of all persons.

**MINIMUM HEAT REQUIREMENTS:** Whenever the outside temperature falls below 55 degrees Fahrenheit, it shall be the duty of any person responsible for providing heat for any building, or portion thereof, occupied as a place of residence to maintain a minimum indoor temperature of 70 degrees Fahrenheit between the hours of 6:00 am and 11:00 pm and a minimum of 64 degrees Fahrenheit between the hours of 11:00 pm and 6:00 am in every occupied room of the building, or portion thereof.

## **FIRE DEPARTMENT**

6907 Wooster Pike – 1<sup>st</sup> Floor

Non-Emergency Number: 513-271-3246, option #2

(after hours: Hamilton County Communications Center Non-Emergency Number 513-825-2260)

For Emergencies Dial: 911

<https://www.mariemont.org/departments/fire-department/>

The Village of Mariemont has its own Fire Department, located on the first floor of the Municipal Building. Staffed by full-time, part-time and volunteer firefighters, paramedics, and emergency medical technicians, the Fire Department is available to help with all fire and medical emergencies. Additionally, the Fire Department is available to conduct fire-safety awareness programs for groups and organizations. Other programs and services offered by the Fire Department include:

- Use and handling of fire extinguishers
- Free blood pressure checks at the Fire Station
- Fire inspections of all Mariemont businesses
- Residential inspections, available upon request
- Management of incidents involving Hazardous Materials
- Implementation of Homeland Security plans and programs

Residents and families of Mariemont are encouraged to stop by the station at any time for a tour and to pick up a list of fire safety tips.

## **SERVICE DEPARTMENT**

5851 Mariemont Avenue

PHONE: 513-271-3246, option #7

[superintendent@mariemont.org](mailto:superintendent@mariemont.org)

[The Service Department](#) is located at 5851 Mariemont Avenue and staffed by a Service Department Supervisor and approximately four other full-time employees.

Duties of the Service Department include minor road repairs, maintenance of signs and street markings, cleaning of the sewer catch basins, overseeing the maintenance and up-keep of all parks and public areas, maintaining the baseball fields and tennis courts and inspection of all playground equipment. Other Service Department services are as follows:

- Regularly scheduled street-sweeping. Residents are given a 24-hour-notice to move their vehicles. If vehicles are not moved, they will be towed at the owner's expense and tickets will be issued by the Police Department.
- Collection of limbs that can be run through the chipper. *This excludes grass clippings and soft or pliable trimmings from bushes, which clog up and damage the chipper...these items are considered "yard waste" and are collected by Rumpke.* Limbs should be stacked in manageable bundles not to exceed 8 feet in length or 50 pounds. (See Trash Collection Section for pick-up schedule.)
- Collection of leaves beginning in mid to late October and ending mid to late December. Leaves must be raked to the curb, BUT NOT IN THE STREET. Loose leaves will be vacuumed. You may also bag your leaves and set them out to be picked up by Rumpke on your regularly scheduled trash pick-up day.

Additionally, the Service Department crews work to make the streets safe for vehicle traffic, including the plowing and salting of roads to remove snow and ice. In order for the streets to be cleaned in a timely manner, the Service Department asks that all residents park cars in the driveway during inclement weather.

WHOSE TREE IS IT? The Village of Mariemont has been a member of Tree City USA for over 30 years and the Service Department, which is responsible for the planting and care of trees in the public areas, has received two "Growth Awards." The Village has a right-of-way on every street. If you are not sure if a tree belongs to you or the Village, please call the Service Department BEFORE doing any cutting or trimming. (Permits must be acquired through the Building Department to remove a tree; applications available on the Building Department's webpage.)

SIDEWALK TRIP HAZARDS: Sometimes the roots of a tree can cause a portion of a sidewalk to be uneven. If you are aware of any sidewalk trip hazards caused by the roots of a Village tree, please contact the Mayor.

#### **TAX DEPARTMENT**

6907 Wooster Pike – 1<sup>st</sup> Floor

PHONE: 513-271-3246, option #5

FAX: 513-271-0822

taxdept@mariemont.org

HOURS: 8:30-4:00 weekdays

Closed on weekends and holidays

The Village of Mariemont has an earnings tax levied on gross wages, salaries, and other compensation paid by employers and on the net profits of businesses, professions, property rentals, and other activities. Interest, dividends, pensions, and retirement income are not taxable. The present earnings tax rate is 1.25%. Credit for municipal taxes paid to another municipality is limited to 1% of wages taxed. Every resident taxpayer has a tax liability. Quarterly estimated tax payments are required on declarations over \$200.00

All residents over the age of 18 must file an annual return, even if no tax is due. The only exceptions are those on record with the Tax Department as retired with no earned, rental, or farm income. Forms are available in the Tax Office, Municipal Building, and on the website <https://www.mariemont.org/departments/tax-office/>. A link to our eFile option is also available on the website.

*NOTE: No return is considered complete until all W-2's and other accompanying documentation are received by the Tax Department.*

The due date for filing is April 15 of the year following the tax year. If you are filing after this date, a copy of your federal extension must be attached to the Mariemont return when submitted.

The tax ordinance provides for the imposition of penalties and interest in the event of late filing and/or late payment of tax due. Further, failure to file or otherwise comply with the provisions of the tax ordinance constitutes a misdemeanor of the first degree.

Checks or money orders should be made payable to the Village of Mariemont. Online payment is available when eFiling. If the balance due with your return is \$10.00 or less, payment need not accompany your return.

#### **BUILDING DEPARTMENT**

6907 Wooster Pike – 2<sup>nd</sup> Floor

PHONE: 513-271-3246, option #4

building@mariemont.org

[The Building Department](#), located within the Administration Office in the Municipal Building, is charged with the responsibility of administering and enforcing the various Zoning and Building Codes that regulate the design, construction, and maintenance of buildings and their related equipment and to safeguard the health and welfare of the occupants and

public. The Building Department also enforces the regulations and decisions of the Architectural Review Board and Planning Commission.

The Building Department's hours of operation are by appointment or as follows:

MONDAY – FRIDAY: 8:30 am to 12:30 pm (it is recommended to call first)

SATURDAY – SUNDAY: CLOSED

*The answers to some Frequently Asked Questions are:*

*When is a building permit required?* In general, a permit is required for all construction/remodeling work except for interior decorating, planting, and ordinary repairs costing less than \$500. No permit is required for exterior painting unless the house is within the Historic District. If so, the paint color must be approved by the Building Administrator and/or the Architectural Review Board.

*Is it necessary for Plans to be prepared by an Architect or Engineer?* It is not required (although highly recommended on extensive construction/remodeling jobs). All commercial plans are required to be stamped, signed and sealed by a design professional licensed in the State of Ohio.

*How can I find out what zoning requirements may pertain to my property or proposed project?* A copy of the Zoning Codes are available on Mariemont's website at [www.mariemont.org](http://www.mariemont.org). Xerox copies can be provided of individual pages of the Zoning Code in the Building Department at no cost.

*How is a permit acquired?* Permit application forms are available in the office of the Building Department and on the Village website at [mariemont.org](http://mariemont.org). Completed forms can be faxed to 271-1655 or mailed to 6907 Wooster Pike, Mariemont, OH 45227. When the Building Department receives the completed application form along with three (3) copies of the appropriate drawings and/or other documentation, the plans will be reviewed. Once the plans are approved, you will be contacted and told the cost of the permit. When payment has been received, the permit will be issued to you.

*How are permit fees determined?* The fee is based on the cost of the improvement according to a fee schedule approved by Village Council.

*Can the Building Department be contacted, prior to a permit application being submitted, for advice on zoning and building code matters?* Absolutely! The Building Department is very amenable to discussing with residents and property owners the various elements of the codes and regulations that might pertain to a given project. The Building Department actively encourages residents to initiate a dialogue early in the planning process in the hope that potentially expensive and frustrating mistakes can be avoided. Design professionals are also encouraged to contact the Building Department early in the planning process. Several guidelines are available for all to review that explain some of the more common concerns and requirements of the Village. The Building Department is totally committed to preserving the unique character of the Village while, at the same time, not imposing unnecessary obstacles to progress and modernization efforts.

*What is the 'turn-around time' for permit processing?* Typically, plan reviews are completed within approximately 3 working days and the applicant is notified of the results of that review.

*Does the plan review automatically guarantee that a permit will be issued?* Not necessarily. Frequently, additional information or corrections are required. Revised documents will take precedence over new applications.

*What is the value of the plan review and resulting building permit?* A number of benefits accrue to the property owners as a result of the permit and inspection process including:

Assurance that the requirements of the Mariemont Zoning Codes are met, including setbacks, height, and area limitations, fencing, signage, parking requirements (for commercial projects), and other regulations designed to preserve the unique character and property values for all residents.

Assurance that the requirements of the Mariemont and Ohio Building Codes are met in order to provide residents with safe, sanitary, and properly constructed homes and businesses.

Conformance with the recently enacted 'Standards and Guidelines for New Construction', which is designed to provide guidance to residents in the choice of materials, colors, and design issues to provide a harmonious overall aspect to the Village.

Conformance with the Building Officials and Code Enforcement Administrators' (BOCA) National Property Maintenance Code that stipulates certain minimum property maintenance guidelines.

Assurance that any changes proposed for the Historic District properties are reviewed and approved by the Architectural Review Board prior to implementation.

*Are there appeals processes for rejections of zoning or building code compliance?* Yes, the Village of Mariemont refers rejections on zoning matters to the Planning Commission who have the authority to grant variances on Zoning Code issues. The Building Administrator does not have the authority to grant such variances. For appeals, the Village has entered into a contract with Hamilton County Planning and Development Board of Building Appeals to hear all appeals relative to residential building code appeals. (Resolution R-22-15).

The Planning Commission meets, as needed, on the third Wednesday of each month in the Village Council Chamber. Appeal requests and other items of business must be submitted to the Village Office by Tuesday of the week prior to the scheduled meeting. (NOTE: The Planning Commission meets only when a request has been made for a hearing. If no requests have been made, no meeting is scheduled or held.)

*Are there other permits and inspections required that are NOT performed by the Village of Mariemont?* Yes. Separate permits and inspections are required for all electrical work and plumbing work. The Village of Mariemont has contracted with the Inspection Bureau Incorporated (IBI), located at 222 East Central Parkway, Cincinnati, Ohio, to issue permits and make inspections for electrical work. A fee must be paid to IBI for the work. The Building Department maintains copies of the latest fee schedule. You may also call 381-6080 to get fee information or to schedule an inspection. Separate permits and inspections are also required for all plumbing work from the Plumbing Division of the Hamilton County Board of Health, which is located in the Courthouse Annex in Cincinnati, Ohio. Their phone number is 946-7852.

*How are building inspections made and who schedules the inspections?* The Village Building Inspector conducts inspections after being notified by the contractor or resident that the work being done is ready to be inspected. (NOTE: If an inspection by IBI or the Plumbing Division of Hamilton County is required, those inspections must be completed BEFORE the Village Building Inspector is called.) Requests for inspections need to be made no less than 24 hours in advance by calling 271-3246. Detailed instructions are included with each permit describing the details of the inspection process.

*Are there other permits and inspections required that are performed by the Village of Mariemont?* Yes. Permits are required for the removal of trees in excess of 12" diameter at chest height; Rental Property inspections (3 year interval when occupancy changes); Temporary information signs as approved by the Mayor. Application forms are available through the Building Department. The cost for Tree Removal and Rental Inspection Permits are \$25.00. There is no charge for Temporary Signs Permits.

After all inspections are successfully passed, the Building Department will issue a Certificate of Occupancy, which authorizes the property owner to begin using the improvement. A Certificate of Completion is issued for other improvements such as window replacements, roofing, etc.

*Are there any special regulations or permit requirements if my property is in the Historic Architectural District?* Yes, before any exterior changes can be made to a property in the Historic District, the plans must be approved by the Architectural Review Board (ARB). The ARB was established in 1984 by a Village ordinance to review proposed constructions, alterations, and additions and to review proposed repairs to signs, fences, and other exterior construction and to review colors of approved painting and roof work within the Historic District established by Council, and to issue or refuse a Certificate of Appropriateness for the proposed work.

The Architectural Review Board meets, as needed, on the third Monday of each month at in the Village Council Chambers. Requests for a hearing before the Board must be submitted to the Village Office in writing by Monday of the week prior to the scheduled meeting. *(NOTE: The ARB meets only when a request has been made for a hearing. If no requests have been made, no meeting is scheduled or held.)*

*Why does the Village have an Architectural Review Board?* The mission of the ARB is to help maintain a high standard of community development and the principles of town planning, to protect and preserve property, to promote the stability of property values, and to protect real estate from impairment or destruction of value for the general community welfare by regulating the exterior architectural characteristics of structures throughout the defined Historic District. It is the further intent of the ARB to preserve the distinctive historical and architectural character of this community, which has been greatly influenced by the architecture of an earlier period, as acknowledged by listing of the Village of Mariemont in the National Register of Historic Places on July 24, 1979, and as a National Historic Landmark in 2007.

*Where is the Historic Architectural District?* The Architectural District for which the ARB is responsible consists, in general, of the business district in 'Old Town', the present Village Square, all parks within the Village, including the 'islands' on Wooster Pike, the original street lighting and properties containing buildings designed specifically for the planned community of Mariemont as built by Mary Emery in the 1920's and 1930's, such as:

CLINTON MacKENZIE BUILDINGS: 3902-3946 Beech Street, north of Chestnut, east side and 6601-6639 Murray Avenue, south side between Beech and Oak Streets.

E. B. GILCHRIST BUILDINGS: 6701-6763 Murray Avenue (south side between Oak and Plainville), 3947-3949 Oak Street, 3923-3939 Plainville, west side between Murray and the Ferris House.

KRUCKMEYER AND STRONG BUILDINGS: 6713-6769 Maple Street, north and south sides between Plainville and Oak Street.

R. H. DANA, JR. BUILDINGS: 6714-6786 Chestnut Street, north side between Oak and Plainville; 3901-3907 Plainville Road.

RIPLEY BUILDINGS: 6650-6708 Chestnut and 3900-3911 Oak Streets, northwest and northeast sides of the old square.

RIPLEY and LeBOUTELLIER BUILDINGS and CARL A. ZIEGLER BUILDINGS: 6612-6646 Chestnut Street, north side and 6615-6635 Chestnut, south side between Beech and Oak Streets.

CHARLES W. SHORT HOUSES: 3855, 3875, 3885, 3895 Oak Street and 6655 Chestnut Street, west side between Chestnut and Wooster Pike.

CHARLES CELLARIUS BUILDINGS: 3865-3947 Beech Street, west side between Murray and alley just north of Linden Place.

LOIS L. HOWE and MANNING BUILDINGS: 1-14 Denny Place between Fieldhouse Way and Pleasant Street.

ROBERT R. McGOODWIN BUILDINGS: 1-10 Albert Place and 3825 and 3845 Miami Road, east side at West Street.

GROSVENOR ATTERBURY BUILDINGS: 1-8 Sheldon Close and 6925 and 6945 Crystal Springs Road, south of Wooster Pike.

ELZNER and ANDERSON BUILDINGS: 1-4 Linden Place, 3845 and 3855 Beech Street, and 6576-6592 west of Beech Street on north side of Wooster.

MARIEMONT INN: 6880 Wooster Pike, corner Madisonville Road and Wooster Pike. Zettel and Rapp, Architects.

RESTHAVEN BARN (Woman's Art Club of Cincinnati Cultural Center): 6980 Cambridge Avenue, formerly the Resthaven Demonstration Farm, Hubert E. Reeves, Architect.

HOSPITAL (Diversicare St. Theresa Care Center): Rowan Hill Drive at Miami Road, Original building only. Resthaven Hospital Group, Samuel Hannaford and Sons, Architects



CONCOURSE AND PERGOLA: Miami Bluff Drive at Center Street. Philip W. Foster, Designer.

RECREATION HALL: 3908 Plainville Road, now Mariemont Community Church Parish Center, Plainville Road. Garber and Woodward, Architects

DALE PARK SCHOOL (Now the Cincinnati Waldorf School): 6743 Chestnut Street, Original building. Fechheimer, Ihorst and McCoy, Architects.

MARIEMONT COMMUNITY CHURCH including the Cemetery and Lich Gate: Cherry Lane, north of Wooster Pike. Louis E. Jallade, Architect.

FERRIS HOUSE: 3915 Plainville Road between Murray Avenue and Chestnut Street, west side, built 1812.

DALE PARK FIRE STATION (Currently used as an office building): 3914 Oak Street, east side between Murray and Chestnut Street.

VILLAGE SQUARES and BUILDINGS: Intersection of Oak and Chestnut Streets, north side, and intersection of Wooster Pike, Miami Road, Madisonville Road, north side, to Lanes K and L.

DOGWOOD PARK including Mary M. Emery Memorial Carillon and Boathouse: Pleasant Street, south of Wooster Pike

DALE PARK with STATUARY: northwest corner of Plainville Road and Wooster Pike.

VILLAGE CHURCH OF MARIEMONT/MARIEMONT'S FIRST SCHOOLHOUSE: corner of Maple and Oak St.

For Buildings Number One through Number Eleven above, which are parts of complexes involving several buildings designed by the same architect to form a consistent, harmonious entity, exterior paint or stain colors for all parts of the complex by the same architect, irrespective of diversity of ownership, shall be chosen with the approval of the Architectural Review Board, to reflect the character, style, and materials of the buildings. Materials which were not painted originally, shall be left natural and unpainted.

Whoever violates any provisions of this chapter, or fails to conform to any provision thereof, or fails to obey any lawful order of the Building Administrator, issued in pursuance thereof, shall be guilty of a misdemeanor and shall be fined not to exceed \$500. A separate offence shall be deemed committed on each day that a violation occurs or continues.

Whoever proceeds with or completes alteration, reconstruction, enlarging, or remodeling within the Historic District without first obtaining a certificate of appropriateness, or fails to comply with the terms of a certificate of appropriateness after issuance thereof, could be made to serve a 30-day confinement period, after a hearing duly conducted pursuant to Section 151.95 (C) (3) within which to remedy such violation by obtaining a certificate of appropriateness, or to comply with the terms of an issued certificate of appropriateness. Thereafter the Architectural Review Board shall conduct an inspection of the structure involved and render a decision in the manner provided in Section 151.95 (E). If the Board determines that the violation or failure to comply has not been corrected, each day's continuance of such violation or failure to comply, after notice has been sent by mail, shall constitute a separate offense subject to the fine above provided.

The Solicitor is empowered to bring such civil action, whether equitable or legal, as may be necessary to enforce the provisions of this chapter, including but not limited to an order to restore a structure to its appearance as the Board may approve. This civil remedy shall be in addition to and not in lieu of the criminal penalty provided. Lists and examples of approved colors are available from the Building Administrator, as well as specific instructions covering the request for ARB Certificates of Appropriateness.

## **TRASH AND RECYCLING COLLECTION**

The Village of Mariemont has a contract with an established waste collection contractor for pickup of garbage, recycling, yard waste, and large items. Residents do NOT need to set up service for trash/recycling service. A brown trash cart and green recycling cart are provided to each household by Rumpke, per the contract with the Village. An annual waste fee is

required from all households. Weekly trash stickers are no longer required. (NOTE: Retail and industrial businesses are subject to the same fees except for those who contract for collection from a dumpster service.)

### ANNUAL WASTE COLLECTION FEE

The Village of Mariemont charges each residence an annual waste collection fee per [Ordinance O-19-21](#). Beginning in July 2020, that waste collection fee became part of each residence’s water and sewer bill from Greater Cincinnati Water Works. Instead of residents being required to pay the annual fee all at one time, the water works adds an additional charge to each month’s water bill. As of May 1, 2021 weekly trash stickers are no longer required.

### TRASH, RECYCLING, YARD WASTE & LARGE ITEM PICK-UP

Trash/Garbage pickup is scheduled for one time each week. Recycling is also picked up once per week, as are large items, and yard waste. **Trash, recycling, yard waste, and large items are collected by Rumpke on Tuesday.** Trash and recycling cans are picked up from the curb. Residents are responsible for moving their cans to the curb for pick-up. Recycling, large items, and yard waste may be set out at the curb after 6:00 pm the day prior to scheduled pick-up. All trash, recycling, large items, and yard waste to be picked up must be set out by 7:00 AM the day of pick-up.

### LIMB COLLECTION

Limbs are collected by the Village of Mariemont Service Department during the first FULL week of each month and the third week of each month, depending on [street name](#). Branches and trimmings should be stacked in manageable bundles not to exceed 8 ft. in length or 50 lbs. (do not place in boxes or cans) and set at the curb, or adjacent to the street where there is no curb (NOT IN THE STREET) after 6:00 pm the day prior to scheduled day; however, items should be placed no later than 7:15 am the scheduled day to guarantee pick up. The limb collection schedule is posted on the [calendar](#) as well as on the [Service Department’s](#) page.

LIMB COLLECTION SCHEDULE	MONDAY ROUTE	TUESDAY ROUTE
<ul style="list-style-type: none"> <li>Limb collection by the VILLAGE will occur on the FIRST Monday and Tuesday of each month and the THIRD Monday and Tuesday of each month depending upon your street name.</li> <li>Branches and limbs should be stacked in manageable bundles not to exceed 8 ft. in length or 50 lbs. (do not place in boxes or cans) and set at the curb.</li> <li>Yard waste and trimmings under 2” in diameter and smaller than 4 ft. is collected by RUMPKE on Tuesdays. It must be in paper lawn/leaf bags or must be in a reusable container that is clearly marked as “yard waste.”</li> <li>To dispose of household hazardous waste (batteries, oil gasoline, paint, etc.) call Hamilton County Solid Waste Management District at (513) 946-7734.</li> </ul>	Albert Place Beech Street Belmont Avenue Cachepit Way Center Street Center Street East Center Street West Chestnut Street Denny Place Elm Street Emery Lane Fieldhouse Way Flintpoint Way Hammerstone Way Harvard Acres Homewood Road Linden Place Maple Street Mariemont Avenue Miami Bluff Drive Miami Road (3800-3845) Mound Way Mount Vernon Avenue Murray Avenue (6601-6763) Oak Street Park Lane Petoskey Avenue (3702-3750) Plainville Road Pocahontas Avenue (3700-3765) Settle Road West Street (3731-3750) Wooster Pike (6615-6767)	Bramble Hill Drive Cambridge Avenue Crystal Springs Road East Street Grace Avenue Grove Avenue Haines Place Hiawatha Avenue Indianview Avenue Joan Place Lytle Woods Place Madisonville Road Miami Road (3908-4012) Murray Avenue (6903-6998) Nolen Circle Petoskey Avenue (3809-3930) Pocahontas Avenue (3810-3923) Rembold Avenue Rowan Hill Drive Sheldon Close Spring Hill Drive Spring Knoll Drive Thorndike Road West Street (3810-3940) Wooster Pike (6807-7109)
If you have questions about TRASH, RECYCLING, YARD WASTE, OR LARGE ITEM PICK-UP please call Rumpke at (513) 851-0122, ext. 8751.		

### GUIDELINES FOR TRASH, RECYCLING, YARD WASTE & LARGE ITEM PICK-UPS

#### TRASH (Household waste, food, non-recyclable items, etc.)

- 65-gallon brown waste carts are provided to each household by Rumpke
- Collected once each week on Tuesday

- Set out AT THE CURB after 6:00 PM the day prior to pick up or by 7:00 AM the day of pick-up
- Must be placed in a can with tight-fitting lid (On those occasions when you have more trash than cans, *non-food* items may be placed in a sturdy plastic bag.)

RECYCLING (Mixed paper, newspaper, aluminum cans, metal cans, plastics, glass, corrugated cardboard)

- Green carts are provided to each household by Rumpke
- Collected once each week on Tuesday
- Set out AT THE CURB after 6:00 PM the day prior to pick up or by 7:00 AM the day of pick-up
- Cardboard boxes that will not fit in the can must be broken down, bundled and placed next to recycling can at the curb

YARD WASTE (Grass clippings, weeds, pliable cuttings, leaves or other yard waste too small to be stacked or bundled)

- Collected once each week by Rumpke (on Tuesday)
- Collected in paper lawn/leaf paper bag or reusable container, such as a canvas yard waste container or a trash can that is **clearly marked** as “yard waste”
- See Service Dept. Section regarding Fall Leaf Collection

LIMBS (Branches, brush and trimmings larger than 24” long)

- Collected by the Village Service Department the first full week and third week of each month
- Stacked in bundles not to exceed 8ft. in length or 50 lbs.
- Do not place in boxes or cans

LARGE ITEMS (Items which cannot reasonably be broken down to fit into a trash can or trash bag, including large and/or bulky household items such as appliances, furniture, carpeting)

- Collected once per week. Placed at the curb after 6:00 PM the day prior to pick up or by 7:00 AM the day of pick-up
- Items such as mattresses & upholstered furniture must be wrapped in plastic. (This is a requirement from Hamilton County to reduce the spread of Bed Bugs; plastic bags of this size can be purchased at Ace Hardware)
- For residents whose trash is collected in the lane/alley behind the residence, large items must be placed on the curb in FRONT of the property and Rumpke (513-851-0122, ext. 8751) must be notified in advance that a pick-up is needed.
- While our contract with Rumpke does include the collection of large items, they are NOT able to serve as a hauling service for attic, basement, apartment clean-outs, or a large quantity of construction debris. If you have several large items, you will need to set a few items each week rather than setting all items out at the same time.

NOTE: It is suggested that, whenever possible, residents have the company delivering a new appliance, furniture, or carpeting, remove the old items or donate usable items to a charity that will remove them for you. This will save you the inconvenience of setting items out on pick up days.

CONSTRUCTION DEBRIS created during construction and/or remodeling, such as small pieces of drywall, lumber, bricks, broken asphalt roofing shingles, etc., should be removed by the contractor. When construction is done by the homeowner, please call Rumpke 513-851-0122, ext. 8751 for instructions & pick-up schedules.

HOUSEHOLD HAZARDOUS WASTE

Items such as car batteries, used oil, unused gasoline or other fuels, oil-based paint, paint thinners, pool chemicals, etc., are considered to be Household Hazardous Waste and cannot be picked up by Rumpke or the Service Department. For a complete list of Household Hazardous Waste and/or for information about disposal of such materials, please go to <http://www.hamiltoncountyrecycles.org/> and click on Household Chemicals and Pharmaceuticals or call Hamilton County Solid Waste Management District at 513-946-7734 or 513-946-7777.

CHRISTMAS TREES

Beginning December 26<sup>th</sup> and continuing through February, Christmas trees (UNDER 6 feet in length) left at the curb will be picked up by the Village during their regular limb collection route on the first and third week of the month and ground into mulch. Please remove plastic bags, stands, wires/hooks, and ornaments as these items will damage our equipment.

## CHRISTMAS WREATHS

Wreaths and/or pine roping containing wire cannot be put through the chipper. It is NOT considered brush. Please place wreaths and pine roping in your trash can.

## **HEALTH AND RECREATION**

Over 50 acres of parkland were created in the Village. These spaces are for the enjoyment of all Mariemont residents. Mariemont has many parks, natural green spaces and opportunities for recreation including the following:

- Patriot's Park
- Ann Buntin Becker Park
- Dogwood Park and the Tot Lot
- Practice Fields near the Waldorf School
- The Tennis Courts
- The Boathouse
- The Mariemont Community Swimming Pool
- The South 80 Acres Gardens and Trails
- The Mariemont Concourse
- Jordan Park (adjacent to the Beech Grove at the Eastern Entrance to Mariemont near Graeter's)
- General Short Trolley Turnaround Park
- Paul Prevey Bird Sanctuary
- Green space in the Boulevard between Hiawatha Ave. & Rembold Ave.
- Green space in the Boulevard on Center Street

Shelters may be reserved online from March 1 through October 31. For a list of reservable shelters please visit our [website](#).

The Carillon is located in the Bell Tower at Dogwood Park. Carillon concerts are conducted every Sunday throughout the summer months. The surrounding woods are excellent for nature study, while the open areas provide wonderful spaces for all recreational activities.

The Tot Lot, located at the corner of Pleasant Street and Wooster Pike, provides safe facilities for very young children. The Boat House, just north of the Tot Lot, is available to rent for parties and gatherings. Sports recreation facilities are provided at Dogwood and Ann Buntin Becker Parks.

Season passes for the Village's [swimming pool](#) and [tennis courts](#) can be purchased on our website. Registration typically opens sometime after March. Passes may also be purchased during the season at the pool or tennis court. Swimming pool membership is open ONLY to residents of the Mariemont City School District. Tennis membership is open to non-residents if a Village resident sponsors them. Residents may obtain privileges for guests at the pool and tennis courts.

[Garden plots](#) in the South 80 Acres are available for rental and can be paid for online. The South 80 Acres also has hiking and biking trails as well as a campground that can be reserved.

Organized programs for children interested in sports are available through the Mariemont Recreation Association. Visit the Association's web site at <http://www.mariemontsports.org/> for more information.

The [MariElders](#) Center for Older Adults, located at 6923 Madisonville Road, provides adults 55 and up with activities and special services.

The [Mariemont Preschool Parents Group](#) is a group for parents of children under 5 years of age that offers activities for young children as well as monthly meetings where parents can gather. Their website is [www.mariemontppg.com](http://www.mariemontppg.com).

FREQUENTLY DIALED NUMBERS FOR THE VILLAGE OF MARIEMONT [www.mariemont.org](http://www.mariemont.org)

VILLAGE MUNICIPAL BUILDING - 6907 WOOSTER PIKE

- Police & Fire EMERGENCY 911
- Police Department (NON-Emergency) 513-271-3246, Option #1

- Fire Department (NON-Emergency) 513-271-3246, Option #2
- Police & Fire Fax 513-271-2455
- Administration Office 513-271-3246, Option #3
- Tax Department 513-271-3246, Option #5
- Tax Department Fax 513-271-0822
- Building Administrator 513-271-3246, Option #4
- Administration & Building Department Fax 513-271-1655

#### SERVICE DEPARTMENT - 5851 MARIEMONT AVENUE

Service Department 513-271-3246, Option #7

#### RECREATION FACILITIES

- Swimming Pool (6000 Mariemont Avenue) 513-272-0593
- MariElders Senior Center (6923 Madisonville Road) 513-271-5588

#### UTILITIES

##### *Cincinnati Bell Telephone*

- Customer Service 513-565-2210
- Repair 611 OR 513-566-1511

##### *Cincinnati Water Works*

- Customer Service 513-591-7700
- Emergencies 513-591-7900

##### *Duke Energy (Gas & Electric)*

- Customer Service 1-800-544-6900
- To Report Gas or Electric Trouble 1-800-543-5599

##### *Metropolitan Sewer District*

- Customer Service 513-352-4900

##### *Time Warner Cable (Spectrum)*

- Customer Service 513-469-1145

##### *RUMPKE Waste Collection & Recycling*

- Please call Rumpke directly at 513-851-0122, Ext. 8751

#### POST OFFICE & LIBRARY

##### *US Post Office*

- Terrace Park (409 Terrace Place) 1-800-275-8777
- Madeira (7737 Laurel Avenue) 1-800-275-8777
- Ace Hardware CPU – limited services (7201 Wooster Pike) 513-979-4603

##### *Cincinnati and Hamilton County Public Library*

- Mariemont Branch (3810 Pocahontas Ave.) 513-369-4467

#### DRIVERS LICENSE & LICENSE PLATE INFORMATION

##### *Hamilton County Clerk of Courts*

- Auto Titles 513-946-4646

##### *Bureau of Motor Vehicles*

##### Drivers License Exam Stations

- 145 Foundry Ave., Batavia, OH 513-732-1619
- 11177 Reading Rd., Sharonville, OH 513-769-3047

##### License Plates & Drivers License Renewal

- Deputy Registrar - Eastern Hills License Bureau – Agency #3188  
3372 Red Bank Road 513-271-2770

**MARIEMONT SCHOOLS**

- Board of Education (1 Warrior Way) 513-272-7500
- Mariemont High School (1 Warrior Way) 513-272-7600
- Mariemont Junior High School (3847 Southern Ave. – Fairfax) 513-272-7300
- Mariemont Elementary School (6750 Wooster) 513-272-7400
- E T Program (Extended Time for Students K-6) 513-272-7400
- Terrace Park Elementary (723 Elm, Terrace Park) 513-272-7700

**MARIEMONT COMMUNITY CHURCH**

- Community Church (Oak & Chestnut) 513-271-4376
- Parish Center /Church Office (3908 Plainville) 513-271-4376
- Community Church Pre-School (3908 Plainville) 513-271-2260
- Church Website: <http://www.mariemontchurch.org>

**VILLAGE CHURCH OF MARIEMONT**

Church Office (3920 Oak St.) 513-515-1551  
Church Website: [www.villagechurchofmariemont.org](http://www.villagechurchofmariemont.org)

**ADDITIONAL INFORMATION**

Most “Frequently Asked Questions” are answered in this booklet. For additional information, you are always welcome to call or stop by the Village office or visit the Village of Mariemont web site at [www.mariemont.org](http://www.mariemont.org). You may also purchase the Mariemont Directory from [Mariemont Preservation Foundation](http://www.mariemontpreservationfoundation.org). The directory includes a complete list of Mariemont organizations, a brief history of the Village, and a detailed map.

New Issue Arises	Mayor Refers Issue to Committee	Committee Meets to Discuss Issues and Decides on a Recommendation	Committee Chairperson Writes a Report	Report from Committee is Read at Council Meeting – Introduced (1 <sup>st</sup> Reading)	Second Reading	Third Reading
	<ul style="list-style-type: none"> <li>• Based on the nature of the issue, it is referred to the appropriate Committee.</li> </ul>	<ul style="list-style-type: none"> <li>• Information is gathered by the Committee members prior to this meeting and discussed there.</li> <li>• <b>Citizens’ best chance to discuss the issue in depth occurs at this meeting. Bring your information too.</b></li> </ul>	<ul style="list-style-type: none"> <li>• The report outlines the Committee’s recommendation and future action steps.</li> <li>• The report is presented to Council at the next meeting, along with any prepared legislation.</li> </ul>	<ul style="list-style-type: none"> <li>• The first reading is an introduction.</li> </ul>	<ul style="list-style-type: none"> <li>• The second reading is when the issue is open for discussion.</li> <li>• This is generally an informational discussion where other Council members/citizens clarify their understanding.</li> <li>• <b>The decisions and/or actions are almost always made in Committee, not at this step.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Council votes yes or no on the issue as it is currently written.</li> <li>• If the vote is no, it can be sent back to Committee.</li> </ul>

In order to receive email notification of “Village meeting notices, Council agendas and Council minutes” and/or “Mariemont News and Alerts”, please register for a free account on the Village website at <https://www.mariemont.org/registration-2/> and subscribe to the email distribution lists of your choice.