

Council of the Village of Mariemont, Ohio  
January 8, 2024  
Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes
  - a. Council Minutes December 18, 2023, and Temporary Capital Spending Budget (First Quarter) Minutes
5. Communications: (Council has copies except those marked \*\*. These are in the Village Office for Perusal)  
  
\*From Tax Administrator Barlow: 2023 December Monthly Report  
\*From Building Official Holloway – 2023 December Monthly Report  
\*From Council Member York – Mariemont Centennial Committee Year-End Report 2023
- 5a. Election of President Pro-Tem of Council

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6. **Permission to Address Council (If addressing Council with prepared notes/speech please leave a copy with Mrs. Van Pelt for accurate minutes)**

7. Ordinance:  
    ✚ “An Ordinance to Make Temporary Appropriations for Current Expenses and Other Expenditures of the Village of Mariemont, State of Ohio, During the Fiscal Year Ending December 31, 2024; and To Declare Emergency” *(Requires Three Readings)*

7a. Motion to Pay the Bills:

**\*\*Committee agenda items to be discussed at this meeting are in bold and italics below\*\***

Rules and Law: (Susan Brownknight– Chair; Marcy Lewis – Vice-Chair; Kelly Rankin – Member)

- ✚ Review Signage Legislation (Per Building Department) (1-11-21)(4-11-22)(10-24-22)(11-27-23)
- ✚ Geo-Thermal Installation Code Update (6-12-23)(11-27-23)

Health and Recreation: (Randy York – Chair; Susan Brownknight– Vice-Chair; Matt Ayer – Member)

- ✚ Village Wide Benches (6-13-22)
- ✚ Review Dale Park Rehabilitation Plan (8-14-23)

Finance: (Rob Bartlett - Chair; Marcy Lewis – Vice-Chair; Kelly Rankin – Member)



Finance Sub-Committee: (Rob Bartlett, Kelly Rankin, Randy York)

- ✚ Assessing Need for Operations Manager/Administrator (1-11-21) (2-8-21) (4-26-21) (8-9-21) (10-11-21) (1-24-22)(10-24-22)(11-27-23) \*\*Target Date June 2022\*\*

Safety: (Matt Ayer– Chair; Rob Bartlett – Vice-Chair; Randy York – Member)



Planning and Zoning & Economic Development: (Marcy Lewis - Chair; Matt Ayer – Vice-Chair; Susan Brownknight – Member)

- ✚ Refine Code Section 151.075 and Code Section 150 (11-14-22)

Planning and Zoning & Economic Development Sub-Committee: (Marcy Lewis, Kelly Rankin, Randy York)

- ✚ Economic Development Strategy with Envision (Ongoing)

Public Works and Service: ( Kelly Rankin – Chair; Rob Bartlett – Vice-Chair; Randy York – Member)

- ✚ Painting Fire Hydrants (3-13-23)
- ✚ 2024 Transit Infrastructure Fund Application Grant (4-24-23)
- ✚ Village Street Sign Replacement (5-8-23)
- ✚ LED Lights (11-13-23)
- ✚ Street Rehabilitation (12-18-23)
- ✚ Energy Aggregation (12-18-23)
- ✚ Waste and Recycling Contract Merge with Center for Local Government (12-18-23)

Committee of the Whole:

- ✚ Assessing Revenue Needs for the Village (2-6-23)

9. Miscellaneous:

- ✚ Village Offices will be Closed Monday January 15, 2024 in Observation of Martin Luther King Day
- ✚ Nominate (2) Members of Council for the Volunteer Firemen’s Dependents Board (Mrs. Rankin and Dr. Lewis served for 2023)
- ✚ Committee Assignments
- ✚ Council Appointments to Planning Commission and Architectural Review Board
- ✚ Annual Outstanding Citizen Award will be Due to Mrs. Van Pelt by March 7, 2023

10. Resolutions:

- ✚ “To Appoint Tim Wiley as a Member of the Pool Commission for the Calendar Years 2024 and 2025” (Second Reading)
- ✚ “To Appoint Dave Middleton as a Non-Voting Member of the Tree Advisory Board for the Calendar Years 2024 and 2025” (Third Reading)

- ✚ “To Appoint Larry Gray as a Voting Member of the Tree Advisory Board for the Calendar Year 2024” (Third Reading)
- ✚ “To Appoint Steve Pipkin as a Non-Voting Member of the Tree Advisory Board for Calendar Year 2024” (Third Reading)
- ✚ “To Reappoint Marianne Prue as a Non-Voting Member of the Tree Advisory Board for the Calendar Year 2024” (Third Reading)
- ✚ “To Confirm the Reappointment of Michael Lockhart as Swim Pool Manager for Calendar Years 2024 and 2025, and To Set Compensation” (First Reading)
- ✚ “To Confirm the Reappointment of Christopher M. Ertel as Village Engineer for Calendar Year 2024; and To Set Compensation” (First Reading)
- ✚ “To Convert and Appoint Village Zoning Officer, Rod Holloway, From Independent Contractor to Part-Time Village Employee Calendar Year 2024; And To Set Compensation” (First Reading)
- ✚ “A Resolution Authorizing the Village of Mariemont to Apply for a 2024 Saving America’s Treasures (“SAT”) Federal Grant for the Family Statuary Project; and To Declare Emergency” (*Tabled after First Reading December 18, 2023*)
- ✚ “Resolution to Enter Into Agreement with Optimized IT; and To Declare Emergency” (*Requires Three Readings*)
- ✚ “Designating PNC Bank as Depository of Active and Interim Deposits of the Village of Mariemont, Beginning January 1, 2024 and Ending December 31, 2028; and To Declare Emergency” (*Requires Three Readings*)

11. Ordinances:

- ✚ “To Amend Sections 151.125 and 151.127 Relating to Signage” (First Reading) (*Tabled 11-27-23 before First Reading*)
- ✚ “To Amend Section 151.087 Permitted Obstructions in Required Yards and Add New Section 151.XXX (First Reading) (*Tabled 11-27-13 before First Reading*)
- ✚ “To Amend Ordinance O-8-23 of the Mariemont code of Ordinances to Increase Payment for Employees” (First Reading)
- ✚ “To Repeal Ordinance No. O-12-23 Pertaining to Maximum Pay Rates for all Grades of Recreation Employees and to Enact New Legislation Pertaining to Maximum Pay Rates for all Grades of Recreation Employees” (First Reading)

12. Task List:

Person Accountable:      Target Date:

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1. 2021 Financial Recap to Council with commentary/explanations	Mayor Brown	
2. Boat House roof repair/potential grants for funding	Mayor Brown	8/23
3. Clean Up Village (Curbs, etc.)	Mr. York	
4. Assessing parks, what needs to be fixed/potential grants	Mr. York	Ongoing
5. SWIM POOL:		
a. List of activities identified by Pool Commission/Action		Ongoing
b. Fixing Leak	Mayor Brown	
c. 3-year master plan pool/facilities	Mr. Ayer	Ongoing
6. Master Plan for improving office space in Municipal Building	Mayor Brown	
7. Walking Path Whiskey Creek	Mrs. Rankin/Engineer Ertel	
8. Parking Lot Light Issue	Mayor Brown/Mrs. Brownknight	
9. Duke Energy Pole 6961 Murray Avenue (Wires)	Mr. Barlow	
10. Ohio Historic Building Preservation Tax Credit	Mrs. Brownknight	
11. Formation of Inclusion Committee	Mr. York/Mrs. Brownknight	
12. Hire IT Person/Company	Mr. Barlow/Mayor Brown	Fall 2023
13. Village Website	Mr. Barlow/Mayor Brown	10/23

14. Quotes for Concourse Trellis

Mayor Brown

8/23

15. EV Charging Stations

Mayor Brown

16. LED Lights

Mayor Brown

**Village of Mariemont  
Council Meeting  
December 18, 2023**

Mayor Bill Brown called the meeting to order at 6:15 p.m. with the Pledge of Allegiance. Present were Mr. Ayer, Mr. Bartlett, Mrs. Brownknight, Mrs. Rankin, and Mr. York.

Mrs. Rankin moved, seconded by Mr. York to excuse the absence of Dr. Lewis. On roll call; five ayes, no nays.

**Minutes:**

Mrs. Rankin moved, seconded by Mr. York, to accept the Council Meeting minutes from November 27, 2023, as written. On roll call; five ayes, no nays.

**Communications:**

\* From Police Chief Hines: November 2023 Monthly Report. Chief Hines reported that due to a more proactive patrol, they have been able to reach the goal of reduced thefts.

\*From Service Superintendent Scherpenberg: November 2023 Monthly Report. Mayor Brown said Mr. Scherpenberg will be missed by many as he nears his retirement at the end of the year. Chief Hines thanked Mr. Scherpenberg for many years of working together and for his friendship.

\*From Tax Administrator Barlow: November 2023 Monthly Report. He reported that the Village is up \$330,000 over last year. He projects that the Village will be able to carry over \$300,000 to 2024.

\*From Building Official Holloway: November 2023 Monthly Report/Ordinance O-15-22 Implementation. He noted that rental certificates have trickled to a halt. He previously sent to Council a memo looking for recommendations for increasing the enforcement otherwise by the end of 2025 we will be out of compliance with the Ordinance. His recommendation was to send another note indicating when inspections will be conducted in plain view and citations will be issued for violations per the International Property Maintenance Code. The letter will be reviewed by the Village Solicitor prior to distribution.

Mr. York said the outreach has been exceptional, but we have not seen results. By following Mr. Holloway's recommendations will show that the Village is serious about this.

Council was in support of Mr. Holloway's plan of action which was reviewed by Solicitor McTigue. He did not find that it presented any liability exposure for the Village.

\*From Fiscal Officer Rankin: November 2023 Monthly Report. Mr. York asked that he and Mrs. Rankin go over the numbers for Dogwood Park, as his numbers differ.

\*From Service Superintendent Scherpenberg: Thank You - Retirement

**Permission to Address Council:**

**Motion to Pay the Bills:**

Mr. Ayer moved, seconded by Mr. Bartlett to pay the bills. On roll call: five ayes, no nays.

**Committee Reports:**

The Finance Committee met on Tuesday December 12, 2023, at 4:00 p.m. in Council Chambers to discuss the annual salary increases for Mariemont employees in 2024. Present at meeting were Finance Committee Members Rob Bartlett, Kelly Rankin and Marcy Lewis. Also in attendance were Mayor Bill Brown, Chuck Barlow, Joanee Van Pelt, Allison Uhrig, Rich Hines, Bob Van Stone and Ben James. Salary data was collected from a number of neighboring communities of similar size to see how Mariemont’s salaries compared for different roles. The goal of the Committee is for Mariemont’s roles to be in the middle of their salary range. To be clear. The salaries that are being voted on establish the maximum pay for each role and are based on what the marketplace is paying for that role. The salary ranges are not indicative of the performance of the person in the role. The direct manager is the person who manages the individual’s salary based on performance using the salary ranges and the annual bonus. Attached are two documents which show where Mariemont’s maximum salaries stand relative to the other communities, as well as an attachment with the proposed increase in the maximum salary for each role. For full-time employees, The Finance Committee is recommending a base increase of 3%. For those roles that were not in the middle of the salary range, adjustments were made to the percent increase to move the roles closer to the average. The salary changes in the attached were unanimously approved by the Committee. These changes would go into effect with the second pay period in April, which would start on April 14, 2024.

Mr. Bartlett said the report should include a 3% increase for the Assistant Fire Chief. Mr. Ayer moved, seconded by Mr. York to amend the report to include an increase for the Assistant Fire Chief role. On roll call; five ayes, no nays.

Mrs. Rankin moved, seconded by Mr. Bartlett to accept the recommendation of the Safety Committee which met on Thursday December 14, 2023, at 5:00 pm. Present at the meeting were Safety Committee members Matthew Ayer (Chair) and Rob Bartlett (Vice Chair). The Committee discussed the opportunity to apply for a WRIG grant to purchase and install a water bottle filling station at the Pool. The grant requires a 25% local match. The total installed cost for the unit is between \$2,000 and \$3,000. Matt would firm up an estimate for the installation before preparing the grant application for signature by the Mayor. The grant has no firm application date, it is a “rolling” grant, with awards given continuously with available funds for qualifying projects. However, submitting an application immediately will help make it possible to install the unit for the upcoming season. For that reason, it is recommended to pass a Resolution as an emergency. The Committee recommends applying for this grant. On roll call; five ayes, no nays.

Mrs. Rankin moved, seconded by Mr. York to accept the recommendation of the Safety Committee which met on Tuesday December 12, 2023, at 5:30 pm. Present at the meeting were Safety Committee members Matthew Ayer (Chair), Rob Bartlett (Vice Chair), and Randy York (Member. The Safety Committee unanimously agreed to recommend to Council the adoption of the Pool Commission’s suggested rates, and to have legislation prepared for the December 18, 2023, meeting. The Pool Commission is planning to commence its membership drive beginning in January. For that reason, it is recommended to pass the Ordinance as an emergency.

<b>2024 MARIEMONT POOL MEMBERSHIP FEES &amp; DAILY PASS RATES</b>				
<b>Village of Mariemont Residents</b>				
Season Memberships				Daily Pass
Family	Family & Babysitter	Individual (Adult or Child)	Senior Individual	
<b>\$469</b>	<b>\$589</b>	<b>\$199</b>	<b>\$179</b>	<b>\$15</b>

School District Residents Outside Village of Mariemont				
Season Memberships				Daily Pass
Family Season Membership	Family & Babysitter Season Membership	Individual (Adult or Child)	Senior Individual	
\$549	\$699	\$249	\$215	\$18

**Swim Team: \$100                  Swim Lessons:        \$75**

Mr. Ayer said the Committee also agreed to eliminate the free guest passes. The Ordinance will need to be amended to reflect the same. On roll call; five ayes, no nays.

The Public Works & Service Committee met on November 30th at 4:00 PM to discuss recommendation of street projects to go to bid for 2024. In attendance were the Committee Chairperson Kelly Rankin, Committee member Rob Bartlett, Committee Member Randy York, Councilperson elect Bob Van Stone and Village Engineer Chris Ertel. Discussion was had to submit the previously recommended 2024 road projects for bid. Also, Building Administrator Rod Holloway had submitted photos regarding issues with various street conditions. Mr. Ertel requested time to review these conditions before making any recommendation.

The Committee recommends Village Engineer Chris Ertel request bids for the following 2024 street projects:

1. Pocahontas Ave (from Hiawatha to Wooster).
2. Grove Ave (to be shared with Columbia Township).
3. Pleasant St. Stormwater repair.
4. Significant street damage deemed needing repair as recommended by Village Engineer.

Legislation will need to be passed on an emergency in order to allow sufficient time for the bid process.

Mrs. Rankin moved, seconded by Mr. York to amend the report to include obtaining a bid for the chapel parking lot. On roll call; five ayes, no nays. Mrs. Rankin moved, seconded by Mr. York to accept the amended report. On roll call; five ayes, no nays.

**Miscellaneous:**

- Leaf Season will end the week of December 18, 2023
- The Council Meeting in December will be held Monday December 18, 2023, immediately following the Permanent Improvement meeting at 5:30. However, the Council meeting will start no later than 6:30 p.m.
- Village Offices will be Closed Monday December 25, 2023, in Observation of Christmas.
- Village Offices will be Closed Monday January 1, 2024, in Observation of New Year's Day.

## Resolutions:

- “To Reappoint Louise Schomburg as a Member of the Parks Advisory Board for the Calendar Years of 2024 and 2025” had a third reading. Mrs. Rankin moved, seconded by Mr. Bartlett to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-62-23 was adopted.
- “To Appoint Alicia Stock as a Member of the Pool Commission for the Calendar Years 2024 and 2025” had a third reading. Mrs. Rankin moved, seconded by Mr. York. On roll call; five ayes, no nays. Resolution No. R-63-23 was adopted.
- “To Appoint Tim Wiley as a Member of the Pool Commission for the Calendar Years 2024 and 2025” had a first reading.
- “To Appoint Dave Middleton as a Non-Voting Member of the Tree Advisory Board for the Calendar Years 2024 and 2025” had a second reading.
- “To Appoint Larry Gray as a voting Member of the Tree Advisory Board for the Calendar Year 2024” had a second reading.
- “To Appoint Steve Pipkin as a Non-Voting Member of the Tree Advisory Board for Calendar Year 2024” had a second reading.
- “To Reappoint Marianne Prue as a Non-Voting Member of the Tree Advisory Board for the Calendar Year 2024” had a second reading.
- “To Enter into Contract with H. Hafner & Sons, Inc. for Brush, Gravel, Dirt Construction Fill and Leaf Dumping in Consideration for Money and the Right to Farm Part of the South 80 Acres” had a third reading. Mrs. Rankin moved, seconded by Mr. Bartlett to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-64-23 was adopted.
- “A Resolution Authorizing the Village of Mariemont to Apply for a 2024 Saving America’s Treasures (“SAT”) Federal Grant for the Family Stauary Project; and to Declare Emergency” had a first reading. Mrs. Rankin moved, seconded by Mr. York to table the Resolution for now and reapply at a later date. On roll call; five ayes, no nays.
- “Resolution Approving Grant Application with Hamilton County Solid Waste district for a Water Filling Station at the Mariemont Pool and To Declare Emergency” had a first reading. Mrs. Rankin moved, seconded by Mr. York to suspend the rules to allow for the second and third readings. On roll call; five ayes, no nays. The Resolution had a second and third reading. Mrs. Rankin moved, seconded by Mr. York to adopt the Resolution. On roll call; five ayes, no nays. Mrs. Rankin moved, seconded by Mr. York to invoke the emergency clause. On roll call; five ayes, no nays. Resolution No. R-65-23 was adopted.
- “To Authorize the Solicitation of Bids for 2024 Street Repairs; and To Declare Emergency” had a first reading. Mr. Bartlett moved, seconded by Mrs. Rankin to suspend the rules to allow for the second reading and third readings. On roll call; five ayes, no nays. The Resolution had a second reading. Mrs. Rankin moved, seconded by Mr. Bartlett to amend the Resolution to add the bid for the chapel parking lot. On roll call; five ayes, no nays. The Resolution had a third reading. Mrs. Rankin moved, seconded by Mr. York to adopt the Resolution. On roll call; five ayes, no nays. Mrs. Rankin moved, seconded by Mr. York to invoke the emergency clause. On roll call; five ayes, no nays. Resolution No. R-66-23 was adopted.



- Resolution to Update Swimming Pool Fees for Calendar Year 2024; and To Declare Emergency” had a first reading. Mrs. Rankin moved, seconded by Mr. York to suspend the rules to allow for the second and third readings. The Resolution had a second reading. Mrs. Rankin moved, seconded by Mr. York to amend the Resolution to remove the line “free guest passes”. On roll call; five ayes, no nays. The Resolution had a third reading. Mrs. Rankin moved seconded by Mr. York to adopt the Resolution. On roll call; five ayes, no nays. Mrs. Rankin moved, seconded by Mr. York to invoke the emergency clause. On roll call; five ayes, no nays. Resolution No. R-66-23 was adopted.

### **Ordinances:**

- “Ordinance Amending Certain Provisions of the Village Income Tax Code; To Wit: Sections 98.01 et. seq., of the Mariemont Code of Ordinance; and To Declare Emergency” had a first reading. Mrs. Rankin moved, seconded by Mr. York to suspend the rules to allow for the second and third readings. On roll call; five ayes, no nays. The Ordinance had a second reading. Mr. Barlow said this will make the Village compliant with House Bill 33 incorporating verbiage changes. The Ordinance had a third reading. Mrs. Rankin moved, seconded by Mr. York to adopt the Ordinance. On roll call; five ayes, no nays. Mrs. Rankin moved, seconded by Mr. York to invoke the emergency clause. On roll call; five ayes, no nays. Ordinance No. O-17 was adopted.

### **Task List:**

Mr. Bartlett asked to have energy aggregation referred to the Public Works and Service Committee.

Mr. Bartlett asked to have the Waste and Recycling contract merge with Center for Local Government referred to the Public Works and Service Committee.

Mr. Bartlett asked for an update on the job descriptions for the Village Administrator and Fiscal Officer. Mayor Brown said they are coming along.

The meeting was adjourned at 7:05 p.m.

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William A. Brown, Mayor

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Kelly I. Rankin, Fiscal Officer

**VILLAGE OF MARIEMONT  
CAPITAL IMPROVEMENT MEETING  
DECEMBER 18, 2023**

Mayor Brown called the meeting to order at 5:30 PM. Present were Council Members Mr. Ayer, Mr. Bartlett, Mrs. Rankin, and Mr. York. Dr. Lewis was absent due to illness. Mrs. Brownknight arrived at 5:46 PM. Also in attendance was Police Rick Chief Hines, Senior Administrative Assistant Joanee Van Pelt, Superintendent John Scherpenberg, Interim Superintendent Ben James, Building Administrator Rod Holloway, Village Administrator Chuck Barlow, and Engineer Chris Ertel.

Fiscal Officer Rankin distributed handouts prior to the meeting for temporary appropriations of capital improvement projects for 2024. The numbers in the handout are based on figures that the Hamilton County Auditor has provided. This meeting is to determine which projects to temporarily appropriate funds for and how much to get us through the first quarter. In March there will be a permanent improvement meeting when we will appropriate spending for the full year.

Monies Available After Carry Over Reserve:	\$290.9 (Fund 4901)
	\$105.9 (Fund 4902) *Limited

After discussion the following was proposed:

The Police Department requested two new vehicles for 2024. Fiscal Officer Rankin said they will likely have that money, but she cannot put in appropriations for two right now. The cars are about \$70,000 each, which includes \$10,000 to outfit them. \$120,000 is requested for capital spending (4902), the remaining \$20,000 to outfit them will come out of the Alcohol Enforcement & Education Fund (2271). Council agreed to one Chevrolet Tahoe for now, and can add a second one later, making the current request \$60,000 with \$55,000 coming from Fund 4902.

The Service Department requested spending up to \$10,000 from Fund 4901 for the cleanup of the maintenance building. The purchase of a front loader/backhoe was also requested. Superintendent Scherpenberg noted that they are in stock and we could get a bid on ours. Part of the 5-year budget was \$120,000 for the cost minus \$30,000 for selling the one the Village owns. The other option is to include it in the auction because we might be able to get more for our equipment. It was agreed to carry over \$42,500 from last year and mark \$47,500 from Fund 4901 for this year, for a total of \$90,000 spending.

Some of the requested pool projects might start as early as March. Mr. Ayer's requests were discussed, with \$64,513 being approved from 4901. The leak repair will run about \$50,000. It involves relining the existing pipe and should last about 50 years. The water bottle fillers will likely be covered by a grant, but they will not purchase those if they don't receive the grant. Mr. Ayer noted that additional requests will be made for the pool which would fall under operating, not capital, expenses.

\$45,000 from Fund 4901 is requested for the Concourse Pergola. The main cost is for the purchase of the cedar. Mr. Ayer said that amount includes tree removal. Mayor Brown said it also includes tools and miscellaneous expenses. Fiscal Officer Rankin suggested we issue a blanket purchase order in its entirety of \$45,000 for the Concourse work.

Infrastructure requests include \$3,000 from Fund 4902 for sidewalk and curb repairs. Pleasant Street headwall near ballfield 3 is the stormwater work before the Dogwood Park project starts. \$15,000 is requested from Fund 4902. Village Engineer Ertel explained that ideally we would bid that in February but probably wouldn't start construction until April. We should know more about the Hamilton County grant results sometime in the first quarter, possibly as early as late January. This work wouldn't start in the first quarter, but the money needs to be appropriated to go out to bid. \$63,000 was requested from Fund 4901 for the Chapel parking lot, but will not be in the temporary improvement appropriation budget. The work won't happen in the first quarter, but it will go out for bid in February with the street work. *THIS IS A CHANGE PER Kelly from minutes sent out*

Administration requests include the municipal building front door and windows, which are scheduled to be installed in January. \$7,000 from Fund 4901 is requested. \$7,500 for the municipal building roof and \$75,000 for remodeling of the Administration Office was deferred until the spring.

Funding needed for the first quarter of 2024 Capital Improvements totaled \$310,013. Total needs \$237,013 in Fund 4901. Total needs \$73,000 in Fund 4902. Mr. York moved, seconded by Mr. Ayer, to accept the temporary capital spending requests by department for 2024. On roll call; five ayes, no nays.

The meeting adjourned at 6:06 p.m.

\_\_\_\_\_  
William A. Brown, Mayor

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer



MARIEMONT TAX DEPARTMENT  
MONTHLY REPORT  
December 2023

Dear Council Members,

Tax collections totaled \$225,660.50 for the month of December.

Which is \$71,930.35 more than collected in 2022 and \$17,461.94 more than collected in 2021.

For 2023, collections were \$317,554.95 over projection and \$324,027.35 more than 2022 actual collections.

Attached are reports showing receipt comparison for 2022/2023; the collections breakdown per account type/tax year for December 2023; the income tax receipt summary; the Deposit Journal Report for December; and the 2023 income tax projection.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chuck Barlow", with a long horizontal flourish extending to the right.

Chuck Barlow  
Tax Administrator

2023 Income Tax Projection

	3 year AVG	2023 Projected	2023 Actual	2023 actual vs 2023 projected Difference	2022 Actual	2023 actual vs 2022 actual Difference
Jan	9.44%	\$ 245,504.42	\$ 230,216.00	\$ (15,288.42)	\$ 233,792.19	\$ (3,576.19)
Feb	5.30%	\$ 137,771.97	\$ 144,828.68	\$ 7,056.71	\$ 155,033.41	\$ (10,204.73)
Mar	6.17%	\$ 160,359.79	\$ 238,187.87	\$ 77,828.08	\$ 160,751.97	\$ 77,435.90
Apr	13.60%	\$ 353,728.38	\$ 703,690.22	\$ 349,961.84	\$ 526,040.44	\$ 177,649.78
May	9.92%	\$ 257,990.17	\$ 219,468.64	\$ (38,521.53)	\$ 217,310.92	\$ 2,157.72
Jun	8.52%	\$ 221,549.30	\$ 284,327.51	\$ 62,778.21	\$ 240,789.58	\$ 43,537.93
Jul	9.86%	\$ 256,467.82	\$ 174,863.22	\$ (81,604.60)	\$ 169,073.90	\$ 5,789.32
Aug	6.31%	\$ 164,000.44	\$ 142,067.86	\$ (21,932.58)	\$ 147,912.00	\$ (5,844.14)
Sep	8.92%	\$ 231,849.57	\$ 204,591.49	\$ (27,258.08)	\$ 239,749.81	\$ (35,158.32)
Oct	8.29%	\$ 215,450.21	\$ 216,160.98	\$ 710.77	\$ 214,351.92	\$ 1,809.06
Nov	5.94%	\$ 154,498.78	\$ 133,491.98	\$ (21,006.80)	\$ 134,990.31	\$ (1,498.33)
Dec	7.72%	\$ 200,829.16	\$ 225,660.50	\$ 24,831.34	\$ 153,730.15	\$ 71,930.35
	100.00%	\$ 2,600,000.00	\$ 2,917,554.95	\$ 317,554.95	\$ 2,593,526.60	\$ 324,028.35
				\$ 317,554.95		\$ 324,028.35
1st QTR		\$ 543,636.17	\$ 613,232.55	\$ 69,596.38	\$ 549,577.57	\$ 63,654.98
2nd QTR		\$ 833,267.86	\$ 1,207,486.37	\$ 374,218.51	\$ 984,140.94	\$ 223,345.43
3rd QTR		\$ 652,317.83	\$ 521,522.57	\$ (130,795.26)	\$ 556,735.71	\$ (35,213.14)
4th QTR		\$ 570,778.14	\$ 575,313.46	\$ 4,535.32	\$ 503,072.38	\$ 72,241.08
		\$ 2,600,000.00	\$ 2,917,554.95	\$ 317,554.95	\$ 2,593,526.60	\$ 324,028.35
			112.21%			

Gross Collections: \$ 2,917,554.95  
 Refunds: \$ 107,751.00  
**Net Collections: \$ 2,809,803.95**

	2023	2023	2023 Actual vs. Projected	YTD 2023	YTD 2022	YTD Difference
	YTD Projected	YTD Actual	YTD Difference	YTD 2023	YTD 2022	YTD Difference
Jan	\$ 245,504.42	\$ 230,216.00	\$ (15,288.42)	\$ 230,216.00	\$ 233,792.19	\$ (3,576.19)
Feb	\$ 383,276.38	\$ 375,044.68	\$ (8,231.70)	\$ 375,044.68	\$ 388,825.60	\$ (13,780.92)
Mar	\$ 543,636.17	\$ 613,232.55	\$ 69,596.38	\$ 613,232.55	\$ 549,577.57	\$ 63,654.98
Apr	\$ 897,364.56	\$ 1,316,922.77	\$ 419,558.21	\$ 1,316,922.77	\$ 1,075,618.01	\$ 241,304.76
May	\$ 1,155,354.72	\$ 1,536,391.41	\$ 381,036.69	\$ 1,536,391.41	\$ 1,292,928.93	\$ 243,462.48
Jun	\$ 1,376,904.03	\$ 1,820,718.92	\$ 443,814.89	\$ 1,820,718.92	\$ 1,533,718.51	\$ 287,000.41
Jul	\$ 1,633,371.85	\$ 1,995,582.14	\$ 362,210.29	\$ 1,995,582.14	\$ 1,702,792.41	\$ 292,789.73
Aug	\$ 1,797,372.29	\$ 2,137,650.00	\$ 340,277.71	\$ 2,137,650.00	\$ 1,850,704.41	\$ 286,945.59
Sep	\$ 2,029,221.86	\$ 2,342,241.49	\$ 313,019.63	\$ 2,342,241.49	\$ 2,090,454.22	\$ 251,787.27
Oct	\$ 2,244,672.07	\$ 2,558,402.47	\$ 313,730.40	\$ 2,558,402.47	\$ 2,304,806.14	\$ 253,596.33
Nov	\$ 2,399,170.84	\$ 2,691,894.45	\$ 292,723.61	\$ 2,691,894.45	\$ 2,439,796.45	\$ 252,098.00
Dec	\$ 2,600,000.00	\$ 2,917,554.95	\$ 317,554.95	\$ 2,917,554.95	\$ 2,593,526.60	\$ 324,028.35

	2023 YTD	2022 Final	2021 Final
Percent to Total Individual	37.88%	35.74%	34.58%
Net Profit	9.47%	7.87%	10.38%
Withholding	52.65%	56.39%	55.03%

VILLAGE OF MARIEMONT  
Income Tax Receipt Summary

Report Date: 01/03/2024  
Report Time: 15:24:48

Selected date 12/31/2023

Month	2022 Individual	2022 Net-Profit	2022 Withholding	2022 Total	2023 Individual	2023 Net-Profit	2023 Withholding	2023 Total	Difference	Percent
January	\$88,445.74	\$4,010.00	\$141,336.45	\$233,792.19	\$80,315.92	\$9,375.00	\$140,525.08	\$230,216.00	\$-3,576.19	-2
February	\$11,519.61	\$1,451.73	\$142,062.07	\$155,033.41	\$7,464.76	\$728.25	\$136,635.67	\$144,828.68	\$-10,204.73	-7
March	\$43,424.37	\$14,729.86	\$102,597.74	\$160,751.97	\$63,829.85	\$17,258.00	\$157,100.02	\$238,187.87	\$77,435.90	48
1 - QTR	\$143,389.72	\$20,191.59	\$385,996.26	\$549,577.57	\$151,610.53	\$27,361.25	\$434,260.77	\$613,232.55	\$63,654.98	12
YTD QTR - 1	\$143,389.72	\$20,191.59	\$385,996.26	\$549,577.57	\$151,610.53	\$27,361.25	\$434,260.77	\$613,232.55	\$63,654.98	12
April	\$305,505.16	\$60,679.65	\$159,855.63	\$526,040.44	\$467,383.71	\$73,774.98	\$162,531.53	\$703,690.22	\$177,649.78	34
May	\$93,275.35	\$8,902.00	\$115,133.57	\$217,310.92	\$93,795.87	\$10,080.00	\$115,592.77	\$219,468.64	\$2,157.72	1
June	\$117,980.22	\$21,758.83	\$101,050.53	\$240,789.58	\$99,927.44	\$61,418.82	\$122,981.25	\$284,327.51	\$43,537.93	18
2 - QTR	\$516,760.73	\$91,340.48	\$376,039.73	\$984,140.94	\$661,107.02	\$145,273.80	\$401,105.55	\$1,207,486.37	\$223,345.43	23
YTD QTR - 2	\$660,150.45	\$111,532.07	\$762,035.99	\$1,533,718.51	\$812,717.55	\$172,635.05	\$835,366.32	\$1,820,718.92	\$287,000.41	19
July	\$22,637.53	\$1,960.00	\$144,476.37	\$169,073.90	\$9,650.61	\$13,486.00	\$151,726.61	\$174,863.22	\$5,789.32	3
August	\$37,035.05	\$4,544.78	\$106,332.17	\$147,912.00	\$42,037.18	\$7,606.92	\$92,423.76	\$142,067.86	\$-5,844.14	-4
September	\$82,112.82	\$61,064.25	\$96,572.74	\$239,749.81	\$87,945.43	\$11,201.00	\$105,445.06	\$204,591.49	\$-35,158.32	-15
3 - QTR	\$141,785.40	\$67,569.03	\$347,381.28	\$556,735.71	\$139,633.22	\$32,293.92	\$349,595.43	\$521,522.57	\$-35,213.14	-6
YTD QTR - 3	\$801,935.85	\$179,101.10	\$1,109,417.27	\$2,090,454.22	\$952,350.77	\$204,928.97	\$1,184,961.75	\$2,342,241.49	\$251,787.27	12
October	\$69,677.14	\$4,706.77	\$139,968.01	\$214,351.92	\$77,166.98	\$2,092.44	\$136,901.56	\$216,160.98	\$1,809.06	1
November	\$11,653.43	\$12,967.08	\$110,369.80	\$134,990.31	\$17,895.78	\$4,641.50	\$110,954.70	\$133,491.98	\$-1,498.33	-1
December	\$43,519.59	\$7,600.00	\$102,610.56	\$153,730.15	\$57,784.88	\$64,645.50	\$103,230.12	\$225,660.50	\$71,930.35	47
4 - QTR	\$124,850.16	\$25,273.85	\$352,948.37	\$503,072.38	\$152,847.64	\$71,379.44	\$351,086.38	\$575,313.46	\$72,241.08	14
YTD QTR - 4	\$926,786.01	\$204,374.95	\$1,462,365.64	\$2,593,526.60	\$1,105,198.41	\$276,308.41	\$1,536,048.13	\$2,917,554.95	\$324,028.35	12
Total Refunds			\$-110,053.42				Total Refunds	\$-107,751.00		

\*\*\* End Of Report \*\*\*

Selected date 12/31/2023

<u>Deposit Date</u>	<u>Individual Deposits</u>	<u>Net-Profit Deposits</u>	<u>Total 1 &amp; 2 Refunds/Adj</u>	<u>Total 1 &amp; 2 Deposits</u>	<u>Withholding Refunds/Adj</u>	<u>Withholding Deposits</u>	<u>Total All Refunds/Adj</u>	<u>Total All Deposits</u>	<u>Percent Change</u>
1/2023	\$80,315.92	\$9,375.00	\$-5,192.00	\$89,690.92	\$0.00	\$140,525.08	\$-5,192.00	\$230,216.00	-2
1/2022	\$88,445.74	\$4,010.00	\$0.00	\$92,455.74	\$0.00	\$141,336.45	\$0.00	\$233,792.19	
2/2023	\$7,464.76	\$728.25	\$-615.00	\$8,193.01	\$0.00	\$136,635.67	\$-615.00	\$144,828.68	-7
2/2022	\$11,519.61	\$1,451.73	\$0.00	\$12,971.34	\$0.00	\$142,062.07	\$0.00	\$155,033.41	
3/2023	\$63,829.85	\$17,258.00	\$-2,833.80	\$81,087.85	\$0.00	\$157,100.02	\$-2,833.80	\$238,187.87	48
3/2022	\$43,424.37	\$14,729.86	\$-4,343.40	\$58,154.23	\$0.00	\$102,597.74	\$-4,343.40	\$160,751.97	
4/2023	\$467,383.71	\$73,774.98	\$-23,532.56	\$541,158.69	\$0.00	\$162,531.53	\$-23,532.56	\$703,690.22	34
4/2022	\$305,505.16	\$60,679.65	\$-23,178.54	\$366,184.81	\$0.00	\$159,855.63	\$-23,178.54	\$526,040.44	
5/2023	\$93,795.87	\$10,080.00	\$-34,446.69	\$103,875.87	\$0.00	\$115,592.77	\$-34,446.69	\$219,468.64	1
5/2022	\$93,275.35	\$8,902.00	\$-14,551.21	\$102,177.35	\$0.00	\$115,133.57	\$-14,551.21	\$217,310.92	
6/2023	\$99,927.44	\$61,418.82	\$-3,598.49	\$161,346.26	\$0.00	\$122,981.25	\$-3,598.49	\$284,327.51	18
6/2022	\$117,980.22	\$21,758.83	\$-1,381.14	\$139,739.05	\$0.00	\$101,050.53	\$-1,381.14	\$240,789.58	
7/2023	\$9,650.61	\$13,486.00	\$0.00	\$23,136.61	\$0.00	\$151,726.61	\$0.00	\$174,863.22	3
7/2022	\$22,637.53	\$1,960.00	\$-620.00	\$24,597.53	\$0.00	\$144,476.37	\$-620.00	\$169,073.90	
8/2023	\$42,037.18	\$7,606.92	\$-6,283.20	\$49,644.10	\$0.00	\$92,423.76	\$-6,283.20	\$142,067.86	-4
8/2022	\$37,035.05	\$4,544.78	\$-25,648.00	\$41,579.83	\$0.00	\$106,332.17	\$-25,648.00	\$147,912.00	
9/2023	\$87,945.43	\$11,201.00	\$-4,138.53	\$99,146.43	\$0.00	\$105,445.06	\$-4,138.53	\$204,591.49	-15
9/2022	\$82,112.82	\$61,064.25	\$-8,778.00	\$143,177.07	\$0.00	\$96,572.74	\$-8,778.00	\$239,749.81	
10/2023	\$77,166.98	\$2,092.44	\$-20,762.23	\$79,259.42	\$0.00	\$136,901.56	\$-20,762.23	\$216,160.98	1
10/2022	\$69,677.14	\$4,706.77	\$-31,403.13	\$74,383.91	\$0.00	\$139,968.01	\$-31,403.13	\$214,351.92	
11/2023	\$17,895.78	\$4,641.50	\$-5,543.50	\$22,537.28	\$0.00	\$110,954.70	\$-5,543.50	\$133,491.98	-1
11/2022	\$11,653.43	\$12,967.08	\$-150.00	\$24,620.51	\$0.00	\$110,369.80	\$-150.00	\$134,990.31	
12/2023	\$57,784.88	\$64,645.50	\$-805.00	\$122,430.38	\$0.00	\$103,230.12	\$-805.00	\$225,660.50	47
12/2022	\$43,519.59	\$7,600.00	\$0.00	\$51,119.59	\$0.00	\$102,610.56	\$0.00	\$153,730.15	
**2023	\$1,105,198.41	\$276,308.41	\$-107,751.00	\$1,381,506.82	\$0.00	\$1,536,048.13	\$-107,751.00	\$2,917,554.95	12
**2022	\$926,786.01	\$204,374.95	\$-110,053.42	\$1,131,160.96	\$0.00	\$1,462,365.64	\$-110,053.42	\$2,593,526.60	

\*\*\* End Of Report \*\*\*

Selected date 12/31/2023

Acct Type	Tax Year	Tax Total	Penalty 1 Total	Penalty 2 Total	Penalty 3 Total	Interest Total	Court Total	Deposit Total	Refund Total
INDIVIDUAL	2023	\$552,614.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$552,614.23	\$0.00
INDIVIDUAL	2022	\$544,809.63	\$550.00	\$218.03	\$88.13	\$78.85	\$0.00	\$545,744.64	\$-83,771.10
INDIVIDUAL	2021	\$2,608.59	\$300.00	\$63.09	\$0.00	\$27.69	\$0.00	\$2,999.37	\$-7,233.93
INDIVIDUAL	2020	\$1,832.94	\$300.00	\$22.06	\$0.00	\$39.81	\$0.00	\$2,194.81	\$-1,769.67
INDIVIDUAL	2019	\$749.07	\$150.93	\$145.36	\$0.00	\$0.00	\$0.00	\$1,045.36	\$0.00
INDIVIDUAL	2014	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00
	<b>* TOTAL</b>	<b>\$1,103,214.46</b>	<b>\$1,300.93</b>	<b>\$448.54</b>	<b>\$88.13</b>	<b>\$146.35</b>	<b>\$0.00</b>	<b>\$1,105,198.41</b>	<b>\$-92,774.70</b>
NET-PROFIT	2023	\$179,581.85	\$0.00	\$0.00	\$0.00	\$0.00	\$3,241.88	\$182,823.73	\$0.00
NET-PROFIT	2022	\$88,447.62	\$0.00	\$0.00	\$44.48	\$0.00	\$0.00	\$88,492.10	\$-10,323.30
NET-PROFIT	2021	\$5,104.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,104.59	\$-4,053.00
NET-PROFIT	2020	\$-112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-112.00	\$-600.00
NET-PROFIT	2019	\$-0.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-0.01	\$0.00
	<b>* TOTAL</b>	<b>\$273,022.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44.48</b>	<b>\$0.00</b>	<b>\$3,241.88</b>	<b>\$276,308.41</b>	<b>\$-14,976.30</b>
WITHHOLDING	2023	\$1,360,953.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,360,953.25	\$0.00
WITHHOLDING	2022	\$171,589.67	\$0.00	\$207.40	\$0.00	\$9.58	\$0.00	\$171,806.65	\$0.00
WITHHOLDING	2021	\$2,560.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,560.50	\$0.00
WITHHOLDING	2020	\$173.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173.53	\$0.00
WITHHOLDING	2019	\$450.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.07	\$0.00
WITHHOLDING	2018	\$104.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104.13	\$0.00
	<b>* TOTAL</b>	<b>\$1,535,831.15</b>	<b>\$0.00</b>	<b>\$207.40</b>	<b>\$0.00</b>	<b>\$9.58</b>	<b>\$0.00</b>	<b>\$1,536,048.13</b>	<b>\$0.00</b>
ALL	2023	\$2,093,149.33	\$0.00	\$0.00	\$0.00	\$0.00	\$3,241.88	\$2,096,391.21	\$0.00
ALL	2022	\$804,846.92	\$550.00	\$425.43	\$132.61	\$88.43	\$0.00	\$806,043.39	\$-94,094.40
ALL	2021	\$10,273.68	\$300.00	\$63.09	\$0.00	\$27.69	\$0.00	\$10,664.46	\$-11,286.93
ALL	2020	\$1,894.47	\$300.00	\$22.06	\$0.00	\$39.81	\$0.00	\$2,256.34	\$-2,369.67
ALL	2019	\$1,199.13	\$150.93	\$145.36	\$0.00	\$0.00	\$0.00	\$1,495.42	\$0.00
ALL	2018	\$104.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104.13	\$0.00
ALL	2014	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00
	<b>* TOTAL</b>	<b>\$2,912,067.66</b>	<b>\$1,300.93</b>	<b>\$655.94</b>	<b>\$132.61</b>	<b>\$155.93</b>	<b>\$3,241.88</b>	<b>\$2,917,554.95</b>	<b>\$-107,751.00</b>

\*\*\* End Of Report \*\*\*



Closed Batch Number(s) 8482, 8483, 8484, 8485, 8486, 8487, 8488, 8489, 8490, 8491, 8492, 8493, 8494, 8495, 8496, 8497, 8498, 8499, 8500, 8502, 8503, 8504 Deposit Date

Range: 12/01/2023 To 12/31/2023. Report type: Detail Report. Sort Selection by Account Number.

Transaction	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt
AMENDED ESTIMATE	1	\$17,031.25	\$10,000.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00	1	\$0.00	\$0.00	1	\$17,031.25	\$10,000.00
AMENDED FINAL	2	\$4,353.00	\$0.00	1	\$2,205.00	\$0.00	0	\$0.00	\$0.00	3	\$0.00	\$0.00	3	\$6,558.00	\$0.00
BALANCE DUE	9	\$0.00	\$3,518.24	35	\$0.00	\$-7,066.57	0	\$0.00	\$0.00	44	\$0.00	\$0.00	44	\$0.00	\$-3,548.33
BATCH NOTE	10	\$0.00	\$0.00	1	\$0.00	\$0.00	5	\$0.00	\$0.00	16	\$0.00	\$0.00	16	\$0.00	\$0.00
COURT COST	0	\$0.00	\$0.00	4	\$5,021.57	\$5,021.57	0	\$0.00	\$0.00	4	\$0.00	\$0.00	4	\$5,021.57	\$5,021.57
DECLARATION OF	0	\$0.00	\$0.00	2	\$1,705.00	\$2,045.00	0	\$0.00	\$0.00	2	\$0.00	\$0.00	2	\$1,705.00	\$2,045.00
EXTENSION	0	\$0.00	\$0.00	1	\$0.00	\$100.00	0	\$0.00	\$0.00	1	\$0.00	\$0.00	1	\$0.00	\$100.00
FINAL RETURN	10	\$16,717.00	\$0.00	4	\$155.00	\$0.00	0	\$0.00	\$0.00	14	\$0.00	\$0.00	14	\$16,872.00	\$0.00
OVERPAY FORWARD	6	\$0.00	\$0.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00	6	\$0.00	\$0.00	6	\$0.00	\$0.00
OVERPAY REFUND	0	\$0.00	\$0.00	1	\$0.00	\$-805.00	0	\$0.00	\$0.00	1	\$0.00	\$0.00	1	\$0.00	\$-805.00
QUARTERLY PAYMENT	101	\$0.00	\$44,266.64	6	\$0.00	\$64,545.50	0	\$0.00	\$0.00	107	\$0.00	\$0.00	107	\$0.00	\$108,812.14
RECONCILIATION	0	\$0.00	\$0.00	0	\$0.00	\$0.00	36	\$0.00	\$0.00	36	\$0.00	\$0.00	36	\$0.00	\$0.00
WITHHOLDING	0	\$0.00	\$0.00	0	\$0.00	\$0.00	724	\$0.00	\$103,231.03	724	\$103,230.12	\$103,230.12	724	\$103,231.03	\$103,230.12
<b>Total:</b>	<b>139</b>	<b>\$38,101.25</b>	<b>\$57,784.88</b>	<b>55</b>	<b>\$9,086.57</b>	<b>\$63,840.50</b>	<b>765</b>	<b>\$103,231.03</b>	<b>\$103,231.03</b>	<b>959</b>	<b>\$103,230.12</b>	<b>\$103,230.12</b>	<b>959</b>	<b>\$150,418.85</b>	<b>\$224,855.50</b>
<b>** Total:</b>	<b>139</b>	<b>\$38,101.25</b>	<b>\$57,784.88</b>	<b>55</b>	<b>\$9,086.57</b>	<b>\$63,840.50</b>	<b>765</b>	<b>\$103,231.03</b>	<b>\$103,231.03</b>	<b>959</b>	<b>\$103,230.12</b>	<b>\$103,230.12</b>	<b>959</b>	<b>\$150,418.85</b>	<b>\$224,855.50</b>
<u>Payments</u>		<u>Deposit Total</u>	<u>Cash</u>		<u>Check</u>		<u>Charge</u>	<u>Lock Box</u>		<u>Refund Total</u>		<u>ACH</u>			
		432		383		1				1		48			
<u>Amount</u>		\$225,660.50	\$0.00	\$216,902.40	\$202.00	\$0.00	\$-805.00					\$8,556.10			

\*\*\* End Of Report \*\*\*



Building Department Report to Village Council covering the month of December 2023

The building department issued 20 permits this month. These are summarized here along with the fees. They are listed individually at the end of the report.

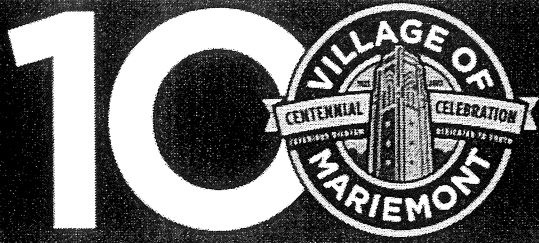
0 Commercial building permit	\$ 0
17 Residential building permits	\$ 2605
0 Utility permit	\$ 0
2 Residential zoning permits	\$ 95
1 Rental inspection permit	\$ 80
TOTAL	\$ 2780

For the month, a total of 57 hrs were billed. That time was spent on the following activities, allocated as follows:

ARB Meeting/Prep	0 hours	0%
Planning Commission Mtg/Prep	0 hours	0%
Permitting (building, zoning, rental, zoning)	10 hours	18%
Bldg Dept Questions	10 hours	18%
Compliance - Violations	15 hours	26%
Special Projects	17 hours	30%
Admin (organization, ordinances, XPEX)	5 hours	8%

This was a below average revenue month. Spent a decent percentage of time prepping and administering bid package with Chris Ertel for the Statuary Park project. Working on intervention plan for rental inspections and tweaks to a few fees for building permits.

Respectfully submitted,  
 Rod Holloway  
 Building Department



# An Extraordinary Vision Renewed.

## Mariemont Centennial Committee Year-End Report 2023

The Mariemont centennial activities are a cooperative effort between the Village, The Mariemont Preservation Foundation, the Mariemont Centennial Committee, and many other Village organizations and residents. Listed below is a recap of events and programs and progress towards the capital campaign.

### Major Activities

- Development and sale of Mariemont Centennial Flags
- Commission and sale of a Mariemont Centennial Print
- Execution of community engagement projects including the “I am loved” campaign, “Where is this in Mariemont”, “Scavenger Hunt”, “Plaques of Mariemont”, Centennial selfie frame at the Taste of Mariemont, and “Centennial Passport Event”.
- Groundbreaking Ceremony and events
- Publication of a special Centennial Town Crier edition
- Repainting of the Historic Streetlights
- Reconditioning of the gateway signage with the addition of a centennial plaque
- Solicited and received centennial proclamations from Governor Mike DeWine, Senator Greg Landsman, State House Representative Sedrick Denson, and State Senator Katherine Ingram.
- Public presentation of Dogwood Park plan including resident survey and two public meetings

### Fundraising Activities

- Through the end of 2023 the Committee has received or been awarded \$1.4 million towards the Centennial projects. (\$712,206 restricted to Dogwood Park, \$25,000 restricted to Hopkins Park, \$61,000 restricted to Dale Park, all other funds unrestricted)
- 36 additional funders were solicited in 2023 and 15 additional on-line applications submitted
- Land & Water Conservation Fund grant request was submitted in November
- An Ohio Capital Budget presentation was prepared and presented to the Cincinnati Business Committee in early December
- First quarter 2024 major funding applications due include the Community Development Block Grant, The Community Projects Funding application, and the One-Time Strategic Community Investment Fund (OTSCIF).
- Solicitation of private foundations, corporate sponsors, and Individuals will continue
- MPF launched an individual private donor campaign in 2023 to raise funds for the Family Statuary Project

### Projected Timing of projects

**Dogwood Park** is scheduled to begin in the fall of 2024 after the 1N5 “Warrior Run”. SORTA and corporate-sponsor funds will be available and potential LWCF funding could be available. Timing and project phasing will be determined this summer.

**Dale Park** (Family Statuary) timing is yet to be determined. Initial bids were much higher than anticipated and funds restricted to Dale Park are limited.

**Isabella Hopkins Park** timing is yet to be determined. The Garden Club of Mariemont is developing a revitalization plan for the park.

VILLAGE OF MARIEMONT

BIWEEKLY AND MONTHLY PAYROLL ENDING DECEMBER 23, 2023, AND DECEMBER 31, 2023

**Police Department**

Richard D. Hines, Regular	4608.80	Dave Roberts, Overtime	375.30
Paul Rennie, Sick	1021.20	Adam Geraci, Vacation	510.60
Nick Pittsley, Vacation	637.00	Dave Roberts, Sick	1000.80
Rachel Hays, Overtime	467.25	Tom Ostendarp, Sick	1774.80
Dave Roberts, Regular	2335.20	Steve Watt, Comp	340.40
Steve Watt, Overtime	638.25	Dorris Hallums, Crossing Guard	296.10
Paul Rennie, Regular	2382.80	Fred Romano SRO, Regular	1954.40
Matt Kurtz, Regular	3404.00	Steve Watt, Regular	3063.60
Adam Geraci, Regular	2893.40	Tom Ostendarp, Regular	2169.20
Rachel Hays, Regular	3560.00	Judy Gerros, Crossing Guard	297.15
Emily Howard, Regular	3200.00	Fred Romano, Overtime	220.00
Vikki Rose, Regular	1890.00	Nick Pittsley, Regular	3283.00
Vikki Rose, Sick	360.00	Vikki Rose, Mayor's Court	125.00
		<b>Department Total</b>	<b>42808.30</b>

**Paramedics/Fire**

Jim Henderson, Supervisor Pay	785.28	Keary Henkener, PT, Regular	485.28
Tim Peaker, Supervisor Pay	2486.76	Matt Thompson, PT, Regular	970.56
Chadd Webb, PT Regular	1455.84	Jason Williams, Overtime	1766.88
Bryan Schmidlapp, PT, Regular	242.64	Johnny Stewart, PT, Regular	222.42
Joe Lowry, PT, Regular	970.56	Eric Freeland, PT, Regular	970.56
Tim Linz, PT, Regular	220.50	Hunter Morgan, PT, Regular	485.28
Brandon Manor, Overtime	485.28	Ethan Ramos, PT, Regular	567.00
Mike Washington, Jr., Supervisor Pay	1126.08	Bryan Young, Supervisor Pay	281.52
Chad Webb, PT, Regular	525.72	Johnny Stewart, Regular	485.28
Pat Dixon, PT, Regular	465.06	Nick Guilkey, Supervisor Pay	1472.40
Braydon Young, PT, Regular	485.28	Nick Guilkey, Overtime	220.86
Ryan Brown, PT, Regular	485.28	Jason Williams, Supervisor Pay	1177.92
Brandon Manor, PT, Regular	485.28	Dan Copeland, Assistant Fire Chief	2884.62
Matt Clark, Supervisor Pay	1126.08	Matt Clark, Overtime	422.28
Robert Mercer, PT, Regular	970.56	Jack Berkowitz, PT, Regular	727.92
Chris Miller, PT, Regular	626.82	Josh Watren, Supervisor Pay	1126.08
Charles Weghorn, PT, Regular	1455.84	Danny Alexander, PT, Regular	378.00
David Huckleby, PT, Regular	1698.48	Rick Hines, Regular	480.61
Bryan Young, PT, Regular	242.64	Taylor Niemann, PT, Regular	727.92
Thomas Campbell, PT, Regular	716.16	Craig Coburn Supervisor Pay	563.04
Donald Scarpiniski, PT, Regular	970.56	Matthew Thompson, PT, Regular	485.28
		<b>Department Total</b>	<b>33694.99</b>

**Maintenance Department**

John M. Scherpenberg, Regular	3331.20	Jeremy Swader, Regular	2244.00
Ben James, Vacation	241.36	Mike Evanchyk, Sick	241.36
Kevin Schmid, Regular	2164.44	Kevin Schmid, Sick	381.96
Ben James, Regular	2172.24	Mike Evanchyk, Regular	2413.60
		<b>Department Total</b>	<b>12949.10</b>

**Tax**

Chuck Barlow, Regular	2333.50	Chuck Barlow, Admin.	769.23
Patty Lenhardt, PT, Regular	740.00	Chuck Barlow, Vacation	359.00
		<b>Department Total</b>	<b>4201.73</b>

**Administrative**

Joanee B. Van Pelt, Regular	2441.33	Allison Uhrig, Regular	1809.79
Joanee Van Pelt, Council	125.00	Joanee Van Pelt, Budget Hearing	125.00
Allison Uhrig, Sick	108.72	Allison Uhrig, BH	125.00
		<b>Total</b>	<b>5132.26</b>

**Building:**

Rod Holloway	\$720.00	<b>Total</b>	<b>\$720.00</b>
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**Miscellaneous**

Chris Ertel	1295.33	Eli Wendler, IT (Various)	445.80
Randy York	83.34	Mike Lockhart	1250.00
Bill Brown	666.63	Susan Brownknight	83.34
Rob Bartlett	83.34	Marcy Lewis	83.34
Kelly Rankin	83.34	Matt Ayer	83.34

<b>TOTAL</b>			<b>103,664.18</b>
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**VOUCHERS FOR THE REGULAR COUNCIL MEETING, JANUARY 8, 2024**

<b>DEPARTMENT</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>COST</b>
Admin	Bill Brown	Reimbursement for Marriage Officiating Fee x4	300.00
Admin	PNC Bank	General Credit Card Fees and Bank Fees December 2023	175.29
Admin	Verizon	Wireless Service Monthly Charges	48.44
All	Dental Care Plus	Dental Insurance Premium January 2024	1,342.87
All	Jefferson Health Plan	Health Insurance Premium January 2024	28,831.29
All	OPERS	Village Obligation December 2023	13,369.13
All	Reliance Standard	Life Insurance Premium January 2024	48.80
All	Village Payroll	Med \$2954.14, SS \$4302.18, and Gross Payroll \$103,664.18 for Periods Ending 12/23/23 and 12/31/23	110,920.50
Building	Board of Building Standards	Permit Assessment Fees November 2023	37.36
Building	XPEX	Plan Reviews and Inspections November 2023	3,565.00
EMS	Verizon	Transmit Data from Squad to Hospital Monthly Charges	14.10
EMS	American Welding & Gas	Medical Oxygen Tanks/Refills	102.47
EMS	UC Physicians Company	Medical Direction for EMS Service Annual Fee 1/1/24-12/31/24	1,000.00
Fire	Amazon	Power Supply Replacement for Assistant Fire Chief's PC	172.20
Fire	Amazon	Airtags/holders for Fire Equipment	67.74
Fire	Sam's Club	Consumables	116.62
Fire	Verizon	Wireless Service & Routers Monthly Charges	426.50
Fire/EMS	Wex Bank	Fuel for Village Vehicles December 2023	865.42
Legislative	American Legal Publishing	Annual Web Hosting Fee 1/27/2024-1/27/2025	550.00
Legislative	Ham. Co. Regional Planning Commission	2024 RPC Fee	1,472.00
Legislative	IntrustIT	Correct Issue with Domain Blocking	234.00
Legislative	Sam's Club	Annual Membership Renewal	110.00
Mayor's Court	Rick Gibson	Magistrate Services for Mayor's Court	1,000.00
Mayor's Court	Staples	Copier Paper	22.24
Miscellaneous	Duke Energy	Gas & Electric Monthly Charges	5,788.03
Miscellaneous	Greater Cincinnati Water Works	Water & Sewer Service Monthly Charges	1,850.63
Miscellaneous	PNC Bank	Credit Card Charges (K9, Online Storage, Paypal Fees, Retirement Party, Gift Cards for Needy Families from PD Xmas Donations)	3,922.88
Municipal	Affordable Pest Control	Preventive Pest Control Monthly Charges Nov. & Dec. 2023	156.00
Municipal	Sam's Club	Christmas Décor for Village	67.23
Municipal	Verizon	Internet Router Monthly Charges	40.11
Municipal	CBTS	Monthly Phone System Maintenance December 2023	82.94
Police	Motorola Solutions/Watchguard Video	Payment #3/5 for In-Car Cam System (Council Approved 2021)	6,592.00
Police	PNC Bank	Credit Card Charges (K9 - Packtrack)	13.80
Police	Verizon	Wireless Service Monthly Charges	129.92
Police	Ohio Police & Fire Pension Fund	Village Obligation December 2023	25,158.46
Police	Sam's Club	Consumables	116.63
Police	Staples	Copier Paper	22.25
Police	Wex Bank	Fuel for Village Vehicles December 2023	1,627.91
Service	Minutemen Staffing	Temporary Help for Leaf Season 2023	774.90
Service	Verizon	Wireless Service Monthly Charges	78.53
Service	Altafiber	Phone Service Monthly Charges	51.04
Service	Compass Minerals	Road Salt; Council Approved 8-14-23	6,206.76
Service	Old Dominion Brush	Parts for Leaf Vacuums	294.52
Service	Spectrum	Cable Service Monthly Charges	37.32
Service	Wex Bank	Fuel for Village Vehicles December 2023	1,897.97
Tax	MITS	Municipal Income Tax Solutions Software 1/1/24-12/31/24	3,561.00
<b>TOTAL</b>			<b>223,262.80</b>

VILLAGE OF MARIEMONT

RESOLUTION NO. R- -24

TO APPOINT TIM WILEY AS A MEMBER OF THE POOL COMMISSION FOR THE  
CALENDAR YEARS 2024 AND 2025

WHEREAS, Council is of the opinion that it would be in the best interest of the Village of Mariemont to appoint Tim Wiley to the Pool Commission; and

WHEREAS, Tim Wiley wishes to contribute his time and energies in this capacity to the betterment of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING

SECTION I. That Council confirms the Mayor's appointment of Tim Wiley to the Pool Commission for the calendar years of 2024 and 2025.

Passed: January 22, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of Council of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 23rd day of January 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer



VILLAGE OF MARIEMONT

RESOLUTION NO. R- -24

TO APPOINT DAVE MIDDLETON AS A NON-VOTING MEMBER OF THE TREE  
ADVISORY BOARD FOR THE CALENDAR YEARS 2024 AND 2025

WHEREAS, Council is of the opinion that it would be in the best interest of the Village of Mariemont to appoint Dave Middleton to the Tree Advisory Board; and

WHEREAS, Dave Middleton wishes to contribute his time and energies in this capacity to the betterment of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF  
MARIEMONT, OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO  
CONCURRING

SECTION I. That Council confirms the Mayor's appointment of Dave Middleton to the Tree Advisory Board for the calendar years 2024 and 2025.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT

RESOLUTION NO. R- -24

TO APPOINT LARRY GRAY AS A VOTING MEMBER OF THE TREE ADVISORY BOARD FOR THE CALENDAR YEAR 2024

WHEREAS, Council is of the opinion that it would be in the best interest of the Village of Mariemont to appoint Larry Gray to the Tree Advisory Board; and

WHEREAS, Larry Gray wishes to contribute his time and energies in this capacity to the betterment of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING

SECTION I. That Council confirms the Mayor's appointment of Larry Gray to the Tree Advisory Board for the calendar year 2024.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT

RESOLUTION NO. R- -24

TO APPOINT STEVE PIPKIN AS A NON-VOTING MEMBER OF THE TREE  
ADVISORY BOARD FOR THE CALENDAR YEAR 2024

WHEREAS, Council is of the opinion that it would be in the best interest of the Village of Mariemont to appoint Steve Pipkin to the Tree Advisory Board; and

WHEREAS, Steve Pipkin wishes to contribute his time and energies in this capacity to the betterment of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF  
MARIEMONT, OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO  
CONCURRING

SECTION I. That Council confirms the Mayor's appointment of Steve Pipkin to the Tree Advisory Board for the calendar year 2024.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Kelly I., Fiscal Officer

VILLAGE OF MARIEMONT

RESOLUTION NO. R- -24

TO REAPPOINT MARIANNE PRUE AS A NON-VOTING MEMBER OF THE TREE  
ADVISORY BOARD FOR THE CALENDAR YEAR 2024

WHEREAS, Council is of the opinion that it would be in the best interest of the Village of Mariemont to reappoint Marianne Prue to the Tree Advisory Board; and

WHEREAS, Marianne Prue wishes to contribute her time and energies in this capacity to the betterment of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO  
CONCURRING

SECTION I. That Council confirms the Mayor's reappointment of Marianne Prue to the Tree Advisory Board for the calendar year 2024.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

**TO CONFIRM THE REAPPOINTMENT OF MICHAEL LOCKHART AS SWIM POOL  
MANAGER FOR CALENDAR YEARS 2024 AND 2025, AND TO SET COMPENSATION**

WHEREAS, the Mayor recommends to Council that Michael Lockhart be reappointed Swim Pool Manager; and

WHEREAS, Council believes he is qualified to fulfill the duties of this position and said recommendation should be accepted.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE  
VILLAGE OF MARIEMONT, STATE OF OHIO, TWO THIRDS OF THE MEMBERS  
ELECTED THERETO CONCURRING:**

**SECTION I.** That Council confirms the reappointment of Michael Lockhart as Swim Pool Manager, for the calendar years 2024 and 2025.

**SECTION II.** He shall be paid at the rate of \$15,450.00 annual compensation in equal monthly payments of \$1287.50.00 per month. Said salary will be paid the last pay period of each month as established by this Resolution beginning April 2024.

Passed: February 12, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple & Chestnut Streets; the site of Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13<sup>th</sup> day of February 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

TO CONFIRM THE REAPPOINTMENT OF CHRISTOPHER M. ERTEL AS VILLAGE ENGINEER FOR CALENDAR YEAR 2024, AND TO SET COMPENSATION

WHEREAS, the Mayor recommends to Council that Christopher M. Ertel be reappointed Village Engineer; and

WHEREAS, Christopher M. Ertel is a registered professional engineer and Council believes he is qualified to fulfill the duties of this position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SECTION I. That Council confirms the reappointment of Christopher M. Ertel as Village Engineer, for the calendar year 2024, and that he shall serve at the will of Council, pursuant to Section 32.22 of the Codified Ordinances of the Village of Mariemont. He shall be paid at the rate of \$57.40 per hour in addition to the \$1,500 annual compensation established by Ordinance.

SECTION II. The new pay rate will be effective for the April 2024 pay period.

Passed: February 12, 2024

\_\_\_\_\_  
William A. Brown, Mayor

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple & Chestnut Streets; the site of Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

TO CONVERT AND APPOINT VILLAGE ZONING OFFICER, ROD HOLLOWAY, FROM INDEPENDENT CONTRACTOR TO PART-TIME VILLAGE EMPLOYEE CALENDAR YEARS 2024; AND TO SET COMPENSATION

WHEREAS, Council for the Village of Mariemont previously appointed Rod Holloway as Village Zoning Officer as a contracted vendor for the Village of Mariemont for calendar year 2024; and

WHEREAS, Council believes it is in the best interest of the Village to appoint Rod Holloway as an employee in the position of Zoning Officer; and

WHEREAS, Rod Holloway and Village Council believe it is in the best interest of the Village for Rod Holloway to serve as Village Zoning Officer in the capacity as a part-time Village employee; and

WHEREAS, Council believes that Rod Holloway is well qualified to fulfill this role and should be appointed a part-time Village employee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, HAMILTON COUNTY, OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SECTION I. Council confirms Rod Holloway as the Village Zoning Officer for calendar years 202 2024 as a part-time Village employee.

SECTION II. The compensation for Rod Holloway shall be the same rate of pay, \$21.00 per hour, as previously, with the understanding that Public Employee Retirement System benefits will also be available to him, all effective April 14, 2024.

SECTION III. That this Resolution shall go into effect at the earliest date allowed by law.

Passed: February 12, 2024

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William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13<sup>th</sup> day of February 2024.

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Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT

RESOLUTION NO. R-\_\_\_\_\_ -24

RESOLUTION TO ENTER INTO AGREEMENT WITH OPTIMIZED IT; AND TO DECLARE EMERGENCY

WHEREAS, the Village of Mariemont needs to fill the vacancy of IT Administrator Elissa Wendler; and

WHEREAS, Mayor Brown and Administrator Barlow have vetted and interviewed many organizations to fill this vacancy; and

WHEREAS, the Village is desirous of engaging Optimized IT for these services.

NOW THEREFORE BE IT RESOLVED by the Council of the Village of Mariemont, State of Ohio, two-thirds of the members duly elected thereto concurring:

SECTION I: That the Mayor and/or Fiscal Officer is hereby authorized to enter into a contract with Optimized IT for services to be provided, as set forth in the Quote Agreement which is attached hereto and incorporated herein as Exhibit "A."

SECTION II. That this Resolution is hereby declared to be an emergency for the immediate preservation of the public peace, health and safety and should go into immediate effect upon passage. The reason for the emergency is that the Village needs to have in place IT professional service beginning January 1, 2024.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer Village of Mariemont, Ohio, does hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer

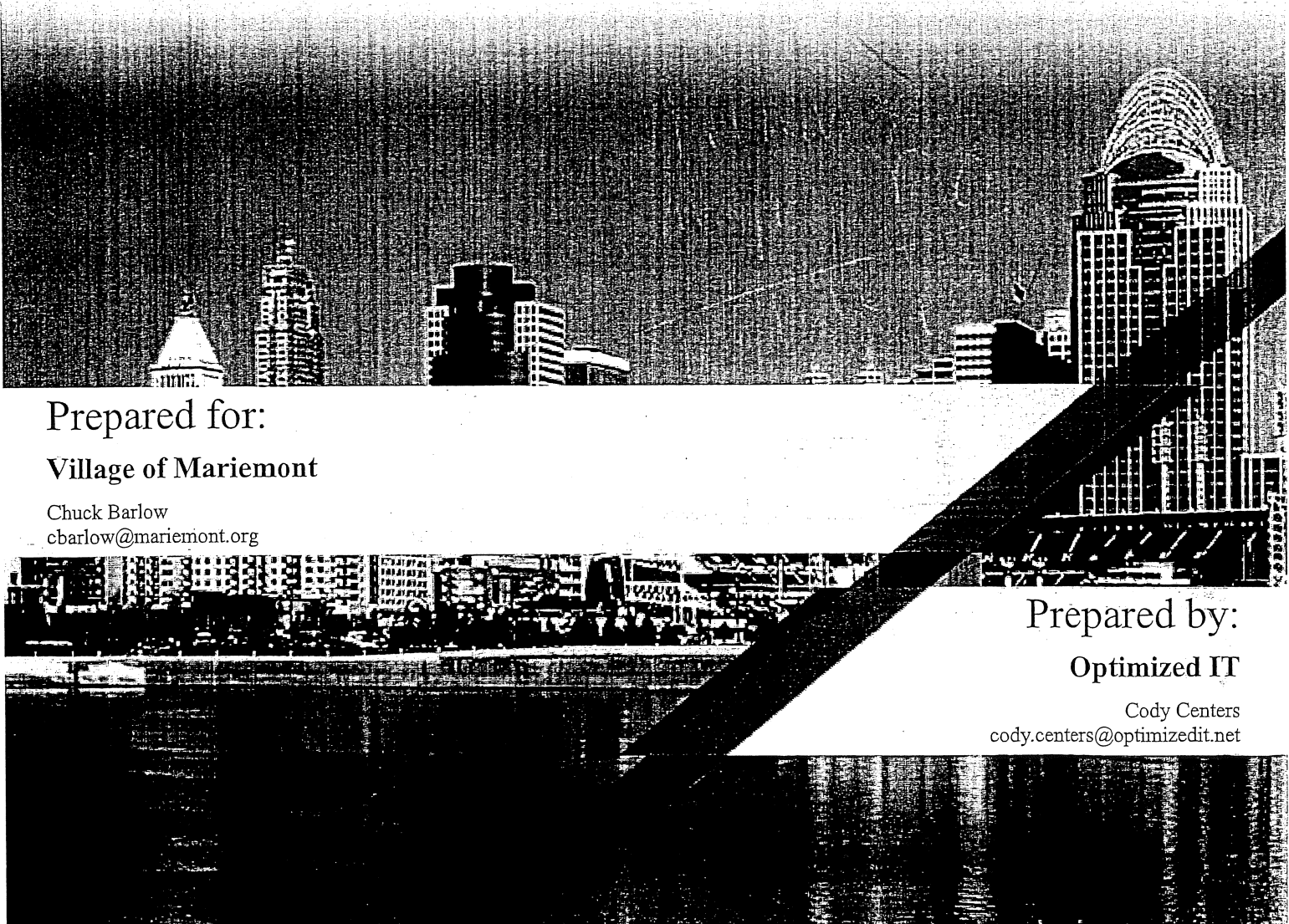




Optimized IT has prepared a quote for you

**Managed Services & Help Desk**

Quote # 001110  
Version 1



Prepared for:

**Village of Mariemont**

Chuck Barlow  
[cbarlow@mariemont.org](mailto:cbarlow@mariemont.org)

Prepared by:

**Optimized IT**

Cody Centers  
[cody.centers@optimizedit.net](mailto:cody.centers@optimizedit.net)



4747 Lake Forest Drive, Suite 100  
Cincinnati, OH 45242  
www.OptimizedIT.net

Friday, December 29, 2023

Village of Mariemont  
Chuck Barlow  
6907 Wooster Pike  
Cincinnati, OH 45227-4443  
cbarlow@mariemont.org

Dear Chuck,

Thank you for your time and consideration in partnering with us.

Optimized IT is a Managed Service Provider that handles everything from infrastructure upgrades to running network cables. We strive to be more than an IT provider and want to closely partner with you so that our goals and strategy are aligned with yours. Having this close partnership with our clients enables us to overcome any business obstacles you may face 24 hours a day, 7 days a week.

While partnering with us, we handle your technology so that you can focus on your business. We do this by providing you with a team of experts that will focus on the security, uptime, and reliability of your infrastructure. To meet your expectations, we utilize client satisfaction surveys and Business Technology Reviews (BTRs) ensuring continuous improvement.

We have prepared this proposal exclusively for you. We ask that you keep its contents confidential and only share on a need-to-know basis within your organization. We ask that the contents of this proposal not be reproduced without specific written permission from Optimized IT.

Sincerely,

A handwritten signature in black ink that reads "Cody Centers".

Cody Centers  
Sales Account Representative  
Optimized IT

*Passion to provide exceptional service for exceptional results*

This NetCare proposal has been prepared for you using the following assumptions:

- 1 Supported Sites
- 1 Supported Microsoft 365 Tenant
- 8 Managed Switches & APs
- 20 Supported Users
- 20 Managed Workstations
  
- The quantity of *network managed* switches and access points is correct
- Windows server operating systems are supported by Microsoft
- All networking and server hardware are covered by manufacturers' warranty

**Additions:**

Any adjustments to the assumptions above will adjust your monthly cost:

- Additional Sites: \$280
- Supported Servers: \$125
- Switches and Access Points: \$18
- Supported Users: \$75
- Managed Workstations: \$15

**Project-work is quoted using the rates below:**

- Help Desk Support: \$135/hr
- System and Server Support: \$175/hr
- Firewall, Routing, and Switching Support: \$215/hr

**PC Setup Rate:**

- New PC setups are charged a flat rate of \$270

Support outside normal business hours is available at 150% of the rates above for non-holidays and 200% for holidays.

Trip charge - Billed at \$100 per hour.

## Observations & Assumptions

### General Data Access

- Optimized IT (OIT) will require administrative credentials to current systems in order to manage and support them.

### Microsoft 365

- OIT will require administrative access to your Microsoft 365 tenant.
- We will require that you backup your data. If Datto is being used, we will need to transfer that license to OIT.

### Security Requirements

- OIT requires the use of multi-factor authentication (MFA) to secure your accounts.
- We understand that the Village is currently using text messages to secure your accounts. OIT will require using an authorization application.

### Networking Hardware

- OIT understands that all firewalls, switches, and wireless access points are being provided by CBTS.
- OIT will require preferred vendor status in order to manage and monitor the hardware.

### Line of Business Software Backup

- It is unclear exactly how UAN, BGI, and MITS is being backed up and what role the Synology NAS plays in backing up data.
- We need to determine the current process and will propose an alternative method that backs up the data locally as well as offsite.
- OIT will not be responsible for any RCIC related software.



Optimized IT Managed Services

Product Details	Qty	Recurring	Ext. Recurring
<b>Enhanced NetCare Managed Services</b> Our Managed IT Services include:  <b>Network Management &amp; Support (24/7)</b> <ul style="list-style-type: none"> <li>Includes the management and monitoring of your company's network infrastructure, including routers, switches, and firewalls, as well as providing technical support for network issues</li> </ul> <b>Security Patching &amp; Device Management</b> <ul style="list-style-type: none"> <li>We provide cybersecurity services to protect our clients from various cyber threats, such as malware, ransomware, and phishing attacks</li> <li>Antivirus and Anti-Malware</li> <li>Endpoint Detect &amp; Response Protection (EDR)</li> <li>Domain email monitoring (single domain)</li> <li>Dark Web monitoring &amp; Risk Analysis (single domain)</li> </ul> <b>Data Backup &amp; Recovery</b> <ul style="list-style-type: none"> <li>Ensures that critical data is securely stored and can be quickly recovered in case of a disaster</li> <li>Bimonthly test restores of your data</li> </ul> <b>Hardware &amp; Software Management</b> <ul style="list-style-type: none"> <li>Provide 3rd party liaison support</li> </ul> <b>Cloud services:</b> <ul style="list-style-type: none"> <li>We offer cloud-based services such as storage, hosting, and application management, allowing you to move your IT infrastructure to the cloud and take advantage of the benefits of cloud computing</li> </ul> <b>Business Technology Reviews</b> <ul style="list-style-type: none"> <li>IT consulting and strategy services that help you plan and implement IT solutions that align with your goals and objectives</li> </ul>	1	\$599.00	\$599.00
<b>Workstation Security &amp; Management Support</b>	20	\$21.00	\$420.00
<b>Enhanced User Support</b>	20	\$75.00	\$1,500.00

Monthly Subtotal: \$2,519.00



Email Security

Product Details	Qty	Recurring	Ext. Recurring
Barracuda - Cloud Email Security - 1 mailbox/month	35	\$3.00	\$105.00

Monthly Subtotal: \$105.00

Backup & Recovery

Product Details	Qty	Recurring	Ext. Recurring
Datto O365 Backup/Storage	35	\$4.40	\$154.00
Server Backup Storage & Licensing	1	\$397.00	\$397.00
Includes			
<ul style="list-style-type: none"> <li>• Software licensing</li> <li>• Offsite backup storage</li> </ul>			
Additional storage - \$85 per TB			

Monthly Subtotal: \$551.00

Onboarding Fees

Description	Price	Qty	Ext. Price
When signing a (1) year NetCare agreement, the client must pay a one-time fee of 1x the monthly service contract amount. Billing for client onboarding is effective on the onboarding start date.	\$3,000.00	1	\$3,000.00
Signing a (3) year agreement would waive the on-boarding fee.	\$0.00	1*	\$0.00

Subtotal: \$3,000.00



## Onboarding Description

The objective of the onboarding process is to efficiently and effectively transition your organization's IT services and operations to Optimized IT's management and support. During this time we will assign you to your Client Success Manager (CSM) and Onboarding Project Manager. Your Project Manager will be your point of contact during the onboarding process. Your CSM will be your primary point of contact once onboarding is completed.

Onboarding key objectives:

**Assessment and Planning:** Optimized IT will assess your existing IT infrastructure, systems, and processes and work closely with your team to understand your business objectives, specific IT requirements, and any pain points you are experiencing.

**Deployment and Configuration:** Optimized IT will start implementing the agreed-upon services and solutions. This may involve setting up monitoring tools, configuring network infrastructure, deploying new software or hardware as well as removing old software from the former MSP if it applies.

**Client Documentation:** Optimized IT will document the following to ensure that we manage and support you IT operations and team effectively.

- Network Diagram
- SOPs
- Lines of Business applications
- Photos of your facility's network infrastructure
- User list for support
- Contact information

**Transition and Support:** Optimized IT officially takes over the management and support of your IT infrastructure and services, assuming responsibility for day-to-day operations, monitoring, maintenance, troubleshooting, and user support.

## MFA Implementation Project

Description	Price	Qty	Ext. Price
<b>Implementation Labor</b> <i>The labor portion of this quotation is designed to be fixed with the scope as indicated. The Client will bear no risk of labor overruns for work performed within the scope of work presented. Work outside of the scope of work will be handled as a change order or new project. The Client will be notified in advance before any work outside the scope is performed.</i>	\$831.25	1	\$831.25
<b>Implement Modern MFA Authentication with the Microsoft Authenticator App</b> - Send communication to users outlining the changes being made to MFA - Turn off legacy per-user MFA via SMS - Turn on Modern Authentication in Microsoft 365  <b>Notes:</b> - All work will be done during business hours			

Subtotal: \$831.25



## Managed Services & Help Desk

Quote Information:  
Quote #: 001110  
Version: 1  
Delivery Date: 12/29/2023  
Expiration Date: 12/15/2023

Prepared for:  
Village of Mariemont  
6907 Wooster Pike  
Cincinnati, OH 45227-4443  
Chuck Barlow  
(513) 271-3246  
cbarlow@mariemont.org

Prepared by:  
Optimized IT  
Cody Centers  
513-633-0522  
cody.centers@optimizedit.net

## Quote Summary

Description	Amount
Onboarding Fees	\$3,000.00
MFA Implementation Project	\$831.25
Total:	\$3,831.25

## Monthly Recurring Summary


Description	Amount
Optimized IT Managed Services	\$2,519.00
Email Security	\$105.00
Backup & Recovery	\$551.00
Monthly Total:	\$3,175.00

Taxes, shipping, handling, and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Optimized IT Payment Terms - Upon client approval of the quote, Optimized IT reserves the right to issue a down payment invoice for 50% of hardware and software licensing.

All prices directly related to vendor-supplied hardware or software are subject to change due to currency fluctuation, fuel prices, and/or unforeseen economic circumstances such as current supply chain constraints. Any changes will be brought to your attention immediately.

Optimized IT

Village of Mariemont

Signature:   
Name: Cody Centers  
Title: Sales Account Representative  
Date: 12/29/2023

Signature: \_\_\_\_\_  
Name: Chuck Barlow  
Date: \_\_\_\_\_



VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R-\_\_\_\_\_ -24

**DESIGNATING PNC BANK AS DEPOSITORY OF ACTIVE AND INTERIM DEPOSITS OF THE VILLAGE OF MARIEMONT, BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2028; AND TO DECLARE EMERGENCY**

**WHEREAS**, Council estimates that on the ensuing five years it will have public funds subject to its control to be deposited in active and interim deposits, and

**WHEREAS**, said PNC Bank has made application in writing for the designation of such bank as the public depository of the Village's active and interim deposits and have submitted with such application a financial statement of said PNC Bank under oath of one of its officers, as required by Ohio Revised Code Section 135.10, and

**WHEREAS**, the total active deposits of the public monies of this Village, as estimated by the Council, will not at any time in said five-year period exceed the limitations with respect to the capital funds or the average the total deposit liabilities of said PNC Bank as such limitations are prescribed in Ohio Revised Code Section 135.04, and

**WHEREAS**, PNC Bank has submitted evidence that it is a satisfactory depository for the active deposits of the public money of this Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, HAMILTON COUNTY, OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:**

**SECTION I.** The PNC Bank is hereby designated the public depository of the active and interim deposits of the public monies of the Village of Mariemont for the period of January 1, 2024, and ending December 31, 2028. The amount of such funds which said depository shall have on deposit at any one time shall not exceed the limitations as set forth in Ohio Revised Code Section 135.04.

**SECTION II.** Such funds shall be subject to withdrawal by check of the Village signed by the duly appointed Fiscal Officer.

**SECTION III.** The said Fiscal Officer shall require the said public depositories to pledge to and deposit with her as security for the payment of all public monies of the Village to be deposited in said PNC Bank during the period of designation herein above stated, eligible securities of an aggregate market value equal to the excess of the amount in the alternative, may upon the receipt of written notice from said depositor accept the receipt of the Federal Reserve Bank, Cincinnati Branch, as Trustee for security pledged by said depository as security for the said deposits, in accordance with Ohio Revised Code Section 135.16.

**SECTION IV.** That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the Village. The reason for the emergency is because the agreement needs to be effective in January 2024.

Passed: January 8, 2024

\_\_\_\_\_  
William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 9th day of January 2024.

\_\_\_\_\_  
Kelly I, Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. O- -24

TO AMEND ORDINANCE O-8-23 OF THE MARIEMONT CODE OF ORDINANCES TO INCREASE PAYMENT FOR EMPLOYEES

WHEREAS, Council has reviewed Ordinance O-8-23 known as the Amended Salary Ordinance and

WHEREAS, Council believes it is in the best interest of the Village to amend said Ordinance to update salaries for full time and part time employees; and.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING:

SECTION I. That Ordinance No. 0-8-23 passed on April 10,, 2023 is repealed and a replacement Ordinance enacted.

SECTION II. That the rate of pay for the following jobs be established as stated below, effective pay period beginning April 14, 2024:

SECTION III. – Salaries.

FULL-TIME

	<u>Minimum Wage /Top Wage</u>	
<u>Job Grade</u>		
Police Chief/Fire Chief (1)	\$74,133.74	\$136,294.37
Lieutenant (2)	\$49,870.23	\$105,874.60
Sergeant (1)	\$46,884.00	\$97,936.18
Patrolman (6)	\$45,745.57	\$91,151.08
School Resource Officer (1)	\$47,902.40	\$61,435.75
Police Staff Assistant (1)	\$27,277.92	\$62,161.53
Assistant Fire Chief (1)	\$49,869.10	\$77,250.00
Fire Marshal (1)	\$46,884.00	\$88,590.19
Maintenance Superintendent (1)	\$51,080.37	\$77,250.00
Labor Mechanic (1)	\$18.55/hr	\$32.34/hr
Service Department Labors (3)	\$15.48/hr	\$31.09/hr
Senior Administrative Assistant (1)	\$40,902.75	\$76,019.11
Administrative Assistant, Mayor’s Office (1)	\$27,277.92	\$51,495.59
Tax Administrator (1)	\$42,764.33	\$73,262.12
Assistant Tax Administrator	\$35,000.00	\$48,960.00
Staff Assistant, Tax Office (1)	\$27,277.92	\$46,089.85

PART-TIME

<u>Job Grade</u>	<u>April 17, 2023</u>	
Police Patrolman	\$16.00/hr	\$21.02/hr
Assistant Police/Court Clerk	\$15.50/hr	\$20.02/hr
Firefighter: EMT Step 1	\$10.10/hr	\$15.26/hr
Firefighter: EMT Step 2	\$10.10/hr	\$16.10/hr
Crossing Guards	\$10.10/hr	\$14.47/hr
Service Department Labors	\$10.10/hr	\$20.00/hr
Typist, Secretary	\$10.10/hr	\$13.81/hr
Tax Administrator	\$29.00/hr	\$32.30/hr
Staff Assistant, Tax Office	\$11.62/hr	\$21.00/hr
Custodian, Municipal/Tax	\$10.10/hr	\$13.87/hr
Firefighter: Medic Step 2	\$10.74/hr	\$20.88/hr
Firefighter: Lieutenant	\$10.74/hr	\$24.22/hr
Firefighter: Captain	\$10.74/hr	\$25.34/hr

**SECTION IV. Overtime** - Other than as provided in Section IV and Section VI, any hours worked in excess of 40 hours in any one week by full-time hourly rated employees shall be paid at the rate of 1 1/2 times the straight hourly rate for all work in excess of 40 hours.

No part-time employees shall be paid overtime without the Department Head first receiving prior written approval from the Mayor.

None of the above compensation shall be applicable to Department Heads, except that the Chief of Police/Fire shall be eligible to earn overtime pay when policing school athletic events and other special situations where the Village is reimbursed by a third party for the cost of any such overtime pay.

**SECTION V. Overtime** – Full time Fire Department personnel will change from a 21-day FLSA cycle to a 28-day cycle. Full time staff, exclusive of the Assistant Fire Chief will work 192 hours in the 28-day cycle at straight time; overtime pay for the full-time fire personnel in excess of 212 hours during the 28-day period shall be paid at the rate of 1 ½ times their straight time hourly rate. Assistant Fire Chief will work 160 hours in a 28-day cycle. Overtime pay in excess of 171 hours during the 28 day period shall be paid at the rate of 1 ½ times his/her straight time.

That overtime for full-time police personnel in excess of 160 hours in a 28-day period shall be paid at the rate of 1 ½ times their straight hourly rate.

That all employees, except for full-time fire personnel, who so designate, may accumulate no more that 48 hours of compensatory time at any given time. The employee shall be credited with 1½ hours for each hour worked, with the total accumulated never to exceed 48 hours. Full time fire personnel may accumulate no more than 48 hours.

Full-time Fire and Maintenance employees shall receive a minimum of one-hour pay for call-in situations.

**SECTION VI. Court Pay** - Members of the Police Department, when it is not during their regularly scheduled working hours, shall be paid for not less than three hours overtime pay for court appearances.

**SECTION VII. Mandatory Meetings** - Pay for attendance at mandatory meetings when it is not during their regularly scheduled work hours of full-time firefighters or police officers, shall be as follows:

(A) Firefighters shall be paid 1 1/2 times their regular hourly pay for each hour of the first four meetings per year and \$20.00 per meeting thereafter, not to exceed 24 meetings annually, providing that the time does not exceed F.L.S.A. guidelines;

**SECTION VIII. Part-Time Employees** - Part-Time firefighters and paramedics shall be paid at the rate of 1 1/2 times their normal hourly rate for any hours actually worked on the following holidays: (1) New Year's Day; (2) Martin Luther King Day; (3) President's Day (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples' Day; (9) Veteran's Day (10) Thanksgiving Day (11) Christmas Eve, (12) Christmas Day and (13) New Year's Eve.

Crossing Guards shall be paid for any hours they would have otherwise worked when school is closed due to snow, up to a maximum of five snow days per year.

**SECTION IX. Promotions** - That the Mayor make recommendations to Council for the promotion of personnel from a lower grade to a higher grade. An employee who is promoted shall not be paid less than 100% of his/her former salary.

After being promoted, an employee shall be required to complete a 180-day probationary period.

**SECTION X. Probationary Period for New Employees** - That each employee of the Police, Fire and Maintenance Departments shall be considered to be on a probationary status for 12 months from the date of his/her employment. During the probationary period no employee shall be compensated for sick time, vacation time, or personal leave time. Thereafter, the employee shall be considered to be a full-time Village employee with full-service time retroactive to his/her date of employment.

That each employee of the Administration and Tax Departments shall be considered to be on a probationary status for the first 180 days from the date of his/her employment. During the probationary period no employee shall be compensated for sick time, vacation time, or personal leave time. Thereafter, the employee shall be considered to be a full-time Village employee with full-service time retroactive to his/her date of employment.

**SECTION XI. Maximum Salary/Pay Increases** - All employees new to a salary range will serve a minimum of three years in a grade before being paid the maximum allowable salary.

The salary level of employees may be adjusted in increments and time intervals as approved by the Mayor.

**SECTION XII. Accident Policy** - That the Village of Mariemont shall purchase an accident policy for each volunteer fireman and pay the cost thereof.

**SECTION XIII. Vacation** - That each full-time employee shall earn vacation as follows:

(A) One-year anniversary date of continuous service – 2 weeks

- (B) Seven-year anniversary date of continuous service – 3 weeks
- (C) Fifteen-year anniversary date of continuous service – 4 weeks

Vacation time does not accrue from year to year.

For purposes of determining continuous service, layoffs of less than 2 years shall not be considered as breaking continuous service, although the period of layoff will not be used in calculating vacation.

Continuous prior service to the Village by a Part-Time employee will count towards the calculation of vacation time. The credited time will be calculated by using the number of paid hours worked per calendar year of service. Example: An employee worked 832 paid hours in 2002. They would receive a 40% credit (832/ (8-hour day times 5 days/week times 52 weeks) for a 80-hour per paycheck worker or the % equivalent for other pay cycles.

Unused vacation days, up to 5, can be carried over to the next calendar year.

**SECTION XIV. Sick Leave** - Effective January 1, 1980, each full-time employee shall be entitled to sick leave as follows:

- (A) All employees except those listed in (B) below shall receive 10 hours of sick leave for each month of service. Unused sick leave may be cumulative up to a maximum of 120 days.
- (B) The Fire Marshal shall receive 14 hours of sick leave for each month of service. Unused sick leave may be cumulative up to a maximum of 168 days.
- (C) For those Village employees accumulating the maximum number of sick leave hours allowable under Village code (960 hours, except 1,344 hours in the case of a fire marshal), the Village shall pay that employee for one-half of any sick time not used in that year up to a maximum of 60 hours per year (except for Fire Marshal which is a maximum of 84 hours per year), so long as that employee used 40 hours (or 48 hours in the case of a fire marshal) or less of sick leave during that year.

No sick leave may be granted to a Village employee upon or after his/her retirement.

The Mayor is hereby authorized to implement a policy for the continuation of wages for employees who sustain a job-related injury or illness. Employees will not be charged with the use of sick leave when off work under this provision.

A full-time employee shall be granted a maternity leave of absence to commence on a date determined by her physician. The employee shall use accumulated sick leave to be compensated for maternity leave. The Mayor is hereby authorized to implement a policy for the use of maternity leave.

**SECTION XV. Medical and Dental Coverage** - The Village of Mariemont shall pay the premium costs to provide dental coverage, life insurance and AD&D insurance for all full-time employees as set forth herein. Full-Time employees will be offered medical coverage with a shared cost dependent on employee choice of medical plan. Additionally, the Village shall participate in the employee's Health Savings Account (HSA). Funding these accounts will coincide with the calendar year versus the benefit year per IRS rules for HSA use and shall be set forth below.

	<b>Platinum A</b>	<b>Gold A</b>	<b>Platinum C</b>
Employee premium share	13%	7.5%	5%

HSA Contribution Single		\$1,100	\$1,100	\$1,500
HSA Contribution EE+1		\$2,200	\$2,100	\$3,000

The July 2020 payment will be the balance of 2020. January 2021 will reflect one half of this amount. This will allow the employees to align their annual deductible costs to the IRS rules.

For those full-time employees requesting coverage other than single dental coverage, the Village shall pay ninety-four percent (94%) of the premium cost and the employee shall pay six percent (6%) of the premium cost of the difference between single dental coverage and the selected dental coverage.

In addition, HSA contributions by the Village will be prorated by months for new hire eligible for healthcare benefits. (Example: a person working 4 months in a year will receive equivalent contribution for 4 months)

**SECTION XVI. Holidays – Police and Fire Departments** - That all full-time members of the Police and Fire Departments shall receive the following 11 holidays:

(1) New Year’s Day; (2) Martin Luther King Day; (3) President’s Day; (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples’ Day (9) Veteran’s Day (10) Thanksgiving; (11) Christmas.

Full-time members may be given the day off, with pay, if scheduling permits. In the event a full-time member is required to work on a holiday, he/she will be paid an additional day’s pay over and above the employee’s regular pay. Rate of pay to be based on 260-day work year (52 weeks x 5 days). The employee’s base salary shall be divided by 260 to determine holiday pay. Payment is to be made on the payroll that contains the date on which the holiday falls.

If required to work on a holiday, the Chief of Police/Fire will be compensated as described above.

**SECTION XVII. Holidays – Non-Police and Fire Employees** - All full-time employees other than those in the Police and Fire Departments shall receive the following 11 holidays:

(1) New Year’s Day; (2) Martin Luther King Day; (3) President’s Day; (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples’ Day (9) Veteran’s Day (10) Thanksgiving; (11) Christmas.

In the event a full-time employee is required to work on a holiday, the employee shall receive 1 ½ the hourly rate for each hour worked in addition to his regular pay. Holiday work schedules are to be approved in advance by the Mayor. If the holiday falls on a Saturday, Friday shall be considered to be the holiday. If the holiday falls on a Sunday, Monday shall be considered the holiday.

If required to work on a holiday, a Department Head will be compensated in the same manner as Chief of Police/Fire.

**SECTION XVIII. Personal Days** - All full-time employees are to receive three (3) workdays of personal leave annually. Personal leave days do not accrue from year to year.

**SECTION XIX. Swimming and Tennis Passes** - That the Village shall provide family passes for swimming and tennis facilities for all full-time employees. Part time employees may purchase individual or family passes to the Village’s swim and tennis facilities.

**SECTION XX.** That the rate of pay and benefits established in this Ordinance be subject to review bi-annually. The revisions and/or additions made in the Ordinance shall apply to all employees as stated.

**SECTION XXI. Incentive Pay** - That the Village may provide incentive pay for those full-time employees who have shown by their effort and example outstanding ability in performing their duties.

- (A) Very Good \$350 to \$600
- (B) Exceptional \$600 to \$850

Council approved Holiday Pay up to \$500.00 for each Full-Time Employee in lieu of Incentive Bonus Pay

All performance ratings shall be approved by the Department Head and the Mayor. Incentive pay shall be awarded after completion of annual reviews.

**SECTION XXII. Retirement/Severance Pay** - Full time employees of the Village of Mariemont will be eligible for the following benefits when they retire under Public Employees Retirement System of Ohio, and Police and Firemen's Disability and Pension Fund.

- (A) One month's severance pay.
- (B) Full unused vacation for the year in which the retirement occurs.
  - 1. This may be taken in pay or days off, or a combination of each.
  - 2. Employees retiring on December 31<sup>st</sup> of any year will receive vacation for the coming year.
- (C) Accrued but unused compensatory time.
- (D) Accrued but unused personal days.

**SECTION XXIII. Longevity Pay** - Each full time Village employee shall receive longevity pay as follows:

- (A) \$200 base upon completion of 5 years of continuous service for full-time employees
- (B) \$25 incremental increase, plus the \$200 base for each additional year of continuous service for full-time employees

Continuous prior service to the Village by a part-time employee will count towards the calculation of longevity pay, as follows:

- (A) Rate to be calculated by number of paid hours per calendar year of service. **EXAMPLE:** An employee worked 832 paid hours in 2002. They would receive a 40% credit ( $832 / (8\text{-hour days times } 5 \text{ days/week times } 52 \text{ weeks})$ ) for an 80-hour per paycheck worker or the % equivalent for other pay cycles.

For purposes of determining continuous service, layoffs of less than 2 years shall not be considered as breaking continuous service, although the period of layoff will not be used in calculating longevity.

Longevity pay will be paid on the payroll that contains the employee's anniversary date. Any right to longevity pay terminates upon termination of employment with the Village for whatever reason.

Continuous prior service to the Village by a Part-Time employee will count towards the calculation of vacation time. The credited time will be calculated by using the number of paid hours worked per

calendar year of service. Example: An employee worked 832 paid hours in 2002. The would receive a 40% credit (832/8 hr day time 5/week times 52 weeks) for a 80 per paycheck worker or the % equivalent for other pay cycles.

**SECTION XXIV. Pay for Acting Supervisory Duties** – An employee, acting as a supervisor during the extended temporary absence of a supervisor, may, with the prior approval of the Mayor, receive extra compensation, within the supervisory range, for a specified period of time.

Passed: April 14, 2024

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William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporations as determined by the council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 15th day of April 2024.

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Kelly I. Rankin, Fiscal Officer



VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. O- -24

TO REPEAL ORDINANCE NO. 0-12-23 PERTAINING TO MAXIMUM PAY RATES FOR ALL GRADES OF RECREATION EMPLOYEES AND TO ENACT NEW LEGISLATION PERTAINING TO MAXIMUM PAY RATES FOR ALL GRADES OF RECREATION EMPLOYEES

WHEREAS, Council has examined the salary requirements for the Recreation Department, particularly the Swimming Pool Salary Schedule, and believes that a change is in order; and

WHEREAS, The Finance Committee has recommended a new salary schedule be implemented for recreational employees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURING:

Section I. That Ordinance No. O-12-23 enacted by the Council of the Village of Mariemont on June 12, 2023 is hereby repealed.

Section II. That the following sets forth the 2024 swimming pool salary schedule with pay period beginning April 14, 2024:

<u>Job Grade</u>	<u>Minimum Wage /Top Wage</u>	
Swim Pool Manager	\$15,000.00/year	\$15,450.00/year
Swim Pool Assistant Manager	\$15.00/hour	\$15.45/hour
Swim Pool Lifeguards	\$13.50/hour	\$13.91/hour
Snack/Gate (older than 16 years old)	\$10/10/hour	\$10.45/hour
Snack/Gate (16 years old or younger)	\$9.50/hour	\$9.79/hour
Swim Instructors	\$10.10/hour	\$10.10/hour
Swim Team Coaches	\$10.10/hour	\$10.10/hour

Any employee, who is required to handle funds belonging to the Village as part of his or her duties, shall be bonded in the amount of \$2,500.

Passed: February 12, 2024

\_\_\_\_\_  
William A. Brown, Mayor

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporations as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13<sup>th</sup> day of February 2024.

\_\_\_\_\_  
Kelly I. Rankin, Fiscal Officer