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Council of the Village of Mariemont, Ohio
February 12, 2024
Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
- 3a. David Roberts has completed his one year probationary period and it is recommended that he be moved to Regular Full-Time Employee Status
4. Minutes
 - a. Council Minutes January 22, 2024
5. Communications: (Council has copies except those marked **. These are in the Village Office for Perusal)

- *From Tax Administrator Barlow: January 2024 Monthly Report
- *From Building Officer: January 2024 Monthly Report
- *From Council Member Rob Bartlett: Email Dated February 4, 2024 re: Request Website Provider Recommendation
- *Spending Request for New Tires (10 Tires) for Quint 67 \$6800
- *Independent Contractor Agreement – Tennis Pro

6. **Permission to Address Council (If addressing Council with prepared notes/speech please leave a copy with Mrs. Van Pelt for accurate minutes)**
7. Motion to Pay the Bills:

****Committee agenda items to be discussed at this meeting are in bold and italics below****

Rules and Law: (Susan Brownknight– Chair; Matt Ayer – Vice-Chair; Marcy Lewis – Member)

- ⚡ Review Signage Legislation (Per Building Department) (1-11-21)(4-11-22)(10-24-22)(11-27-23)
- ⚡ ***Geo-Thermal Installation Code Update (6-12-23)(11-27-23)***
- ⚡ ***Donation of Sick Time To/From Village Employees (1-22-24)***
- ⚡ Refine Code Section 151.075 and Code Section 150 (11-14-22)

Health and Recreation: (Randy York – Chair; Susan Brownknight– Vice-Chair; Matt Ayer – Member)

- ⚡ Village Wide Benches (6-13-22) (1-22-24)
- ⚡ Review Dale Park Rehabilitation Plan (8-14-23))

Finance: (Rob Bartlett - Chair; Marcy Lewis – Vice-Chair; Bob Van Stone – Member)

- ⚡ ***Building Department Fees (1-22-24)***

Safety: (Matt Ayer– Chair; Rob Bartlett – Vice-Chair; Randy York – Member)



Planning and Zoning & Economic Development: (Marcy Lewis - Chair; Bob Van Stone – Vice-Chair; Susan Brownknight – Member)

- ✚ Economic Development Strategy with Envision (Ongoing)

Public Works and Service: (Bob Van Stone – Chair; Randy York – Vice-Chair; Rob Bartlett – Member)

- ✚ Painting Fire Hydrants (3-13-23)
- ✚ 2024 Transit Infrastructure Fund Application Grant (4-24-23)
- ✚ Village Street Sign Replacement (5-8-23)
- ✚ LED Lights (11-13-23)
- ✚ Street Rehabilitation (12-18-23)
- ✚ Energy Aggregation (12-18-23)
- ✚ Waste and Recycling Contract Merge with Center for Local Government (12-18-23)

Committee of the Whole:

- ✚ Assessing Revenue Needs for the Village (2-6-23)

9. Miscellaneous:

- ✚ Annual Outstanding Citizen Award will be Due to Mrs. Van Pelt by March 7, 2024
- ✚ Village Offices will be Closed in Observation of Presidents' Day Monday February 19, 2024

10. Resolutions:

- ✚ “To Confirm the Reappointment of Michael Lockhart as Swim Pool Manager for Calendar Years 2024 and 2025, and To Set Compensation” (Third Reading)
- ✚ “To Confirm the Reappointment of Christopher M. Ertel as Village Engineer for Calendar Year 2024; and To Set Compensation” (Third Reading)
- ✚ “To Confirm the Reappoint of Village Zoning Officer Rod Holloway for Calendar Year 2024; And To Set Compensation” (Third Reading)
- ✚ To Increase the Tennis Fees for the 2024 Season and To Declare Emergency” (*Requires Three Readings*)
- ✚ “A Resolution Authorizing the Village to Apply for 2024 Community Projects Funding (CDF) for the Mariemont Centennial Parks Projects; and To Declare An Emergency” (*Requires Three Readings*)
- ✚ “A Resolution Authorizing the Village to Apply for 2024 One Time Strategic Community Investment Fund (OTSCIF) for the Mariemont Centennial Parks Projects; and To Declare an Emergency” (*Requires Three Readings*)
- ✚ “Resolution Authorizing Sale of John Deere 3033R Tractor with Loader, Pallet, Forks, Sickle Bar Mower and Post Hole Digger; and Lesco Bar Mower; and To Declare Emergency” (*Requires Three Readings*)

11. Ordinances:

- ⚡ “To Amend Sections 151.125 and 151.127 Relating to Signage” (First Reading)
(Tabled 11-27-23 before First Reading)
- ⚡ “To Amend Section 151.087 Permitted Obstructions in Required Yards and Add New Section 151.XXX (First Reading) *(Tabled 11-27-13 before First Reading)*
- ⚡ “To Amend Ordinance O-8-23 of the Mariemont code of Ordinances to Increase Payment for Employees” (Third Reading)
- ⚡ “To Repeal Ordinance No. O-12-23 Pertaining to Maximum Pay Rates for all Grades of Recreation Employees and to Enact New Legislation Pertaining to Maximum Pay Rates for all Grades of Recreation Employees” (Third Reading)
- ⚡ “Creating Mariemont Racquet Club Board” (Second Reading)
- ⚡ “To Amend Ordinance O-8-23 of the Mariemont Code of Ordinances to Allow for Donation of Sick Leave; and To Declare and Emergency” *(Requires Three Readings)*

12. Task List:

<u>Task List:</u>	<u>Person Accountable:</u>	<u>Target Date:</u>

1. Boat House roof repair/potential grants for funding	Mayor Brown	8/23
2. Clean Up Village (Curbs, etc.)	Mr. York	
3. Assessing parks, what needs to be fixed/potential grants	Mr. York	Ongoing
4. SWIM POOL:		
a. List of activities identified by Pool Commission/Action		Ongoing
b. Fixing Leak	Mayor Brown	
c. 3-year master plan pool/facilities	Mr. Ayer	Ongoing
5. Master Plan for improving office space in Municipal Building	Mayor Brown	
6. Walking Path Whiskey Creek	Engineer Ertel	
7. Parking Lot Light Issue	Mayor Brown/Mrs. Brownknight	
8. Duke Energy Pole 6961 Murray Avenue (Wires)	Mr. Barlow	
9. Ohio Historic Building Preservation Tax Credit	Mrs. Brownknight	
10. Formation of Inclusion Committee	Mr. York/Mrs. Brownknight	
11. Village Website	Mr. Barlow/Mayor Brown	10/23
12. EV Charging Stations	Mayor Brown	
13. LED Lights	Mayor Brown	

**Village of Mariemont
Council Meeting
January 22, 2024**

Mayor Brown called the meeting to order at 6:30 p.m. with the Pledge of Allegiance. Present were Mr. Ayer, Mr. Bartlett, Mrs. Brownknight, Dr. Lewis, Mr. Van Stone and Mr. York.

Minutes:

Mr. York moved, seconded by Mr. Van Stone, to accept the Council Meeting minutes from January 8, 2024, as written. On roll call; six ayes, no nays.

Mr. York moved, seconded by Dr. Lewis to accept the Special Meeting of Council minutes from January 17, 2024, as written, On roll call; four ayes, no nays. (Mr. Bartlett and Mrs. Brownknight abstaining)

Communications:

* From Police Chief Hines: December 2023 Monthly Report

*From Service Superintendent James: Spending Request Form: Davey Tree Work \$18,000. Mr. Bartlett suggested this would be a good time to step back and look at who we are contracting with to ensure we are getting the right value. Superintendent James said he is getting bids to do the backside tree work at the Concourse. Mr. Van Stone moved, seconded by Mr. Ayer to approve the spending request. On roll call; six ayes, no nays.

*From Administrator Barlow: Spending Request Form: Repair Pipe from Lap Pool \$42,000. Mr. York moved, seconded by Mr. Van Stone. On roll call; six ayes, no nays.

*From Administration Office: Spending Request Form: Fireworks \$6500. Mayor Brown announced that the Fireworks will be held July 4th with the rain date of July 5th. Donations were down last year only covering 1/3 of the cost despite efforts asking for donations. The other option is to curtail the display. Mr. Ayer moved, seconded by Mr. Bartlett to approve the spending request. On roll call; six ayes, no nays.

Permission to Address Council:

Mr. Syd Sabo, 3857 Indianview Avenue, was granted permission to address Council. In 2022, he was drawn by a flier titled "Do you want a shared use path through Mariemont". From this first meeting, he has voiced questions and concerns especially when this "Mariemont Connector" seemed to be focused on a road through the Trolley Line Park. His first concern was that nothing should be decided until the 7-way intersection at the bottom of Miami Road Hill is made safe for pedestrians and vehicles. Mayor Brown has stressed this numerous times because he lives there. At last February's formal meeting about the intersection, he listened to the problems being presented and suggested a 4-way intersection as a solution. Thankfully, this appears to be in process but has not yet been approved. His questions and concerns are:

1. What does this proposal give our neighborhood that we do not already have? He can safely walk or ride a bike from the high school to Plainville Road now as he has been doing for decades.
2. The proposed path is being sold to us by people that do not live in our neighborhood and have no vested interest in our neighborhood
3. The proposed path destroys Trolley Line Park. Although this precious green space is conveniently referred to as the "Mariemont Utility Corridor" by path advocates, it is a park used and enjoyed by the people who live around it.
4. The maintenance of this asphalt path will be an added expense to the Village for the foreseeable future. It will be an extra burden on rationing out funds for capital repairs.
5. The UC study indicated the path will be used primarily by local pedestrians.

6. How specifically does this benefit our neighborhood? He only sees the detrimental destruction of our park.
7. Why rush to build through the Trolley Line Park? What are we connecting to? Are we connecting to a future promise that could change? Will it be an asphalt path to nowhere?

Mr. Rex Bevis, 4011 Miami Road, was granted permission to address Council. He appreciates the work that has been done to design a better intersection at the bottom of Miami Road hill. Currently, there is a six- or seven-way intersection. A four-or-five-way intersection would be very nice. He complimented Mr. Sabo for encouraging this approach. He does not believe a stop sign at the bottom of Miami Road hill is a good idea. The intersection should be designed and built before any decision is made about a bike trail within the Trolley Line Park between Rembold and Hiawatha. There is not a trail to connect with on either the Trolley Line Park side or Murray Avenue. It is premature to lay out until the intersection is fixed.

Motion to Pay the Bills:

Mr. York moved, seconded by Mr. Bartlett to pay the bills. It was clarified that the payment to iWorQ would not fall under the estimate quoted from Optimized IT. On roll call: six ayes, no nays.

Committee Reports:

Mr. Ayer moved, seconded by Mr. Bartlett to accept the recommendation of the Health and Recreation Committee which met on Tuesday January 16th in Council Chambers. Present at the meeting were Health and Recreation Committee members Randy York (Chair), Susan Brownknight (Vice-Chair), and Matthew Ayer (Member). Also in attendance were Mayor Bill Brown, and Mariemont Racquet Club member Linda Bartlett. The meeting commenced at 6:32pm.

The purpose of the committee meeting was to review:

1. Budget Request, 2023 Results and 2024 Operational Projections from the South 80 Trails Garden and Park Advisory Board.
2. Budget Request, 2023 Results, Revised Membership Rates and 2024 Operational Projections from the Mariemont Raquet Club
3. Planning and Engineering Estimates for the Sidewalk through Dale Park.
4. Review of Park Bench Program.

The Committee reviewed the reports submitted by the South 80 Trails Garden and Park Advisory Board (attached) and unanimously recommend that the Council approve the funding requests for 2024. The Committee does respectfully request that the South 80 Committee review environmental standards for a flood plain to make sure that the gardens and other areas are in compliance and, if necessary, to develop a plan to move towards compliance. The Committee also requests that the South 80 Committee evaluate the current process for gardeners to clean up their plots at the end of the season, and to provide clarity on the leash law and enforcement for the South 80. The Committee reviewed the reports submitted by the Mariemont Racquet Club (attached) and unanimously recommend that the Council approve the funding requests for 2024. This approval is contingent on the Village executing a satisfactory contract agreement with the tennis pro. The committee also unanimously approved the membership rate increases for 2024. Related to the racquet facilities, the Committee is developing a long-term capital plan as a component of over Village recreational subsidies. The Committee is not currently offering recommendations on the final two items on the agenda for this meeting as further research and evaluation is necessary including an overall inventory of the condition and placement of our current park benches.

Mr. York thanked all those who contributed to this report including Kevin Taylor, Linda Bartlett, Carter Kemper, Stan Bahler, Steve Spooner, Mark Glassmeyer, John Fakes, Jon Morgan and Andy Seeger. His understanding is that the solar pump will allow residents to fill up buckets to be used in the lower South 80.

Fiscal Officer Rankin said the monies from the Mariemont School District for the tennis courts will go into a restricted account. Mr. Van Stone said it appeared to him that the park expenses should be looked over and the expenses kept track by our PT Village Administrator. Discussion ensued regarding creating a consistent uniform format to track expenses and reviewing the contract for the Tennis Pro. Solicitor McTigue is reviewing the contract and will send an updated opinion to members of Council, Mayor and PT Administrator. On roll call; six ayes, no nays.

Miscellaneous:

- Mayor Brown referred to the Rules and Law Committee the matter of sick time donation to/from Village employees. A sample ordinance from Amberley Village will be sent to the members of the Rules & Law Committee. Chief Hines said the community support has been outstanding.
- Mayor Brown referred to the Finance Committee fees for the Building Department.
- 2024 Council Committee assignments were made. Mayor Brown announced that there would not be any more sub-committees of Council. “Economic Development Strategy with Envision” will move to the Planning and Zoning & Economic Development Committee and “Refine Code Section 151.075 and Code Section 150” will move to Rules and Law.
- Annual Outstanding Citizen Award will be due to Mrs. Van Pelt by March 7, 2024

Resolutions:

- “To Appoint Tim Wiley as a Member of the Pool Commission for the Calendar Years 2024 and 2025” had a third reading. Mr. York moved, seconded by Mr. Ayer. On roll call; six ayes, no nays. Resolution No. R-8-24 was adopted.
- “To Confirm the Reappointment of Michael Lockhart as Swim Pool Manager for Calendar Years 2024 and 2025; and To Set Compensation” had a second reading.
- “To Confirm the Reappointment of Christopher M. Ertel as Village Engineer for Calendar Year 2024; and To Set Compensation” had a second reading.
- “To Reappoint Rod Holloway as Village Zoning Officer for Calendar Year 2024; and To Set Compensation” had a second reading.
- “A Resolution Authorizing the Village of Mariemont to Apply for a 2024 Saving America’s Treasures (“SAT”) Federal Grant for the Family Statuary Project; and To Declare Emergency was tabled December 18, 2023. Mr. Bartlett moved, seconded by Mr. Ayer to remove the resolution from the agenda. On roll call;

Ordinances:

- “To Amend Ordinance O-8-23 of the Mariemont Code of Ordinances to Increase Payment for Employees had a second reading.
- To Repeal Ordinance No. O-12-23 Pertaining to Maximum Pay Rates for all Grades of Recreation Employees and to Enact New Legislation Pertaining to Maximum Pay Rates for all Grades of Recreation Employees” had a second reading.

- “Creating Mariemont Raquet Club Board” had a first reading.

Task List:

Council agreed to remove Kelly Rankin from the Walking Path at Whiskey Creek. Mrs. Rankin said it is an insurmountable task.

The trellis work at the Concourse is being led by Mayor Brown, Mr. Ayer and a number of volunteers.

Mr. Van Stone asked to be included in the meeting with Waldorf School regarding the parking lot.

Mr. Bartlett asked about the Optimized IT contract and if it was going to be brought back before Council. The Resolution was approved contingent upon reviewing the contract. Dr. Lewis said the matter is not on the agenda and should not be discussed. Mr. Bartlett said it would be helpful to see what the cost was from the other vendors. As elected officials, we need to know that we are getting the best value for taxpayer dollars. He would also have felt better if Ms. Wendler was involved in the process. Mayor Brown said he sent an earlier email to Mr. Bartlett detailing why that was not going to happen. It is not a process that lends itself to preparing a spreadsheet analysis. Mr. Van Stone said comparing services is hard to do. He trusts the judgement of Mayor Brown and PT Administrator Chuck Barlow.

Dr. Lewis said she was really uncomfortable discussing something that was not on the agenda. Solicitor McTigue said Council sets the policy and the administration actually implements the policy set forth by Council. He does not believe they need to be micromanaged in everything they do. Good questions and issues were raised and were answered by the proposed IT provider. He has reviewed the contract and finds it to be an enforceable contract. Mayor Brown indicated that he had not yet signed it.

Mr. York would like to see where we are regarding the Village Administrator job description. Mayor Brown said Council is deviating off the agenda. A draft of the job description was sent out. When asked to put both the IT contract and the job description on the agenda for the next meeting, Mayor Brown said he would not be micromanaged.

The meeting was adjourned at 7:40 p.m.

William A. Brown, Mayor

Kelly I. Rankin, Fiscal Officer



MARIEMONT TAX DEPARTMENT
MONTHLY REPORT
JANUARY 2024

Gross Tax collections totaled \$249,308.36 for the month of January. Which is \$19,092.36 more than collected in 2023 and \$15,516.17 more than collected in 2022.

Refunds issued in January totaled \$0.00, making the net collections \$249,308.36.

Additional reports show receipt comparison for 2023/2024; the collections breakdown per account type/tax year for January 2024; the income tax receipt summary; and the 2024 income tax projection.

Respectfully submitted,

A handwritten signature in black ink that reads "Chuck Barlow". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chuck Barlow
Tax Administrator

2024 Income Tax Projection

	4 year AVG	2024 Projected	2024 Actual	2024 actual vs 2024 projected Difference	2023 Actual	2024 actual vs 2023 actual Difference
Jan	9.05%	\$ 262,581.58	\$ 249,308.36	\$ 94.95%	\$ 230,216.00	\$ 19,092.36
Feb	5.22%	\$ 151,240.86	\$ -	\$ (13,273.22)	\$ -	\$ -
Mar	6.67%	\$ 193,335.80	\$ -	\$ -	\$ -	\$ -
Apr	16.23%	\$ 470,771.43	\$ -	\$ -	\$ -	\$ -
May	9.32%	\$ 270,355.72	\$ -	\$ -	\$ -	\$ -
Jun	8.83%	\$ 255,988.69	\$ -	\$ -	\$ -	\$ -
Jul	8.90%	\$ 257,997.96	\$ -	\$ -	\$ -	\$ -
Aug	5.95%	\$ 172,495.93	\$ -	\$ -	\$ -	\$ -
Sep	8.44%	\$ 244,791.20	\$ -	\$ -	\$ -	\$ -
Oct	8.07%	\$ 233,947.47	\$ -	\$ -	\$ -	\$ -
Nov	5.60%	\$ 162,416.36	\$ -	\$ -	\$ -	\$ -
Dec	7.73%	\$ 224,076.99	\$ -	\$ -	\$ -	\$ -
	100.00%	\$ 2,900,000.00	\$ 249,308.36	\$ (13,273.22)	\$ 230,216.00	\$ 19,092.36
				\$ (2,650,691.64)		\$ 19,092.36
1st QTR		\$ 607,158.25	\$ 249,308.36	\$ (357,849.89)	\$ 230,216.00	\$ 19,092.36
2nd QTR	20.9%	\$ 997,115.84	\$ -	\$ -	\$ -	\$ -
3rd QTR	55.3%	\$ 675,285.10	\$ -	\$ -	\$ -	\$ -
4th QTR	78.6%	\$ 620,440.82	\$ -	\$ -	\$ -	\$ -
	100.0%	\$ 2,900,000.00	\$ 249,308.36	\$ (357,849.89)	\$ 230,216.00	\$ 19,092.36
			8.60%			

Gross Collections:	\$ 249,308.36
Refunds:	\$ -
Net Collections:	\$ 249,308.36

	2024 YTD Projected	2024 YTD Actual	2024 Actual vs. Projected YTD Difference	YTD 2024	YTD 2023	YTD Difference
Jan	\$ 262,581.58	\$ 249,308.36	\$ (13,273.22)	\$ 249,308.36	\$ 230,216.00	\$ 19,092.36
Feb	\$ 413,822.44			\$ -		\$ -
Mar	\$ 607,158.25			\$ -		\$ -
Apr	\$ 1,077,929.67			\$ -		\$ -
May	\$ 1,348,285.40			\$ -		\$ -
Jun	\$ 1,604,274.09			\$ -		\$ -
Jul	\$ 1,862,272.05			\$ -		\$ -
Aug	\$ 2,034,767.98			\$ -		\$ -
Sep	\$ 2,279,559.18			\$ -		\$ -
Oct	\$ 2,513,506.66			\$ -		\$ -
Nov	\$ 2,675,923.01			\$ -		\$ -
Dec	\$ 2,900,000.00			\$ -		\$ -

	2024 YTD	2023 Final	2022 Final	2021 Final
Percent to Total Individual	33.97%	37.88%	35.74%	34.58%
Net Profit	3.16%	9.47%	7.87%	10.38%
Withholding	62.86%	52.65%	56.39%	55.03%

Selected date 1/31/2024

Month	2023			2024			Difference	Percent
	Individual	Net-Profit	Withholding	Individual	Net-Profit	Withholding		
January	\$80,315.92	\$9,375.00	\$140,525.08	\$84,693.37	\$7,888.75	\$156,726.24	\$19,092.36	8
1 - QTR	\$80,315.92	\$9,375.00	\$140,525.08	\$84,693.37	\$7,888.75	\$156,726.24	\$19,092.36	8
YTD QTR - 1	\$80,315.92	\$9,375.00	\$140,525.08	\$84,693.37	\$7,888.75	\$156,726.24	\$19,092.36	8

Total Refunds

\$-5,192.00

Total Refunds

*** End Of Report ***

Selected date 1/31/2024

<u>Deposit Date</u>	<u>Individual Deposits</u>	<u>Net-Profit Deposits</u>	<u>Total 1 & 2 Refunds/Adj</u>	<u>Total 1 & 2 Deposits</u>	<u>Withholding Refunds/Adj</u>	<u>Withholding Deposits</u>	<u>Total All Refunds/Adj</u>	<u>Total All Deposit</u>	<u>Percent Change</u>
1/2024	\$84,693.37	\$7,888.75	\$0.00	\$92,582.12	\$0.00	\$156,726.24	\$0.00	\$249,308.36	8
1/2023	\$80,315.92	\$9,375.00	\$-5,192.00	\$89,690.92	\$0.00	\$140,525.08	\$-5,192.00	\$230,216.00	
**2024	\$84,693.37	\$7,888.75	\$0.00	\$92,582.12	\$0.00	\$156,726.24	\$0.00	\$249,308.36	8
**2023	\$80,315.92	\$9,375.00	\$-5,192.00	\$89,690.92	\$0.00	\$140,525.08	\$-5,192.00	\$230,216.00	

*** End Of Report ***

Selected date 1/31/2024

Acct Type	Tax Year	Tax Total	Penalty 1 Total	Penalty 2 Total	Penalty 3 Total	Interest Total	Court Total	Deposit Total	Refund Total
INDIVIDUAL	2024	\$1,252.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,252.31	\$0.00
INDIVIDUAL	2023	\$77,854.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,854.09	\$0.00
INDIVIDUAL	2022	\$4,347.81	\$150.00	\$32.00	\$0.00	\$0.00	\$0.00	\$4,529.81	\$0.00
INDIVIDUAL	2021	\$736.06	\$150.00	\$37.50	\$0.00	\$0.00	\$0.00	\$923.56	\$0.00
INDIVIDUAL	2020	\$83.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83.60	\$0.00
INDIVIDUAL	2014	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
	* TOTAL	\$84,323.87	\$300.00	\$69.50	\$0.00	\$0.00	\$0.00	\$84,693.37	\$0.00
NET-PROFIT	2024	\$47.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47.00	\$0.00
NET-PROFIT	2023	\$7,842.31	\$0.00	\$0.00	\$0.00	\$0.00	\$-133.04	\$7,709.27	\$0.00
NET-PROFIT	2022	\$132.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132.48	\$0.00
	* TOTAL	\$8,021.79	\$0.00	\$0.00	\$0.00	\$0.00	\$-133.04	\$7,888.75	\$0.00
WITHHOLDING	2024	\$9,393.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,393.68	\$0.00
WITHHOLDING	2023	\$147,332.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,332.56	\$0.00
	* TOTAL	\$156,726.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,726.24	\$0.00
ALL	2024	\$10,692.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,692.99	\$0.00
ALL	2023	\$233,028.96	\$0.00	\$0.00	\$0.00	\$0.00	\$-133.04	\$232,895.92	\$0.00
ALL	2022	\$4,480.29	\$150.00	\$32.00	\$0.00	\$0.00	\$0.00	\$4,662.29	\$0.00
ALL	2021	\$736.06	\$150.00	\$37.50	\$0.00	\$0.00	\$0.00	\$923.56	\$0.00
ALL	2020	\$83.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83.60	\$0.00
ALL	2014	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
	* TOTAL	\$249,071.90	\$300.00	\$69.50	\$0.00	\$0.00	\$-133.04	\$249,308.36	\$0.00

*** End Of Report ***

Closed Batch Number(s) 8505, 8506, 8507, 8508, 8509, 8510, 8511, 8512, 8513, 8514, 8515, 8516, 8517, 8518, 8519, 8520 Deposit Date Range: 01/01/2024 To 01/31/2024.

Report type: Detail Report. Sort Selection by Account Number.

Transaction	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt
AMENDED FINAL	0	\$0.00	\$0.00	1	\$0.00	\$0.00	0	\$0.00	\$0.00	1	\$0.00	\$0.00
BALANCE DUE	6	\$0.00	\$3,487.56	5	\$0.00	\$86.04	0	\$0.00	\$0.00	11	\$0.00	\$3,573.60
BATCH NOTE	2	\$0.00	\$0.00	1	\$0.00	\$0.00	10	\$0.00	\$0.00	13	\$0.00	\$0.00
COURT COST	0	\$0.00	\$0.00	2	\$-133.04	\$-133.04	0	\$0.00	\$0.00	2	\$-133.04	\$-133.04
DECLARATION OF	3	\$3,863.86	\$3,312.61	1	\$40.00	\$47.00	0	\$0.00	\$0.00	4	\$3,903.86	\$3,359.61
FINAL RETURN	9	\$15,973.19	\$1,729.91	4	\$62.11	\$0.00	0	\$0.00	\$0.00	13	\$16,035.30	\$1,729.91
OVERPAY FORWARD	2	\$0.00	\$0.00	4	\$0.00	\$0.00	0	\$0.00	\$0.00	6	\$0.00	\$0.00
LATE FILE PENALTY	4	\$300.00	\$300.00	0	\$0.00	\$0.00	0	\$0.00	\$0.00	4	\$300.00	\$300.00
LATE PAY PENALTY	4	\$69.50	\$69.50	0	\$0.00	\$0.00	0	\$0.00	\$0.00	4	\$69.50	\$69.50
QUARTERLY PAYMENT	108	\$0.00	\$75,793.79	8	\$0.00	\$7,888.75	0	\$0.00	\$0.00	116	\$0.00	\$83,682.54
RECONCILIATION	0	\$0.00	\$0.00	0	\$0.00	\$0.00	128	\$0.00	\$0.00	128	\$0.00	\$0.00
WITHHOLDING	0	\$0.00	\$0.00	0	\$0.00	\$0.00	937	\$156,726.24	\$156,726.24	937	\$156,726.24	\$156,726.24
Total:	138	\$20,206.55	\$84,693.37	26	\$-30.93	\$7,888.75	1075	\$156,726.24	\$156,726.24	1239	\$176,901.86	\$249,308.36

** Total:	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt	Count	Charge Amt	Credit Amt
	138	\$20,206.55	\$84,693.37	26	\$-30.93	\$7,888.75	1075	\$156,726.24	\$156,726.24
	138	\$20,206.55	\$84,693.37	26	\$-30.93	\$7,888.75	1075	\$156,726.24	\$156,726.24
Payments		544			490				
Amount		\$249,308.36	\$0.00		\$233,024.12	\$0.00		\$0.00	\$16,284.24

*** End Of Report ***

Refund Total	Lock Box	ACH
\$0.00	\$0.00	54
\$0.00	\$0.00	\$16,284.24

Building Department Report to Village Council covering the month of January 2024

The building department issued 27 permits this month. These are summarized here along with the fees. They are listed individually at the end of the report.

0 Commercial building permit	\$ 0
18 Residential building permits	\$ 3937
4 Utility permit	\$ 0
5 Residential zoning permits	\$ 350
0 Rental inspection permit	\$ <u>0</u>
TOTAL	\$ 4287

For the month, a total of 91 hrs were billed. That time was spent on the following activities, allocated as follows:

ARB Meeting/Prep	0 hours	0%
Planning Commission Mtg/Prep	0 hours	0%
Permitting (building, zoning, rental, zoning)	20 hours	22%
Bldg Dept Questions	15 hours	17%
Compliance - Violations	25 hours	27%
Special Projects	20 hours	22%
Admin (organization, ordinances, XPEX)	11 hours	12%

This was an average revenue month. Conducted a plain-view inspection of targeted properties to increase rental certificate compliance.

Respectfully submitted,
Rod Holloway
Building Department

JANUARY 2024 BUILDING DEPARTMENT PERMIT SUMMARY

Permit #	Permit Date	Zoning	B/Z/U/R	Parcel Address	Owner Name	Applicant Name	Permit Type	Total Fees	Totals
Commercial Building Permits									
			0						0
Residential Building Permits									
2024001	1/2/2024	RES-A	B	3857 HOMEWOOD RD	JOHN WOLF	Tom Mackey	Alterations - Res	438	
2024002	1/3/2024	RES-A	B	6996 ROMAN HILL DR	LYNCH DENNIS W & ELLEN M	HD Roofing LLC	Roof Res - Roof OR Gutters & Downspou	104	
2024004	1/3/2024	RES-A	B	6951 CRYSTAL SPINGRS RD	COPETAS THEODORE C & JUDITH B	Winter St. Remodeling	Demolition - Residential	200	
2024005	1/3/2024	RES-A	B	6605 PLEASANT ST	STANERK CHRISTINA & CHRISTOPHER J	Hanke Window & Door LLC	Replacement - Windows	95	
2024007	1/5/2024	RES-A	B	6959 CAMBRIDGE AVE	ROSE LARRY D	One Hour Heating & Air	HVAC Replacement	150	
2024010	1/9/2024	RES-A	B	6907 WOOSTER PK	MARIEMONT VILLAGE OF THE	Pinnacle Window & Door Ltd	Replacement - Windows	0	
2024011	1/9/2024	RES-A	B	6904 MT VERNON AVE	KEYES DONALD L TR @3	One Hour Heating & Air	HVAC Replacement	98	
2024014	1/12/2024	RES-A	B	6738 FIELDHOUSE WY	PURVIS ERIC & ANGELA	Sterling Development Group	HVAC - Res	145	
2024015	1/12/2024	RES-A	B	6738 FIELDHOUSE WY	PURVIS ERIC & ANGELA	Sterling Development Group	Accessory Structure (Garage)	180	
2024016	1/16/2024	RES-C	B	3771 MIAMI RUN - UNIT 7	ASHFORD HOMES LLC	Maximum Fire Protection	Fire Suppression System	385	
2024017	1/16/2024	RES-C	B	3767 MIAMI RUN - UNIT 8	ASHFORD HOMES LLC	Maximum Fire Protection	Fire Suppression System	385	
2024018	1/16/2024	RES-C	B	3763 MIAMI RUN - UNIT 9	ROBINSON BENJAMIN N & JAMIE M	Maximum Fire Protection	HVAC Replacement	385	
2024019	1/16/2024	RES-A	B	6985 WOOSTER PK	JUDKINS BRIAN C & KATHLEEN	Apollo Home	HVAC Replacement	98	
2024020	1/18/2024	RES-A	B	3800 MIAMI RD	WESSEL LARRY & NITA JEAN STONE	Osborne Reconstruction Service	Alterations - Res	779	
2024021	1/19/2024	RES-A	B	7011 WOOSTER PK	WENDLER PETER & ELISSA	Schneller Knockdown	HVAC Replacement	150	
2024022	1/19/2024	RES-A	B	3841 INDIANVIEW AVE	WIDECAN JOHN M & MICHELLE L	American Weathertechs	HVAC Replacement	95	
2024025	1/24/2024	RES-A	B	4017 GROVE AVE	FEDERAL NATIONAL MORTGAGE ASSOCIATION	Pro Source Heating & Air	Roof Res - Roof OR Gutters & Downspou	100	
2024026	1/30/2024	RES-A	B	6949 CAMBRIDGE AVE			HVAC Replacement	150	3937
Utility Permits									
			4						
2024003	1/3/2024	RES-A	U	6808 HAMMERSTONE WY	KELLER SCOTT M & FRANCES M	The Libbee Group	Utility - Street Cut	0	
2024023	1/22/2024	RES-B	U	3920 OAK ST	VILLAGE CHURCH OF MARIEMONT	Altairier	Utility - Com Upgrade	0	
2024024	1/24/2024	BUS-A	U	6601 WOOSTER PK	MARIEMONT VILLAGE OF THE	Walkins Electrical	Utility - Elec Serv. Upgrade	0	
2024027	1/30/2024	RES-A	U	6932 MIAMI BLUFF DR	MARIEMONT VENTURES LLC	Duke Energy	Utility - Elec Serv. Upgrade	0	0
Residential Zoning Permits									
			5						
2024006	1/4/2024	RES-A	Z	3712 CENTER ST	WOLTERMAN NANCY J	Supreme Scapes	Driveway	80	
2024008	1/8/2024	RES-A	Z	6935 MT VERNON AVE	VANHAREN ROBERT & JAMIE	Mills Fence Co.	Fencing	95	
2024009	1/8/2024	RES-A	Z	6939 MT VERNON AVE	BORGERDING MARIA BETH	Mills Fence Co.	Fencing	0	
2024012	1/12/2024	RES-A	Z	3724 E CENTER ST	LYSAGHT ANDREW T & MELISSA E	Jason Gassner	Fencing	95	
2024013	1/12/2024	RES-A	Z	6738 FIELDHOUSE WY	PURVIS ERIC & ANGELA	Sterling Development Group, LTD	Driveway	80	350
Rental Inspection Certificates									
Total Permits								27	4287

Joanee Van Pelt

From: Rob Bartlett
Sent: Sunday, February 4, 2024 12:44 PM
To: Joanee Van Pelt
Cc: Bill Brown; Matt Ayer; Susan Brownknight; Dr. Marcy Lewis; Robert Van Stone; Randy York; Kelly Rankin; Chuck Barlow; Ed McTigue
Subject: Please include in "Communications" for upcoming council meeting
Attachments: Request on website provider recommendation.docx

Hi Joanee,

Can you please include the attached in the "Communications" section for the upcoming council meeting. I mentioned to Bill that with the upcoming decision on the website provider, it would be good to review the recommendation that was made the last time we made a change.

Thanks,
Rob

To: Mayor, Council, Part Time Village Administrator, Fiscal Officer and Village Solicitor

As public officials, one of our most important duties is to ensure that taxpayer money is being spent wisely. As such, whenever any council committee makes a recommendation to council to spend over \$5,000 or enter into a contract, they have to submit a report to council that provides an analysis of the spending and the logic for the committee's recommendation. From a fiduciary standpoint, the same process should be followed if the mayor and/or part time Village Administrator are making a similar recommendation to council.

I would like to request that if we are going to change website providers, a written recommendation be provided at least two council meetings before the current contract expires (which would mean the first council meeting in March). This would allow for any questions that might arise to be answered at the second council meeting in March, so council can hopefully vote on the issue in that second council meeting, and any new contract could be signed before the current contract expires in April.

The following would be included in the written recommendation:

1. A list of the vendors that were reviewed (minimum of two, per Village expectations), along with the cost proposed by each vendor and the associated services.
2. If we have talked to any other municipalities or individuals that have used these vendors.
3. The recommendation of who we should contract with and the reasoning for that recommendation.
4. A copy of a contract from the recommended vendor for the Village Solicitor and council to review.
5. If we are moving to a new vendor, a high level transition plan.

Attached is the recommendation which was submitted when we chose e-Gov to be our website provider back in 2019. It contains all of the elements mentioned above.

Any proposed new website should have the same functionality as the current website, such as paying a fine or ticket online, reserving a shelter, buying a swim or tennis membership, getting a garden plot or a building permit, providing an online calendar for residents, etc. If the mayor and part-time Village Administrator think there is additional functionality that we should add, then by all means include that in the recommendation.

Mr. Van Stone said that comparing service contracts can be difficult, and I agree, they are not as easy as something like repaving a street. However, in my experience at Procter & Gamble as the Finance lead on several service contract bids, it is possible to compare service bids. Furthermore, creating a side by side comparison can help ensure we are getting the same data from all of the vendors bidding on the business. And to be clear, the right measure is what is the best overall value for the Village given the services being offered, not just the lowest cost.

Back on May 27, 2023, Council discussed needing to possibly replace our current website provider, and it has appeared on the Task List since June 12, 2023. At multiple council meetings, a status update has been requested for this project and the response has always been everything is on track, so providing this data by the first council meeting in March should not be a problem.

I would also recommend that since Eli Wendler was so involved in selecting and maintaining the e-Gov website, that she be involved in assessing the vendors bidding for the website work, as she has the best technical expertise of any Village employee. And that Allison's input, as one of the key users of the website, should also be sought. Finally, Kelly as our Fiscal Officer should ensure the proposed spending fits within our budget.

Respectfully submitted,
Rob Bartlett

TO: Village Council and Mayor Brown

FROM: Rules & Law Committee

RE: Committee Report

DATE: February 12, 2024

The Rules & Law Committee met on February 6, 2024 in Council Chambers. Present at the meeting were Rules and Law Committee members, Susan Brownknight, Matt Ayer, Marcy Lewis. Also in attendance were Mayor Bill Brown, Councilman Bob Van Stone, Zoning Officer Rod Halloway, Police Chief Rick Hines and Senior Administrative Assistant, Joanee Van Pelt.

The Committee met and discussed a meeting schedule to address the breadth of topics needing committee input. It was determined that the Committee will meet the first Monday of every month as needed, with the exception of March. Meeting announcements are forthcoming.

Sick Time donations among Mariemont employees was discussed. The following was unanimously resolved:

R&L recommends to Council to amend the compensation ordinance to reflect the attached "sell back" language on an emergency basis due to an immediate need.

The Geothermal ordinance and Solar Panel installation standards were discussed and the following was unanimously resolved:

R&L concurs with the ordinance change proposed by the Zoning Officer. The change will allow 3 ft set back (e.g., for HVAC units, generators) for homes with small side yards. Another change will decrease the minimum distance from solar panels to a roof's edge, from the current 24 inches to 18 inches.

Sandwich signs were discussed. No changes are currently recommended to the ordinance. The ordinance is recommended for passage. New sign locations that meet the standards laid out by the ordinance must go through committee for recommendation and signage requests that are an exception to the ordinance must be approved via a variance by the Planning Commission.

The following were not discussed and are expected go on the agenda for a future meeting:

1. Parking pads in residential zones
2. Temporary signage in residential districts
3. Outdoor dining permits in business districts
4. Garage heights
5. Street to street lot obstructions in yard
6. Tree Houses
7. Above Ground Swimming pools

Respectfully submitted,

Susan Brownknight, Chair

Matthew Ayer, Vice-Chair

Marcy Lewis, Member

Donation of sick leave.

- (1) *Purpose.* To support employees that are forced to endure a catastrophic illness or injury, employees are permitted to donate sick leave to other employees in order to supplement their paid sick leave while absent from work.

- (2) *Definitions.*

DONEE. The person receiving a donation of leave.

DONOR. The person donating leave to another employee.

- (3) Each donation of sick leave must be for a minimum of eight hours. The employee may donate an unlimited number of sick hours as they desire to another employee each time there is a need provided it is approved by their Department Head and Mayor. Donors must retain a sick leave balance of at least 400 hours after each donation. No donated leave will be returned to the donor, whether or not the leave is used by the donee. All requests to donate sick leave must be in writing by the donor to their Department Head. Donation requests must be approved by the donor's and donee's respective Department Heads, and the Mayor, before the leave can be donated.
- (4) Employees who are eligible and wish to donate their sick leave to another employee will not be charged for donated hours of sick leave as it pertains to Sick Time Sell Back. The employee's sick leave balance will decrease by the number of hours donated, but the employee will not forfeit their eligibility for Sick Time Sell Back, unless the employee uses 40 plus hours of sick time for their personal use. In either case, the employee must retain a balance of 960 hours in their sick leave bank in order to be eligible for the Sick Time Buy Back Program.
- (5) A separate sick leave bank will be established for each donee in need. Donated time may be used by a donee only after he or she has exhausted his or her paid leave, including but not limited to all sick leave, vacation leave, comp time, etc. Each donee's sick leave bank may not exceed a total accumulation of more than 2080 hours at any time. All unused leave in the donee's sick leave bank will expire 180 days after the donee returns to work. Donated sick leave may be used by the donee as his or her regular sick leave is used, except that time in the sick leave bank cannot be used by the donee to receive payment upon retirement.
- (6) Donors and donees must be in good standing with his or her department in order to participate in the donation program. Sick leave may be donated to another employee at any time during the illness or injury.
- (7) The Mayor has the authority to determine whether a potential donee's illness or injury warrants participation in the donation program. The Mayor may require whatever proof of illness or injury from the potential donee or his or her medical providers deemed necessary to enable the determination.

TO: Village Council and Mayor Policastro
 FROM: Finance Committee, Rob Bartlett - Chair
 RE: Village Website
 DATE: October 23, 2019

The Finance Committee met on Wednesday, October 2, 2019 at 2:00 pm in Council Chambers and on Wednesday, October 23 at 2:00pm to discuss upgrading the Village website. Present at both meetings were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, Assistant Fiscal Officer Eli Wendler, Chief Rick Hines, Maintenance Superintendent John Scherpenberg, Tax Officer Patty Busam, Assistant Tax Officer Deanna Darrah, Administrative Assistant Joanee Van Pelt, Administrative Staff Assistant Sue Singleton and Administrative Staff Assistant Alison Uhrig. Assistant Fiscal Officer Eli Wendler and Assistant Fire Chief Jason Kiefer were also at the first meeting.

The Finance Committee had previously met with two website providers, Civic Plus and E-Gov Link. Administrative Staff Assistant Uhrig also did research on another website provider, Legend Web Works. We agreed on a prioritized list of functionality for the new website, and received bids from Civic Plus and E-Gov Link that provide that functionality. The bids are summarized in the table below.

	Civic Plus	E-Gov Link
One Time Cost	\$9,500	\$10,950
Annual Cost	\$5,500	\$4,400

Both providers lock in the annual costs listed above for three years. After that, the annual cost is subject to up to a 5% increase per year. The Finance Committee is recommending to proceed with E-Gov Link for the following reasons: a) E-Gov Link's cost is \$1,850 less over a three year period, b) E-Gov Link is located in Mason, Ohio, whereas Civic Plus is based out of Manhattan, Kansas, c) E-Gov Link offers a free refresh of the website after 3 years; Civic Plus does not, d) there are many nearby municipalities who are using E-Gov Link and could act as a resource (including Fairfax, Columbia Township, Silverton, Wyoming and Mason).

The annual cost of our current website is ~\$1,400, so this will be an increase in cost. However, the new website will provide much greater capability in terms of communications to residents, processing memberships, reserving parks or other village property, polling residents, providing a business directory, storing documents, being ADA compliant and providing access via mobile phone. The contract has been reviewed and approved by Village Solicitor Ed McTigue. To get the new website up and running takes 16 to 19 weeks. The Department Heads agreed that February would be the best month for all of the departments to participate in designing their individual pages and taking the necessary training. That would also support having the website up and running in time for accepting pool and tennis memberships in 2020. Ms. Wendler will be leading this project for the Village. To meet the target timeline, we need to kick the project off in mid-November. The Finance Committee recommends that council approve E-Gov Link as our new website provider and the contract be signed and forwarded to E-Gov Link in mid-November.

Respectfully Submitted,

Rob Bartlett, Chairman

Kelly Rankin, Vice-Chairman

Bill Brown, Member



SPENDING REQUEST FORM

Approval from Council Required

COUNCIL MEETING DATE: 2-12-2024

This form, submitted with any relevant bids or quotes, must be completed and approved by Council for non-emergency spending over \$5000. List any vendors, when possible, in the purchase description. Upon approval by Council, the account number to be charged must be filled in for the request to be considered complete. The approved/completed Spending Request Form shall be submitted to the Administrative Assistant.

Requisitioned By:

Dan Copeland FIRE
Name Department

William A. Brown
William A. Brown, Mayor
Kelly I. Rankin
Kelly I. Rankin, Fiscal Officer

PURCHASE DESCRIPTION:

All new tires for Q67 (total of 10 tires).
- 8 rear tires were replaced in 2021
- front 2 tires are from 2018
- All front & rear tires need to be replaced.

VENDOR: Best One Tire

ACCOUNT #: 1000-120-393-0000

AMOUNT NOT TO EXCEED \$ 6800 APPROVED BY COUNCIL

For Administrative Assistant use only. Approved copies distributed to:

<input type="checkbox"/> Department Head	<input type="checkbox"/> Fiscal Officer	<input type="checkbox"/> Mayor	<input type="checkbox"/> Members of Council
<input type="checkbox"/> P/T Administrator	<input type="checkbox"/> Copy for Purchase Order and File Original in "Spending Requests" File		

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement, is made and entered into by and between the Village of Mariemont, Ohio, an Ohio municipal corporation, having its principal place of business at 6907 Wooster Pike, Mariemont, Ohio 45227 (hereinafter referred to as the "Village") and David Russell, whose address is 427 Glengarry Way, Ft. Wright KY 41011, (hereinafter referred to as "Russell").

WHEREAS, Russell is engaged in the business as a Tennis Pro and as such provides services for certain recreational activities, tennis events, and tennis instruction to various clients in Northern Kentucky and the Greater Cincinnati Area; and

WHEREAS, Russell has been assisting the Village as a Tennis Pro / Instructor for several years now; and

WHEREAS, the parties hereby intend to clarify their relationship in this agreement between the Village and Russell relative to the provision of certain services to the Village.

NOW, THEREFORE, *in consideration of the mutual promises and covenants hereinafter contained, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged*, the parties hereto agree as follows:

1. Russell will work for the Village as an Independent Contractor and not as an employee. Russell shall be paid for services rendered, which are herein below described and shall be paid the amount of \$8,250 for the period May 1, 2024, through October 15, 2024. The payment of said amount shall be made to Russell, upon the presentation of invoices each and every month, as follows:

- a. June 1, 2024, \$1,500 for services rendered in May 2024;
- b. July 1, 2024, \$1,500 for services rendered in June 2024;
- c. August 1, 2024, \$1,500 for services rendered in July 2024;
- d. September 1, 2024, \$1,500 for services rendered in August 2024;
- e. October 1, 2024, \$1,500 for services rendered in September 2024.
- f. November 1, 2024, \$750 for services rendered through October 15, 2024.

The total compensation to be paid to Russell shall be \$8,250 for the period May 1, 2024, to October 15, 2024.

2. Russell shall be hired as the Director of Racquet Sports and Racquet Sports Pro for the Village. As such, he shall perform the following duties as set forth below:

Position:

Director of Racquet Sports.

Summary of Responsibilities:

Responsible for the successful delivery and management of all racquet sports related facilities and activities with the Mariemont Racquet Club (MRC).

Time Period:

May 1 through October 15

General Duties:

1. Work cooperatively with the MRC board members to ensure that membership is provided with information regarding the upcoming racquet sports season including the establishment of racquet sport rates, the allocation of court resources, assessing capital and operational needs, and coordinating court usage by the Mariemont School District.
2. Provide oversight of the court facilities. Ensure High School teams cooperate with cleaning the facility, emptying the trash cans, and restocking during practices and matches.

Operational Duties:

1. Help enforce the collection of court fees, capital improvement fees, and other fees.
2. Enforce the entire club's/facility's rules and regulations governing the use of the facility, its equipment and other property, which will be provided by the Village.
3. Enthusiastically encourage racquet sports participation by working with the MRC to plan events to promote the sport and fellowship in the club/facility.

Maintenance:

1. Inspect the courts/facilities on a regular basis prior to the start of play and ascertain that all necessary maintenance has been performed. Make recommendations to MRC concerning maintenance of equipment and supplies needed. MRC, in turn, will work with the Mariemont Service Department to coordinate grounds and facility maintenance.
2. Keep the MRC informed of the status of the club/facility and equipment for the purpose of MRC budgeting for repair and replacement of items.
3. Monitor conditions of the racquet sports club/facility to ensure that they are neat and clean. Alert MRC of any unsatisfactory conditions.

Programs:

1. Offer programs at the club/facility to encourage people to become members of the club. Service the entire membership (juniors, adults, seniors, etc.), all based on demand.
2. Organize periodic special events at the club/facility in an effort to attract and retain members' racquet sports interests.
3. Provide guidance to the MRC for the proper programming of the club/facility based on the number of courts, personnel, and funds necessary for operational management.
4. If required, assist MRC with the preparation of an annual budget for the operation of the racquet sports facilities.

As such, it is understood that Russell is not an employee of the Village and is not directly supervised on a daily basis but is merely being contracted to perform certain tasks, for a limited period of time, the means of accomplishment of which is within the sole discretion of Russell. However, notwithstanding the foregoing, the Village and Russell agree that certain rules and obligations have been established by the Village and may hereafter be established by the Village

which governs the conduct of Russell. The overall scope for which this hire is made as set forth in paragraph 2 above. Russell acknowledges that said rules and obligations may be changed or modified at any time, at the sole discretion of the Village. Russell agrees to abide by all such rules and obligations as may now be in effect or hereafter implemented. The parties hereto further agree that this Agreement may be terminated at any time with written notice directed to the other. Upon termination in such fashion, any amounts due and owing hereunder shall be prorated as of the date of such termination.

3. It is clearly understood that the sole and complete responsibility of Russell to pay all taxes on the proceeds paid to him by the Village, including, but not limited to, federal withholding tax, social security tax (FICA), state, local and municipal taxes, federal unemployment tax and workers compensation, and that the Village shall have no responsibility to withhold any sums from the proceeds for the payment of the above-specified obligations.

4. Both parties hereto acknowledge and agree that Russell may come into contact in the scope of this position with individuals seeking individual private tennis lessons from him. As such, both parties agree that any and all income that Russell may receive from the provision of such tennis lessons shall be the sole responsibility of Russell and the Village shall have no claim whatsoever to any such proceeds. The Village agrees not to interfere, either directly or indirectly, with any professional relationship that Russell may establish with proposed clients.

5. Any modifications of this Independent Contractor Agreement, save and except the rules and obligations set forth herein, must be made in writing and signed by both parties. Neither party hereto is bound by any verbal agreement not specifically set forth in this document.

6. This Agreement is governed under the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties hereto have set their hands at Cincinnati, Ohio as of the
1st day of February 2024.

WITNESSES:

VILLAGE OF MARIEMONT, OHIO

William Brown, Mayor

INDEPENDENT CONTRACTOR:

David Russell

VILLAGE OF MARIEMONT
BIWEEKLY PAYROLL ENDING FEBRUARY 4, 2024

Police Department

Richard D. Hines, Regular	4608.80	Tom Ostendarp, Comp	295.80
Dave Roberts, Overtime	250.20	Nick Pittsley, Regular	3038.00
Dave Roberts, Regular	3336.00	Fred Romano SRO, Regular	1954.40
Rachel Hays, Overtime	534.00	Nick Pittsley, Vacation	882.00
Tom Ostendarp, Regular	3056.60	Dave Bailey, PT, Regular	189.00
Steve Watt, Comp	297.85	Adam Geraci, Regular	3318.90
Adam Geraci, Comp	85.10	Tom Ostendarp, Holiday	788.80
Tom Ostendarp, Vacation	591.60	Paul Rennie, Regular	3404.00
Emily Howell, Sick	80.00	Matt Kurtz, Overtime	191.48
Rachel Hays, Comp	578.50	Steve Watt, Overtime	382.95
Steve Watt, Regular	3106.15	Vikki Rose, Comp	15.00
Matt Kurtz, Regular	3404.00	Rachel Hays, Regular	2981.50
Judy Gerros, Crossing Guard	424.50	Vikki Rose, Sick	75.00
Vikki Rose, Regular	2160.00	Dorris Hallums, Crossing Guard	423.00
		Department Total	42784.37

Paramedics/Fire

Jim Henderson, Supervisor Pay	687.12	Keary Henkener, PT, Regular	566.16
Tim Peaker, Supervisor's Pay	1970.64	Scott, Ray, PT, Regular	970.56
Craig Coburn, Supervisor Pay	563.04	Mike Washington Jr, Supervisor Pay	563.04
Brandon Manor, Holiday	727.92	Robert Mercer, PT, Regular	970.56
Bryan Young, PT, Regular	242.64	Donald Scarpiniski, PT, Regular	970.56
Chad Webb, PT, Regular	1354.74	Mike Washington, PT, Regular	849.24
Rick Hines, Regular	480.61	Nick Guilkey, Supervisor Pay	1472.40
Joe Lowry, PT, Regular	970.56	Jack Berkowitz, PT, Regular	1071.66
Chris Miller, PT, Regular	748.14	Brandon Manor, Supervisor Pay	281.52
Johnny Stewart, PT, Regular	485.28	Mike Washinton, PT, Regular	727.92
Jason Williams, Supervisor Pay	2601.24	Tim Linz, PT, Regular	567.00
Brandon Manor, PT, Regular	727.92	Dan Raterman, PT, Regular	727.92
Matt Clark, Supervisor Pay	1126.08	Eric Freeland, Supervisor Pay	563.04
Ethan Ramos, PT, Regular	78.75	Brayden Young, PT, Regular	970.56
Eric Freeland, PT, Regular	1011.00	Thomas Campbell, PT, Regular	716.16
Taylor Nieman, PT, Regular	970.56	Matt Thompson, PT, Regular	970.56
Pat Dixon, PT Regular	485.28	Johnny Stewart, Holiday	363.96
David Huckleby, PT, Regular	1455.84	Jeremy Burns, PT, Regular	311.04
Ryan Brown, PT, Regular	242.64	Charles Weghorn, PT, Regular	970.56
Josh Watren, Supervisor Pay	1126.08	Dan Copeland, Assistant Fire Chief	2884.62
Hunter Morgan, PT, Regular	970.56	Department Total	34263.52

Maintenance Department

Eric Hudson, Regular	2692.80	Scott Flymm, Regular	2000.00
Jeremy Swadder, Regular	2244.00	Mike Evanchyk, Regular	2413.60
Ben James, Regular	2692.80	Department Total	11550.40

Administrative

Joanee B. Van Pelt, Regular	2838.75	Joanee Van Pelt, Council	\$125.00
Allison Uhrig, Regular	1918.50	Allison Uhrig, Bonus	850.00
Joanee Van Pelt, Bonus	850.00	Department Total	6582.25

Tax Department/Administrator

Chuck Barlow, Regular	2692.50	Chuck Barlow, Administrator	769.23
Patty Lenhardt,	820.00	Department Total	4281.73

Building

Rod Holloway	800.00	Department Total	800.00
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GRAND TOTAL			100262.27
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VILLAGE OF MARIEMONT
BIWEEKLY AND MONTHLY PAYROLL ENDING JANUARY 20, 2024, AND JANUARY 31, 2024

Police Department

Richard D. Hines, Regular	4608.80	Rick Hines, Holiday	460.88
Dave Roberts, Holiday	333.60	Paul Rennie, Holiday	340.40
Paul Rennie, Vacation	1531.80	Adam Geraci, Vacation	85.10
Adam Geraci, Comp	85.10	Adam Geraci, Holiday	340.40
Nick Pittsley, Vacation	637.00	Dave Roberts, Sick	500.40
Rachel Hays, Overtime	333.75	Tom Ostendarp, Sick	1774.80
Dave Roberts, Regular	2335.20	Steve Watt, Comp	127.65
Dave Roberts, Vacation	500.40	Emily Howell, Holiday	320.00
Steve Watt, Overtime	191.48	Dorris Hallums, Crossing Guard	338.40
Paul Rennie, Regular	1872.20	Fred Romano SRO, Regular	1954.40
Matt Kurtz, Regular	3404.00	Matt Kurtz, Holiday	340.40
Steve Watt, Regular	3276.35	Emily Howard, Sick	3200.00
Steve Watt, Holiday	340.40	Fred Romano, Holiday	195.44
Adam Geraci, Regular	3233.80	Tom Ostendarp, Regular	3623.55
Tom Ostendarp, Comp	320.45	Tom Ostendarp, Holiday	394.40
Rachel, Holiday	356.00	Nick Pittsley, Holiday	392.00
Rachel Hays, Regular	3560.00	Judy Gerros, Crossing Guard	382.05
Dave Bailey, PT, Regular	210.00	Vikki Rose, Mayor's Court	125.00
Fred Romano, Overtime	220.00	Nick Pittsley, Regular	3920.00
Vikki Rose, Regular	2025.00	Vikki Rose, Holiday	225.00
		Department Total	45783.81

Paramedics/Fire

Jim Henderson, Supervisor Pay	736.20	Keary Henkener, PT, Regular	727.92
Tim Peaker, Supervisor Pay	1126.08	Matt Thompson, PT, Regular	970.56
Chadd Webb, PT Regular	970.56	Jason Williams, Overtime	1766.88
Bryan Schmidlapp, PT, Regular	424.62	Johnny Stewart, PT, Regular	222.42
Joe Lowry, PT, Regular	970.56	Eric Freeland, PT, Regular	606.60
Eric Freeland, Holiday	727.92	Hunter Morgan, Holiday	363.96
Tim Linz, PT, Regular	456.75	Hunter Morgan, PT, Regular	242.64
Mike Washington, Jr., Supervisor Pay	1689.12	Matthew Thompson, PT, Regular	808.80
Johnny Stewart, Regular	242.64	Charles Weghorn, Holiday	727.92
Pat Dixon, PT, Regular	485.28	Nick Guilkey, Supervisor Pay	2061.36
Braydon Young, PT, Regular	1455.84	Scott Ray, PT, Regular	970.56
Ryan Brown, PT, Regular	485.28	Jason Williams, Supervisor Pay	2601.24
Brandon Manor, PT, Regular	1455.84	Dan Copeland, Assistant Fire Chief	2884.62
Matt Clark, Supervisor Pay	1407.60	Matt Clark, Overtime	422.28
Robert Mercer, PT, Regular	1455.84	Jack Berkowitz, PT, Regular	242.64
Jack Berkowitz, Holiday	363.96	Mike Washington, PT, Regular	970.56
Chris Miller, PT, Regular	1213.20	Josh Watren, Supervisor Pay	563.04
Charles Weghorn, PT, Regular	485.28	Dyan Bailey, PT, Regular	537.12
David Huckleby, PT, Regular	1213.20	Rick Hines, Regular	480.61
Bryan Young, PT, Regular	727.92	Taylor Niemann, PT, Regular	485.28
Thomas Campbell, PT, Regular	1074.24	Craig Coburn Supervisor Pay	844.56
Donald Scarpiniski, PT, Regular	1860.24	Department Total	37147.60

Maintenance Department

Jeremy Swader, Regular	2019.60	Jermey Swader, Overtime	126.24
Jeremy Swader, Holiday	224.40	Mike Evanchyk, Holiday	241.36
Ben James, Holiday	269.28	Mike Evanchyk, Sick	1930.88
Ben James, Regular	2423.52	Mike Evanchyk, Regular	241.36
		Department Total	7476.64

Tax

Chuck Barlow, Regular	2423.25	Chuck Barlow, Admin.	769.23
Patty Lenhardt, PT, Regular	260.00	Chuck Barlow, Holiday	269.25
		Department Total	3721.73

Administrative

Joanee B. Van Pelt, Regular	2554.88	Allison Uhrig, Regular	1637.12
Joanee Van Pelt, Council	250.00	Joanee Van Pelt, Holiday	567.75
Allison Uhrig, Sick	89.53	Allison Uhrig, Holiday	191.85
		Total	5291.13

Building:

Rod Holloway	\$730.00	Total	\$730.00
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Miscellaneous

Chris Ertel	626.57	Eli Wendler, IT (Various)	824.73
Randy York	83.34	Mike Lockhart	1250.00
Bill Brown	666.63	Susan Brownknight	83.34
Rob Bartlett	83.34	Marcy Lewis	83.34
Kelly Rankin	3333.34	Matt Ayer	83.34

		TOTAL	107268.88
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VOUCHERS FOR THE REGULAR COUNCIL MEETING, FEBRUARY 12, 2024

DEPARTMENT	VENDOR	DESCRIPTION	COST
Admin	Amazon	W2 Envelopes & Office Supplies	50.95
Admin	Bill Brown	Mayor's Car Allowance February 2024	41.66
Admin	Hi Tech Graphics	Village of Mariemont Letterhead	148.00
Admin	PNC Bank	Bank Fees January 2024	205.33
Admin	Staples	Office Supplies and Toner for Printer	374.03
Admin	Verizon	Wireless Service Monthly Charges (Mayor)	48.60
All	Intrust IT	MS Office 365, Azure Premium, Back-up for February 2024	542.90
All	Reliance Standard	Life Insurance Premium February 2024	39.04
All	Village Payroll	Med \$3054.80, SS \$4719.96, and Gross \$107,268.88 for Period Ending 1/20/24 & 1/31/24	115,043.64
All	Village Payroll	Med \$2847.16, SS \$4248.58, and Gross Payroll \$100,262.27 for Period Ending 2/3/2024	107,358.01
All	IntrustIT	MS Office 365, Azure Premium, Back-up for January 2024	540.35
Building	Board of Building Standards	Permit Assessment Fees December 2023	26.05
Building	XPEX	Plan Reviews & Inspections December 2023	2,956.25
EMS	American Welding & Gas	Medical Oxygen Tanks/Refills	102.47
EMS	Verizon	Transmit Data from Squad to Hospital Monthly Charges	14.08
Fire	Ace Hardware	Misc. Parts/Supplies/Materials	139.92
Fire	MetroPCR	FD Software Monthly Charges	136.15
Fire	Mobilcomm	Mics for Radios	517.35
Fire	Stryker	Annual Payment for Service Contract (Lucas Devices); Council Approved 2/27/23	6,096.20
Fire	Verizon	Wireless Service & Internet Routers Monthly Charges	426.81
Fire/EMS	Wex Bank	Fuel for Village Vehicles January 2024	948.19
Legislative	Center for Local Government	Membership Dues for 2024	2,000.00
Legislative	Ohio Municipal League	Member Contribution for OML Legislative Action Committee	250.00
Mayor's Court	Amazon	Toner Cartridges	104.44
Mayor's Court	Rick Gibson	Magistrate Services January 2024	1,000.00
Mayor's Court	Staples	Office Supplies	39.29
Miscellaneous	Choice One	Mariemont Connector Design Between Pocahontas & Miami; R-61-23	6,705.00
Miscellaneous	Choice One	Mariemont Connector Intersection Traffic Study; R-36-23	1,920.00
Miscellaneous	Duke Energy	Gas & Electric Monthly Charges	6,739.34
Miscellaneous	Ed McTigue	Solicitor Services January 2024	2,750.00
Miscellaneous	Greater Cincinnati Water Works	Water & Sewer Service Monthly Charges	1,324.16
Miscellaneous	Ohio Treasurer	Settle Rd Improvement and Madisonville Rd Rehab Loan Payment	1,971.39
Miscellaneous	Pinnacle Window & Door	Labor to Replace Front Doors/Hardware (Perm Imp); Council Approved in 2023	3,000.00
Miscellaneous	PNC Bank	Credit Card Charges (K9 Supplies, PayPal, FD Software, PD Xmas Donations)	4,255.20
Miscellaneous	RC Pyrotechnics	Deposit for Fireworks; Council Approved 1/22/2024	3,250.00
Miscellaneous	Rumpke	Waste & Recycling Service January 2024	25,443.18
Municipal	Affordable Pest Control	Monthly Pest Control Charges	78.00
Municipal	Altafiber	Belltower Elevator Alarm Monthly Charges	51.05
Municipal	Altafiber	Municipal Elevator Alarm Monthly Charges	110.59
Municipal	Altafiber	Phone Service Monthly Charges	596.07
Municipal	Altafiber	Long Distance Service Monthly Charges	8.33
Municipal	Amazon	Signs for the New Door	27.23
Municipal	CBTS	Phone System Maintenance Contract January 2024	82.94
Municipal	Hamilton County Treasurer	Fed. Tax Assessment Storm Water/Real Estate Tax Bill First Half 2023	554.31
Municipal	Schindler Elevator Corporation	Warranty Agreement February 2024	97.98
Municipal	Verizon	Internet Router Monthly Charges	40.13
Police	AAA Club Alliance	Oil Changes for Cruisers	283.96
Police	Ace Hardware	Misc. Parts/Supplies/Materials	43.98
Police	Amazon	Toner Cartridges	104.45
Police	Beechmont Ford	Repair of Drivetrain on 2020 Ford Explorer Car #6	2,076.23
Police	Bob Sumeral Tire & Service	Battery for K9 Unit	185.24
Police	Fred Romano	Reimbursement for Duty Boots	110.00
Police	Gall's	Uniform Items	245.50
Police	Midwest Radar & Equipment	Radars	135.00
Police	OACP	Annual Chiefs In-Service/Conference for Hines & Pittsley	1,578.00
Police	OSROA	OH School Resource Officers Association Annual Training (Romano)	670.00
Police	Richard Hines	Petty Cash Reimbursement	367.51
Police	Sam's Club	Fridge/Portable Ice Machine for Squad Room, Uniform Pants	270.94
Police	Sirchie	Evidence Boxes and Gloves	101.62
Police	Staples	Printer Ink	169.78
Police	Successful Products	Uniform Items for Pittsley	195.75

VOUCHERS FOR THE REGULAR COUNCIL MEETING, FEBRUARY 12, 2024

DEPARTMENT	VENDOR	DESCRIPTION	COST
Police	TransUnion	Data Subscription January 2024	75.00
Police	Verizon	Wireless Service Monthly Charges	130.40
Police	Wex Bank	Fuel for Village Vehicles January 2024	1,680.38
Pool	Hamilton County Public Health	Concession Stand License	445.00
Service	Ace Hardware	Misc. Parts/Supplies/Materials	882.00
Service	Altafiber	Phone Service Monthly Charges	51.05
Service	Benefit Wallet	HSA Installment (Scott Flynn, Eric Hudson, Mike Evanchyk)	3,144.99
Service	Fore Apparel & Design	Uniforms Items	1,472.00
Service	Hi Tech Graphics	Business Cards (James)	48.00
Service	KOI Auto Parts	Battery	175.76
Service	Mark Glassmeyer	South-80 Agreement for 2024, Payment #1 of 2	600.00
Service	Spectrum	Cable Service Monthly Charges	37.32
Service	Staples	Office Supplies	42.28
Service	Stigler Supply	Cleaning & Janitorial Supplies	98.90
Service	Verizon	Wireless Service Monthly Charges	99.03
Service	Wex Bank	Fuel for Village Vehicles January 2024	700.78
Tennis	Ace Hardware	Misc. Parts/Supplies/Materials	31.95
TOTAL			314,407.41

TO: Village Council and Mayor Brown
 FROM: Finance Committee, Rob Bartlett - Chair
 RE: Proposed Changes to Building Department Fees
 DATE: February 12, 2024

The Finance Committee met on Tuesday, February 6, 2024 at 9:30 pm in Council Chambers to discuss potential changes to the fees charged by the Building Department. Present at the meeting were Finance Committee members Rob Bartlett, Bob Van Stone, and Marcy Lewis, and Zoning Officer Rod Holloway.

Rod shared with the Committee revenue and expense data for the Building Department for 2022 and 2023 (see below).

	2022	2023
Revenue	\$37,901	\$49,764
Expense	\$55,325	\$61,864
Difference	(\$17,424)	(\$12,168)

While there has been a reduction in the difference between the revenue and expenses, the Committee recognizes there are some activities that Rod is responsible for where we cannot recover the cost, specifically compliance and special projects, and as such there will always be a deficit. However, Rod has identified three areas within the permitting process where the fees do not cover the costs associated with these specific activities. Those areas are;

1. Permitting fees for larger accessory structures, such as detached garages.
2. Permitting fees for the use of large tents.
3. Fees to appeal to the ARB and Planning Commission for variances.

Attached is a table which shows the current fees for these three areas, as well as the new proposed fees. These changes should result in increased revenue of ~\$2,000, reducing the difference to ~\$10,000 which the Finance Committee believes is acceptable given Rod's other responsibilities which the Village cannot be re-imbursed for. After some discussion, the Committee voted unanimously to support these increases. If Council is in agreement, then the necessary resolution to increase these fees will be drawn up for Council to vote on at the next meeting.

Respectfully Submitted,

 Rob Bartlett, Chairman

 Marcy Lewis, Vice-Chairman

 Bob Van Stone, Member

Attachment

	Current Fees	Proposed Fees
Accessory Structures >200 sq-ft	\$180 flat fee	\$300 min or \$0.60/sq-ft + Plan Review Cost
Tents (>400 sq-ft)	\$25	\$150
ARB or Planning Commission Hearings	\$100	\$200

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

**TO CONFIRM THE REAPPOINTMENT OF MICHAEL LOCKHART AS SWIM POOL
MANAGER FOR CALENDAR YEARS 2024 AND 2025, AND TO SET COMPENSATION**

WHEREAS, the Mayor recommends to Council that Michael Lockhart be reappointed Swim Pool Manager; and

WHEREAS, Council believes he is qualified to fulfill the duties of this position and said recommendation should be accepted.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
VILLAGE OF MARIEMONT, STATE OF OHIO, TWO THIRDS OF THE MEMBERS
ELECTED THERETO CONCURRING:**

SECTION I. That Council confirms the reappointment of Michael Lockhart as Swim Pool Manager, for the calendar years 2024 and 2025.

SECTION II. He shall be paid at the rate of \$15,450.00 annual compensation in equal monthly payments of \$1287.50.00 per month. Said salary will be paid the last pay period of each month as established by this Resolution beginning April 2024.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple & Chestnut Streets; the site of Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

TO CONFIRM THE REAPPOINTMENT OF CHRISTOPHER M. ERTEL AS VILLAGE ENGINEER FOR CALENDAR YEAR 2024, AND TO SET COMPENSATION

WHEREAS, the Mayor recommends to Council that Christopher M. Ertel be reappointed Village Engineer; and

WHEREAS, Christopher M. Ertel is a registered professional engineer and Council believes he is qualified to fulfill the duties of this position.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SECTION I. That Council confirms the reappointment of Christopher M. Ertel as Village Engineer, for the calendar year 2024, and that he shall serve at the will of Council, pursuant to Section 32.22 of the Codified Ordinances of the Village of Mariemont. He shall be paid at the rate of \$57.40 per hour in addition to the \$1,500 annual compensation established by Ordinance.

SECTION II. The new pay rate will be effective for the April 2024 pay period.

Passed: February 12, 2024

William A. Brown, Mayor

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple & Chestnut Streets; the site of Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

TO CONFIRM THE REAPPOINTMENT OF VILLAGE ZONING OFFICER ROD HOLLOWAY FOR CALENDAR YEAR 2024; AND TO SET COMPENSATION

WHEREAS, The Mayor recommends to Council that Rod Holloway be reappointed as Village Zoning Officer; and

WHEREAS, Council believes that Rod Holloway is well qualified to fulfill this role and should be reappointed as Village Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, HAMILTON COUNTY, OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SECTION I. Council confirms the reappointment of Rod Holloway as the Village Zoning Officer for calendar year 2024.

SECTION II. The compensation for Rod Holloway shall be paid, \$21.00 per hour effective April 14, 2024.

SECTION III. That this Resolution shall go into effect at the earliest date allowed by law.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

TO INCREASE THE TENNIS FEES FOR THE 2024 SEASON
AND TO DECLARE AN EMERGENCY

WHEREAS, the Health and Recreation Committee met to discuss the increase of tennis fees for the 2024 season; and

WHEREAS, Members of the Mariemont Racquet Club were present and recommended an increase in the tennis rates for the 2024 season; and

WHEREAS, the Health and Recreation Committee believes that the increase in tennis rates for the 2024 season is appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT,
HAMILTON COUNTY, OHIO, TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING:

SECTION I. That the following increase in fees schedule shall be implemented:

	2023	2024
Family Resident	\$150	\$175
Non-Resident Family	\$175	\$210
Adult Resident	\$70	\$80
Adult Non-Resident	\$85	\$100
Junior Resident	\$40	\$45
Junior Non-Resident	\$50	\$60
Senior Resident	\$60	\$70
Senior Non-resident	\$75	\$90

SECTION II. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the health, safety and welfare of the citizens of the Village of Mariemont and shall take effect immediately. The reason for the said emergency is so the necessary marketing materials may be prepared for the membership drive in March 2024.

Passed: February 12, 2024

William A. Brown, Mayor

I, Kelly I. Rankin, Fiscal Officer for the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT

RESOLUTION NO. R- ____-24

**A RESOLUTION AUTHORIZING THE VILLAGE TO APPLY FOR 2024 COMMUNITY
PROJECTS FUNDING (CPF) FOR THE MARIEMONT CENTENNIAL PARKS PROJECTS;
AND TO DECLARE AN EMERGENCY**

WHEREAS, Council for the Village of Mariemont believes it is in the best interest of the Village of Mariemont to apply for a Community Projects Funding Grant for the Mariemont Centennial Parks Projects for the year 2024 which will provide enhancements to our Village parks.

**NOW, THEREFORE, BE IT RESOLVED BY THE
COUNCIL OF THE VILLAGE OF MARIEMONT,
HAMILTON COUNTY, OHIO, TWO THIRDS OF THE
MEMBERS ELECTED THERETO CONCURRING:**

SECTION I. That the Village of Mariemont shall apply for a Community Projects Funding for the 2024 Centennial Parks Projects.

SECTION II. That Council hereby authorizes council member, Randy York, to make applications on behalf of the Village of Mariemont for said grant and for all applications he shall be noted as the designated official to submit, amend, and review, such applications.

SECTION III. That this Resolution is hereby declared to be an emergency for the immediate preservation of the public peace, health, and safety and should go into immediate effect upon passage. The reason for the emergency is to file an application by the deadline of March 15, 2024.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen day commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT
RESOLUTION NO. R- ____-24

**A RESOLUTION AUTHORIZING THE VILLAGE TO APPLY FOR 2024 ONE TIME STRATEGIC COMMUNITY INVESTMENT FUND (OTSCIF) FOR THE MARIEMONT CENTENNIAL PARKS PROJECTS;
AND TO DECLARE AN EMERGENCY**

WHEREAS, Council for the Village of Mariemont believes it is in the best interest of the Village of Mariemont to apply for a One Time Strategic Community Investment Fund for the Mariemont Centennial Parks Projects for the year 2024 which will provide enhancements to our Village parks.

**NOW, THEREFORE, BE IT RESOLVED BY THE
COUNCIL OF THE VILLAGE OF MARIEMONT,
HAMILTON COUNTY, OHIO, TWO THIRDS OF THE
MEMBERS ELECTED THERETO CONCURRING:**

SECTION I. That the Village of Mariemont shall apply for the One Time Strategic Community Investment Fund for the 2024 Centennial Parks Projects.

SECTION II. That Council hereby authorizes council member, Randy York, to make applications on behalf of the Village of Mariemont for said grant and for all applications he shall be noted as the designated official to submit, amend, and review, such applications.

SECTION III. That this Resolution is hereby declared to be an emergency for the immediate preservation of the public peace, health, and safety and should go into immediate effect upon passage. The reason for the emergency is to file an application by the deadline of March 1, 2024.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Resolution was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen day commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R- -24

RESOLUTION AUTHORIZING SALE OF JOHN DEER 3033R TRACTOR WITH LOADER, PALLET, FORKS, SICKLE BAR MOWER, POST HOLE DIGGER ; LESCO BAR MOWER AND TO DECLARE AN EMERGENCY

WHEREAS, the Council for the Village of Mariemont desires to sell equipment no longer needed by the Maintenance Department; and

WHEREAS, Baxla Tractor will purchase the used John Deer 3033R Tractor with loader, pallet forks, sickle bar mower and post hole digger for Nineteen Thousand and 00/100 Dollars (\$19,000) and will purchase the used Lesco skid sprayer for Five Hundred and 00/100 Dollars (\$500.00).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, TWO THIRDS OF THE MEMBERS DULY ELECTED THERETO CONCURRING:

SECTION I. Chapter 38 of the Codified Ordinances of the Village of Mariemont, Ohio, entitled "SALE OR LEASE OF MUNICIPAL PROPERTY, allows for the sale of such equipment.

Section II. The Council for the Village of Mariemont desires to sell and Baxla Tractor desires to purchase the used John Deer 3033R Tractor with loader, pallet forks, sickle bar mower and post hole digger for Nineteen Thousand and 00/100 Dollars (\$19,000) the used Lesco skid sprayer for Five Hundred and 00/100 Dollars (\$500.00).

Section III. The Village may sell, lease, exchange or option any real property or personal property belonging to it, without advertisement and without the receipt of competitive bids, pursuant to legislation O-29-21 passed October 28, 2021 and including an opinion by the officer, board or department having supervision or management of such property that it is no longer needed for any municipal purpose, to the United States of America, to the State, to any subdivision, agency or department of the United States or any State, or to any not-for-profit corporation or entity organized and operated for a public or charitable purpose, upon such terms and conditions as Council may decide.

Section IV. The Village may sell, lease, exchange or option any real property or personal property belonging to it, without advertisement and without the receipt of competitive bids, pursuant to legislation O-29-21 passed October 28, 2021 and including an opinion by the officer, board or department having supervision or management of such property that it is no longer needed or any municipal purpose, upon determination by Council that it is in the best interest of the Village to do so and upon such terms and conditions as Council may decide. The fact that such advertising and competitive bidding are being eliminated, and the reason why it is in the best interest of the Village to do so, shall be stated in the legislation authorizing such action.

SECTION V. This Resolution is hereby declared to be an emergency for the immediate preservation of the public peace, health, and safety and should go into immediate effect upon passage. The reason for the emergency is to conclude the sales transaction as favorably agreed to by both parties.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse; Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. O- -24

TO AMEND ORDINANCE O-8-23 OF THE MARIEMONT CODE OF ORDINANCES TO INCREASE PAYMENT FOR EMPLOYEES

WHEREAS, Council has reviewed Ordinance O-8-23 known as the Amended Salary Ordinance and

WHEREAS, Council believes it is in the best interest of the Village to amend said Ordinance to update salaries for full time and part time employees; and.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING:

SECTION I. That Ordinance No. 0-8-23 passed on April 10, 2023 is repealed and a replacement Ordinance enacted.

SECTION II. That the rate of pay for the following jobs be established as stated below, effective pay period beginning April 14, 2024:

SECTION III. – Salaries.

FULL-TIME

<u>Job Grade</u>	<u>Minimum Wage /Top Wage</u>	
Police Chief/Fire Chief (1)	\$74,133.74	\$136,294.37
Lieutenant (2)	\$49,870.23	\$105,874.60
Sergeant (1)	\$46,884.00	\$97,936.18
Patrolman (6)	\$45,745.57	\$91,151.08
School Resource Officer (1)	\$47,902.40	\$61,435.75
Police Staff Assistant (1)	\$27,277.92	\$62,161.53
Assistant Fire Chief (1)	\$49,869.10	\$77,250.00
Fire Marshal (1)	\$46,884.00	\$88,590.19
Maintenance Superintendent (1)	\$51,080.37	\$77,250.00
Labor Mechanic (1)	\$18.55/hr	\$32.34/hr
Service Department Labors (3)	\$15.48/hr	\$31.09/hr
Senior Administrative Assistant (1)	\$40,902.75	\$76,019.11
Administrative Assistant, Mayor’s Office (1)	\$27,277.92	\$51,495.59
Tax Administrator (1)	\$42,764.33	\$73,262.12
Assistant Tax Administrator	\$35,000.00	\$48,960.00
Staff Assistant, Tax Office (1)	\$27,277.92	\$46,089.85

PART-TIME

<u>Job Grade</u>	<u>April 17, 2023</u>	
Police Patrolman	\$16.00/hr	\$21.02/hr
Assistant Police/Court Clerk	\$15.50/hr	\$20.02/hr
Firefighter: EMT Step 1	\$10.10/hr	\$15.26/hr
Firefighter: EMT Step 2	\$10.10/hr	\$16.10/hr
Crossing Guards	\$10.10/hr	\$14.47/hr
Service Department Labors	\$10.10/hr	\$20.00/hr
Typist, Secretary	\$10.10/hr	\$13.81/hr
Tax Administrator	\$29.00/hr	\$32.30/hr
Staff Assistant, Tax Office	\$11.62/hr	\$21.00/hr
Custodian, Municipal/Tax	\$10.10/hr	\$13.87/hr
Firefighter: Medic Step 2	\$10.74/hr	\$20.88/hr
Firefighter: Lieutenant	\$10.74/hr	\$24.22/hr
Firefighter: Captain	\$10.74/hr	\$25.34/hr

SECTION IV. Overtime - Other than as provided in Section IV and Section VI, any hours worked in excess of 40 hours in any one week by full-time hourly rated employees shall be paid at the rate of 1 1/2 times the straight hourly rate for all work in excess of 40 hours.

No part-time employees shall be paid overtime without the Department Head first receiving prior written approval from the Mayor.

None of the above compensation shall be applicable to Department Heads, except that the Chief of Police/Fire shall be eligible to earn overtime pay when policing school athletic events and other special situations where the Village is reimbursed by a third party for the cost of any such overtime pay.

SECTION V. Overtime – Full time Fire Department personnel will change from a 21-day FLSA cycle to a 28-day cycle. Full time staff, exclusive of the Assistant Fire Chief will work 192 hours in the 28-day cycle at straight time; overtime pay for the full-time fire personnel in excess of 212 hours during the 28-day period shall be paid at the rate of 1 ½ times their straight time hourly rate. Assistant Fire Chief will work 160 hours in a 28-day cycle. Overtime pay in excess of 171 hours during the 28 day period shall be paid at the rate of 1 ½ times his/her straight time.

That overtime for full-time police personnel in excess of 160 hours in a 28-day period shall be paid at the rate of 1 ½ times their straight hourly rate.

That all employees, except for full-time fire personnel, who so designate, may accumulate no more that 48 hours of compensatory time at any given time. The employee shall be credited with 1½ hours for each hour worked, with the total accumulated never to exceed 48 hours. Full time fire personnel may accumulate no more than 48 hours.

Full-time Fire and Maintenance employees shall receive a minimum of one-hour pay for call-in situations.

SECTION VI. Court Pay - Members of the Police Department, when it is not during their regularly scheduled working hours, shall be paid for not less than three hours overtime pay for court appearances.

SECTION VII. Mandatory Meetings - Pay for attendance at mandatory meetings when it is not during their regularly scheduled work hours of full-time firefighters or police officers, shall be as follows:

(A) Firefighters shall be paid 1 1/2 times their regular hourly pay for each hour of the first four meetings per year and \$20.00 per meeting thereafter, not to exceed 24 meetings annually, providing that the time does not exceed F.L.S.A. guidelines;

SECTION VIII. Part-Time Employees - Part-Time firefighters and paramedics shall be paid at the rate of 1 ½ times their normal hourly rate for any hours actually worked on the following holidays: (1) New Year's Day; (2) Martin Luther King Day; (3) President's Day (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples' Day; (9) Veteran's Day (10) Thanksgiving Day (11) Christmas Eve, (12) Christmas Day and (13) New Year's Eve.

Crossing Guards shall be paid for any hours they would have otherwise worked when school is closed due to snow, up to a maximum of five snow days per year.

SECTION IX. Promotions - That the Mayor make recommendations to Council for the promotion of personnel from a lower grade to a higher grade. An employee who is promoted shall not be paid less than 100% of his/her former salary.

After being promoted, an employee shall be required to complete a 180-day probationary period.

SECTION X. Probationary Period for New Employees - That each employee of the Police, Fire and Maintenance Departments shall be considered to be on a probationary status for 12 months from the date of his/her employment. During the probationary period no employee shall be compensated for sick time, vacation time, or personal leave time. Thereafter, the employee shall be considered to be a full-time Village employee with full-service time retroactive to his/her date of employment.

That each employee of the Administration and Tax Departments shall be considered to be on a probationary status for the first 180 days from the date of his/her employment. During the probationary period no employee shall be compensated for sick time, vacation time, or personal leave time. Thereafter, the employee shall be considered to be a full-time Village employee with full-service time retroactive to his/her date of employment.

SECTION XI. Maximum Salary/Pay Increases - All employees new to a salary range will serve a minimum of three years in a grade before being paid the maximum allowable salary.

The salary level of employees may be adjusted in increments and time intervals as approved by the Mayor.

SECTION XII. Accident Policy - That the Village of Mariemont shall purchase an accident policy for each volunteer fireman and pay the cost thereof.

SECTION XIII. Vacation - That each full-time employee shall earn vacation as follows:

(A) One-year anniversary date of continuous service – 2 weeks

- (B) Seven-year anniversary date of continuous service – 3 weeks
- (C) Fifteen-year anniversary date of continuous service – 4 weeks

Vacation time does not accrue from year to year.

For purposes of determining continuous service, layoffs of less than 2 years shall not be considered as breaking continuous service, although the period of layoff will not be used in calculating vacation.

Continuous prior service to the Village by a Part-Time employee will count towards the calculation of vacation time. The credited time will be calculated by using the number of paid hours worked per calendar year of service. Example: An employee worked 832 paid hours in 2002. They would receive a 40% credit (832/ (8-hour day times 5 days/week times 52 weeks) for a 80-hour per paycheck worker or the % equivalent for other pay cycles.

Unused vacation days, up to 5, can be carried over to the next calendar year.

SECTION XIV. Sick Leave - Effective January 1, 1980, each full-time employee shall be entitled to sick leave as follows:

- (A) All employees except those listed in (B) below shall receive 10 hours of sick leave for each month of service. Unused sick leave may be cumulative up to a maximum of 120 days.
- (B) The Fire Marshal shall receive 14 hours of sick leave for each month of service. Unused sick leave may be cumulative up to a maximum of 168 days.
- (C) For those Village employees accumulating the maximum number of sick leave hours allowable under Village code (960 hours, except 1,344 hours in the case of a fire marshal), the Village shall pay that employee for one-half of any sick time not used in that year up to a maximum of 60 hours per year (except for Fire Marshal which is a maximum of 84 hours per year), so long as that employee used 40 hours (or 48 hours in the case of a fire marshal) or less of sick leave during that year.

No sick leave may be granted to a Village employee upon or after his/her retirement.

The Mayor is hereby authorized to implement a policy for the continuation of wages for employees who sustain a job-related injury or illness. Employees will not be charged with the use of sick leave when off work under this provision.

A full-time employee shall be granted a maternity leave of absence to commence on a date determined by her physician. The employee shall use accumulated sick leave to be compensated for maternity leave. The Mayor is hereby authorized to implement a policy for the use of maternity leave.

SECTION XV. Medical and Dental Coverage - The Village of Mariemont shall pay the premium costs to provide dental coverage, life insurance and AD&D insurance for all full-time employees as set forth herein. Full-Time employees will be offered medical coverage with a shared cost dependent on employee choice of medical plan. Additionally, the Village shall participate in the employee's Health Savings Account (HSA). Funding these accounts will coincide with the calendar year versus the benefit year per IRS rules for HSA use and shall be set forth below.

	Platinum A	Gold A	Platinum C
Employee premium share	13%	7.5%	5%

HSA Contribution Single		\$1,100	\$1,100	\$1,500
HSA Contribution EE+1		\$2,200	\$2,100	\$3,000

The July 2020 payment will be the balance of 2020. January 2021 will reflect one half of this amount. This will allow the employees to align their annual deductible costs to the IRS rules.

For those full-time employees requesting coverage other than single dental coverage, the Village shall pay ninety-four percent (94%) of the premium cost and the employee shall pay six percent (6%) of the premium cost of the difference between single dental coverage and the selected dental coverage.

In addition, HSA contributions by the Village will be prorated by months for new hire eligible for healthcare benefits. (Example: a person working 4 months in a year will receive equivalent contribution for 4 months)

SECTION XVI. Holidays – Police and Fire Departments - That all full-time members of the Police and Fire Departments shall receive the following 11 holidays:

(1) New Year’s Day; (2) Martin Luther King Day; (3) President’s Day; (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples’ Day (9) Veteran’s Day (10) Thanksgiving; (11) Christmas.

Full-time members may be given the day off, with pay, if scheduling permits. In the event a full-time member is required to work on a holiday, he/she will be paid an additional day’s pay over and above the employee’s regular pay. Rate of pay to be based on 260-day work year (52 weeks x 5 days). The employee’s base salary shall be divided by 260 to determine holiday pay. Payment is to be made on the payroll that contains the date on which the holiday falls.

If required to work on a holiday, the Chief of Police/Fire will be compensated as described above.

SECTION XVII. Holidays – Non-Police and Fire Employees - All full-time employees other than those in the Police and Fire Departments shall receive the following 11 holidays:

(1) New Year’s Day; (2) Martin Luther King Day; (3) President’s Day; (4) Memorial Day; (5) Juneteenth Day (6) Independence Day; (7) Labor Day; (8) Indigenous Peoples’ Day (9) Veteran’s Day (10) Thanksgiving; (11) Christmas.

In the event a full-time employee is required to work on a holiday, the employee shall receive 1 ½ the hourly rate for each hour worked in addition to his regular pay. Holiday work schedules are to be approved in advance by the Mayor. If the holiday falls on a Saturday, Friday shall be considered to be the holiday. If the holiday falls on a Sunday, Monday shall be considered the holiday.

If required to work on a holiday, a Department Head will be compensated in the same manner as Chief of Police/Fire.

SECTION XVIII. Personal Days - All full-time employees are to receive three (3) workdays of personal leave annually. Personal leave days do not accrue from year to year.

SECTION XIX. Swimming and Tennis Passes - That the Village shall provide family passes for swimming and tennis facilities for all full-time employees. Part time employees may purchase individual or family passes to the Village’s swim and tennis facilities.

SECTION XX. That the rate of pay and benefits established in this Ordinance be subject to review bi-annually. The revisions and/or additions made in the Ordinance shall apply to all employees as stated.

SECTION XXI. Incentive Pay - That the Village may provide incentive pay for those full-time employees who have shown by their effort and example outstanding ability in performing their duties.

- (A) Very Good \$350 to \$600
- (B) Exceptional \$600 to \$850

Council approved Holiday Pay up to \$500.00 for each Full-Time Employee in lieu of Incentive Bonus Pay

All performance ratings shall be approved by the Department Head and the Mayor. Incentive pay shall be awarded after completion of annual reviews.

SECTION XXII. Retirement/Severance Pay - Full time employees of the Village of Mariemont will be eligible for the following benefits when they retire under Public Employees Retirement System of Ohio, and Police and Firemen's Disability and Pension Fund.

- (A) One month's severance pay.
- (B) Full unused vacation for the year in which the retirement occurs.
 - 1. This may be taken in pay or days off, or a combination of each.
 - 2. Employees retiring on December 31st of any year will receive vacation for the coming year.
- (C) Accrued but unused compensatory time.
- (D) Accrued but unused personal days.

SECTION XXIII. Longevity Pay - Each full time Village employee shall receive longevity pay as follows:

- (A) \$200 base upon completion of 5 years of continuous service for full-time employees
- (B) \$25 incremental increase, plus the \$200 base for each additional year of continuous service for full-time employees

Continuous prior service to the Village by a part-time employee will count towards the calculation of longevity pay, as follows:

- (A) Rate to be calculated by number of paid hours per calendar year of service. **EXAMPLE:** An employee worked 832 paid hours in 2002. They would receive a 40% credit (832/(8-hour days times 5 days/week times 52 weeks) for an 80-hour per paycheck worker or the % equivalent for other pay cycles.

For purposes of determining continuous service, layoffs of less than 2 years shall not be considered as breaking continuous service, although the period of layoff will not be used in calculating longevity.

Longevity pay will be paid on the payroll that contains the employee's anniversary date. Any right to longevity pay terminates upon termination of employment with the Village for whatever reason.

Continuous prior service to the Village by a Part-Time employee will count towards the calculation of vacation time. The credited time will be calculated by using the number of paid hours worked per

calendar year of service. Example: An employee worked 832 paid hours in 2002. The would receive a 40% credit (832/8 hr day time 5/week times 52 weeks) for a 80 per paycheck worker or the % equivalent for other pay cycles.

SECTION XXIV. Pay for Acting Supervisory Duties – An employee, acting as a supervisor during the extended temporary absence of a supervisor, may, with the prior approval of the Mayor, receive extra compensation, within the supervisory range, for a specified period of time.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporations as determined by the council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building, Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. O- 24

TO REPEAL ORDINANCE NO. 0-12-23 PERTAINING TO MAXIMUM PAY RATES FOR ALL GRADES OF RECREATION EMPLOYEES AND TO ENACT NEW LEGISLATION PERTAINING TO MAXIMUM PAY RATES FOR ALL GRADES OF RECREATION EMPLOYEES

WHEREAS, Council has examined the salary requirements for the Recreation Department, particularly the Swimming Pool Salary Schedule, and believes that a change is in order; and

WHEREAS, The Finance Committee has recommended a new salary schedule be implemented for recreational employees.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING:

Section I. That Ordinance No. O-12-23 enacted by the Council of the Village of Mariemont on June 12, 2023 is hereby repealed.

Section II. That the following sets forth the 2024 swimming pool salary schedule with pay period beginning April 14, 2024:

<u>Job Grade</u>	<u>Minimum Wage /Top Wage</u>	
Swim Pool Manager	\$15,000.00/year	\$15,450.00/year
Swim Pool Assistant Manager	\$15.00/hour	\$15.45/hour
Swim Pool Lifeguards	\$13.50/hour	\$13.91/hour
Snack/Gate (older than 16 years old)	\$10/10/hour	\$10.45/hour
Snack/Gate (16 years old or younger)	\$9.50/hour	\$9.79/hour
Swim Instructors	\$10.45/hour	\$10.45/hour
Swim Team Coaches	\$10.45/hour	\$10.45/hour

Any employee, who is required to handle funds belonging to the Village as part of his or her duties, shall be bonded in the amount of \$2,500.

Passed: February 12, 2024

William A. Brown, Mayor

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporations as determined by the Council, as follows: at the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. 0-_____-24

CREATING MARIEMONT RACQUET CLUB BOARD

WHEREAS, many years ago the Council for the Village of Mariemont established the Mariemont Tennis Association (the "Association"); and

WHEREAS, this Association worked very informally relative to the care, maintenance, and utilization of the tennis courts in the Village of Mariemont; and

WHEREAS, Council has determined that it would be in the best interest of the Village to create a Mariemont Racquet Club Board to essentially oversee the use, care, and maintenance of the Village-owned tennis courts.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, STATE OF OHIO, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING:

SECTION I. That the Mariemont Racquet Club Board is hereby created and shall be established as follows:

SECTION II. §37.08 MARIEMONT RACQUET CLUB BOARD.

(A)(1) There shall be a MARIEMONT RACQUET CLUB BOARD whose mission will be to oversee, plan, and make recommendations to the Mayor and Village Council regarding the conservation, maintenance, management, and development as necessary of the Mariemont racquet sports facilities and to establish policies concerning the use of the facilities and to manage activities that encourage the optimal use of the facilities.

(2) The Board members shall be appointed by the Mayor, with the consent of Council, for two-year terms. Mid-term appointees shall serve the remaining portion of the term vacated and must be reappointed at the end of the original two-year term in order to remain on the Board. Two of the members will start out with one-year terms, producing staggered terms, followed thereafter by two-year terms.

(3) The Mariemont Racquet Club Board shall consist of five Board members.

(4) Each January the Board shall meet and elect a Chairperson and a Secretary. Thereafter the Board shall meet regularly throughout the year to conduct its business. Minimally, the Board shall meet bi-annually.

(5) Actions taken by the Board shall require a simple majority vote of the Board members.

(6) (a) The Board shall adopt from time to time such general rules and regulations relating to its procedure as it may deem necessary. These shall be kept on file in the Village Office.

(b) Concise minutes and records shall be kept as to all official acts of the Board. These shall be provided to the Village Council and be kept on file in the Village Office.

(7) Recommendations from the Board shall be submitted to the Health and Recreation Committee who will present them to council.

SECTION III. That this Ordinance shall take effect at the earliest date allowed by law.

Passed: February 26, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly . Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 27th day of February 2024.

Kelly I. Rankin, Fiscal Officer

VILLAGE OF MARIEMONT, OHIO

ORDINANCE NO. 0-_____-24

TO AMEND ORDINANCE 0-8-23 OF THE MARIEMONT CODE OF
ORDINANCES TO ALLOW FOR DONATION OF SICK LEAVE; AND TO
DECLARE AN EMERGENCY

WHEREAS, Council is in the process of amending its ordinance commonly known as the salary ordinance; and

WHEREAS, a police officer with the Village of Mariemont has experienced serious health problems which will require her to be off work for quite some time; and

WHEREAS, several employees of the Village of Mariemont have expressed a desire to contribute some of their available sick time to assist this employee, and possibly other employees, in combatting the financial issues that generally come with time off work; and

WHEREAS, Council for the Village of Mariemont believes that it would be in the best interest of the Village of Mariemont to add a provision in the Mariemont Salary Ordinance to allow for the donation of sick time by certain employees to any employee who may be off work due to extended illnesses.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF
THE VILLAGE OF MARIEMONT, STATE OF OHIO, A
MAJORITY OF THE MEMBERS DULY ELECTED THERETO
CONCURRING:

SECTION I. That Section No. XIV shall be amended to include the following provisions:

Donation of sick leave.

- (1) *Purpose.* To support employees that are forced to endure a catastrophic illness or injury, employees are permitted to donate sick leave to other employees in order to supplement their paid sick leave while absent from work.
- (2) *Definitions.*

DONEE. The person receiving a donation of leave.

DONOR. The person donating leave to another employee.

- (3) Each donation of sick leave must be for a minimum of eight hours. The employee may donate an unlimited number of sick hours as they desire to another employee each time there is a need provided it is approved by their Department Head and Mayor. Donors must retain a sick leave balance of at least 400 hours after each donation. No donated leave will be returned to the Donor, whether or not the leave is used by the Donee. All requests to donate sick leave must be in writing by the Donor to their Department Head. Donation requests must be approved by the Donor's and Donee's respective Department Heads, and the Mayor, before the leave can be donated.
- (4) Employees who are eligible and wish to donate their sick leave to another employee will not be charged for donated hours of sick leave as it pertains to Sick Time Sell Back. The employee's sick leave balance will decrease by the number of hours donated, but the employee will not forfeit their eligibility for Sick Time Sell Back, unless the employee uses 40 plus hours of sick time for their personal use. In either case, the employee must retain a balance of 960 hours in their sick leave bank in order to be eligible for the Sick Time Buy Back Program.
- (5) A separate sick leave bank will be established for each Donee in need. Donated time may be used by a Donee only after he or she has exhausted his or her paid leave, including but not limited to all sick leave, vacation leave, comp time, etc. Each Donee's sick leave bank may not exceed a total accumulation of more than 2080 hours at any time. All unused leave in the Donee's sick leave bank will expire 180 days after the Donee returns to work. Donated sick leave may be used by the Donee as his or her regular sick leave is used, except that time in the sick leave bank cannot be used by the Donee to receive payment upon retirement.
- (6) Donors and Donees must be in good standing with his or her department in order to participate in the donation program. Sick leave may be donated to another employee at any time during the illness or injury.
- (7) The Mayor has the authority to determine whether a potential Donee's illness or injury warrants participation in the donation program. The Mayor may require whatever proof of illness or injury from the potential Donee or his or her medical providers deemed necessary to enable the determination.

SECTION II. All other provisions as set forth in Ordinance 0-8-23 shall remain unchanged and in full force and effect.

SECTION III. This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety and shall go into immediate effect. The reason for said emergency is to ensure that such leave may be donated immediately so that the employee will not experience any financial hardship.

Passed: February 12, 2024

William A. Brown, Mayor

ATTEST:

I, Kelly I. Rankin, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 13th day of February 2024.

Kelly I. Rankin, Fiscal Officer