

REQUEST FOR PROPOSAL – RENOVATION OF DOGWOOD PARK IN THE VILLAGE OF MARIEMONT

Scope of Study

The Village of Mariemont (the Village) is seeking proposals from landscape architecture consultants to create construction drawings for a renovation of Dogwood Park. Dogwood Park is located at the southwest corner of Wooster Pike and Pleasant Street.

The primary renovation points are listed below:

- 1 Design a loop trail around the perimeter of the park. Include benches, spurs, and signage to other trails.
- 2 Reposition the baseball diamonds and tot lot playground.
- 3 Design an entrance plaza and pathway to the Bell Tower. Start the plaza at the intersection of Pleasant Street and Fieldhouse Way.
- 4 Design a fence around the perimeter of the Bell Tower.
- 5 Locate and Design a secondary shelter.
- 6 Design one new parking lot and expand the existing parking lot.
- 7 Design a dogwood grove in the park.
- 8 Design a sidewalk from Wooster Pike to the Boathouse.

Proposals are due October 7, 2022.

The Scope of Work is summarized as follows:

- Meet with the Park Board to discuss design elements (see attached map).
- Include one public involvement meeting.
- Create a set of construction documents to allow the Village to bid the project using AIA and Hamilton County guidelines.

Deliverables

Deliverables include an 8.5 x 11 report of the public involvement meeting and construction documents and an estimate of total cost by line item of the final project.

The anticipated timeline is to begin approximately December 1, 2022.

The Construction documents are due March 15, 2023.

Proposals

Please submit electronic responses by October 7, 2022 to ertelcm@gmail.com . Keep the response under 20 pages, and include the following:

- Describe relevant experience
- Identify the specific project team who would perform the work and their qualifications
- Describe the project approach
- Provide a price bid based on the enclosed scope and schedule

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Notes:

The Village will arrange for the venue for the public meetings with A/V equipment (e.g., school auditorium, community meeting room).

Contact Chris Ertel, P.E. Village Engineer, for technical questions. Contact Mayor Bill Brown for contractual questions.

