



# Village of Mariemont

6907 Wooster Pike  
Mariemont, Ohio 45227  
(513) 271-3246  
www.mariemont.org

## APPLICATION FOR EMPLOYMENT

The Village of Mariemont, an equal opportunity employer, does not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, sex or ancestry; or on the basis of age, against persons whose age is between 40 and 70, or on the basis of a handicap not limiting the applicant's ability to satisfactorily perform the job available. No question on this form is intended to secure information to be used for such discrimination.

The Village of Mariemont will give this application every consideration. However, in accepting it, the Village makes no commitment of employment to the applicant

**READ THE APPLICATION FULLY BEFORE FILLING IT OUT. IF YOU NEED MORE SPACE, YOU MAY USE ADDITIONAL PAPER AND ATTACH IT TO FORM. THANK YOU.**

### PART 1. GENERAL INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

ARE YOU A UNITED STATES CITIZEN? YES \_\_\_\_ NO \_\_\_\_

### PART 2. PERSONAL HISTORY

1. DO YOU HAVE ANY PHYSICAL HANDICAP WHICH YOU FEEL WOULD PREVENT YOU FROM PERFORMING CERTAIN KINDS OF WORK WITHOUT SIGNIFICANTLY INCREASING THE HAZARDS TO YOURSELF, TO OTHERS OR THE WORK FACILITY?

YES \_\_\_\_ NO \_\_\_\_ IF YES, DESCRIBE: \_\_\_\_\_

\_\_\_\_\_

2. HAS YOUR APPLICATION FOR A BOND EVER BEEN DENIED?

YES \_\_\_\_ NO \_\_\_\_ IF YES, DESCRIBE: \_\_\_\_\_

\_\_\_\_\_

3. ARE YOU CURRENTLY EMPLOYED? YES \_\_\_\_\_ NO \_\_\_\_\_

4. WHAT TRANSPORTATION WILL YOU USE TO GET TO WORK?

\_\_\_\_\_

5. PLEASE INDICATE THE TYPE OF WORK YOU DESIRE AND FEEL QUALIFIED TO PERFORM BY MARKING ONE OF THE FOLLOWING:

POLICE: \_\_\_\_\_ FIRE: \_\_\_\_\_ MAINTENANCE: \_\_\_\_\_ OFFICE: \_\_\_\_\_

OTHER (PLEASE DESCRIBE) \_\_\_\_\_

6. LEVEL OF WORK DESIRED: PERMANENT \_\_\_\_\_ TEMPORARY \_\_\_\_\_  
FULL-TIME \_\_\_\_\_ PART-TIME \_\_\_\_\_ SEASONAL \_\_\_\_\_

7. WERE YOU REFERRED TO THE VILLAGE FOR EMPLOYMENT? YES \_\_\_\_\_ NO \_\_\_\_\_

IF SO, BY WHOM? \_\_\_\_\_

8. LIST PERSONS IN THE VILLAGE WITH WHOM YOU ARE AQUAINTED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. REFERENCES: Give names and addresses of at least three persons who are qualified to give information concerning your fitness for the position you seek.

NAME	STREET ADDRESS	CITY, STATE, ZIP	PHONE

**PART 3. EDUCATION HISTORY**

SCHOOL	NAME & ADDRESS OF SCHOOL	COURSE OF STUDY	INDICATE LAST YEAR COMPLETED	DID YOU GRADUATE	DIPLOMA OR DEGREE
ELEMENTARY				Yes <input type="checkbox"/>	
				No <input type="checkbox"/>	
				Year <input type="checkbox"/>	
JR. HIGH SCHOOL				Yes <input type="checkbox"/>	
				No <input type="checkbox"/>	
				Year <input type="checkbox"/>	
HIGH SCHOOL		College Prep. <input type="checkbox"/>	9 10 11 12	Yes <input type="checkbox"/>	
		Business <input type="checkbox"/>		No <input type="checkbox"/>	
		Vocational <input type="checkbox"/>		Year <input type="checkbox"/>	
TRADE SCHOOL OR BUSINESS COLLEGE				Yes <input type="checkbox"/>	
				No <input type="checkbox"/>	
				Year <input type="checkbox"/>	
COLLEGE				Yes <input type="checkbox"/>	Major Area:
				No <input type="checkbox"/>	
				Year <input type="checkbox"/>	
OTHER SCHOOL OR SPECIAL TRAINING (SPECIFY)				Yes <input type="checkbox"/>	
				No <input type="checkbox"/>	
				Year <input type="checkbox"/>	

LIST ALL HONORS EARNED, EXTRA CURRICULAR ACTIVITIES WHILE IN SCHOOL, AND CURRENT HOBBIES:

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**PART 4. WORK HISTORY**

***PLEASE LIST ALL PRESENT AND PAST EMPLOYMENT, INCLUDING PART-TIME OR SEASONAL, BEGINNING WITH THE MOST RECENT FIRST***

COMPANY	EMPLOYMENT DATES & SALARY	DESCRIBE WORK DONE IN DETAIL	REASON FOR LEAVING
NAME	FROM:		
ADDRESS	TO:		
PHONE	SALARY:		
NAME	FROM:		
ADDRESS	TO:		
PHONE	SALARY:		
NAME	FROM:		
ADDRESS	TO:		
PHONE	SALARY:		
NAME	FROM:		
ADDRESS	TO:		
PHONE	SALARY:		
NAME	FROM:		
ADDRESS	TO:		
PHONE	SALARY:		

PLEASE INDICATE OTHER ABILITIES, EXPERIENCE, SKILLS OR SPECIAL KNOWLEDGE WHICH YOU FEEL WOULD QUALIFY YOU FOR THE TYPE OF WORK FOR WHICH YOU ARE NOW APPLYING, SUCH AS EXPERIENCE IN THE ARMED FORCES, VOLUNTEER WORK, ETC.

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I authorize investigation of all statements in this application, and I understand that any false statements or deliberate omissions on this application would be cause for a negative reaction to my being considered for employment by the Village of Mariemont.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

I fully understand that my application will be active for 30 days. I will notify the Village of Mariemont in writing following the 30-day period if I want my application to remain active.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date