

February 29, 2024

To: Members of the Records Commission

Fiscal Officer Kelly Rankin
Solicitor Edward McTigue
Bob Van Stone
Mayor Brown

Pursuant to Resolution NO. R-25-80 and Ohio Revised Code Section 149.39, a meeting of the Village of Mariemont Records Commission will be held at 6:15 p.m. Monday March 11, 2024, preceding the regular Council meeting.

Section 149.39 requires that this Commission meet at least once every six months even if there is nothing on the agenda.

The Tax Department and Administrative Office request to dispose records on March 12, 2024.

The next meeting of the Records Commission will be scheduled at 6:15 p.m. Monday 14, 2024.

Sincerely,

Joanee Van Pelt
Senior Administrative Assistant

p.c. Department Heads