

VILLAGE OF MARIEMONT, OHIO

RESOLUTION NO. R-63-22

RESOLUTION CREATING A NEW POSITION FOR AN ASSISTANT  
IN THE VILLAGE OF MARIEMONT TAX OFFICE; AND TO DECLARE AN EMERGENCY

**WHEREAS**, the Finance Sub-Committee recommends creating a part-time position of Assistant to the Tax Administrator to perform administrative activities assisting the Tax Administrator in the tax office; and

**WHEREAS**, creating said position will enable the Tax Administrator to assist the Fiscal Officer in his current heavy workload; and

**WHEREAS**, the Tax Administrator will then be able to assist the Fiscal Officer in his duties. \$20,000 per year of the Fiscal Officer's pay will be allocated to the Tax Administrator; and

**WHEREAS**, in the capacity of Assistant to Tax Administrator, said Assistant would work approximately 20 hours per week and would be paid an estimated \$20 per hour; and

**WHEREAS**, this position is created as a temporary position for the year 2023 and will be reviewed for the need of continued necessity prior to the end of 2023; and

**WHEREAS**, said Assistant to the Tax Administrator would receive OPERS benefits only--meaning he/she would not be eligible for a health care plan or other benefits limited to full-time employees; and

**WHEREAS**, Council for the the Village believes it is in the best interest of the for this position to be created.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MARIEMONT, A MAJORITY OF THE MEMBERS DULY ELECTED THERETO CONCURRING:**

**SECTION I.** That the Assistant to Tax Administrator position shall be created and shall commence as of January 2023.

**SECTION II.** That the Assistant to Tax Administrator shall be paid \$20 per hour and work approximately 20 hours per week and shall be entitled to PERS benefits only.

**SECTION III.** That this position is created as a temporary position for the year 2023 and will be reviewed for the need of continued necessity prior to the end of 2023.

**SECTION IV.** That the Tax Administrator shall create the role description and have it posted for the required period of time.

**SECTION V.** That the costs of said new position shall be included in the 2023 budget prepared by the Fiscal Officer.

**SECTION VI.** That this Resolution is an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the Village. The reason for said emergency is that the position is to begin in January 2023.

Passed: November 14, 2022

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William A. Brown, Mayor

ATTEST:

I, Richard Ford, Fiscal Officer of the Village of Mariemont, Ohio, do hereby certify that there is no newspaper printed in said municipality and that publication of the foregoing Ordinance was duly made by posting true copies thereof at five of the most public places in said corporation as determined by the Council, as follows: the Concourse, Miami Bluff and Flintpoint Way; the Tennis Court property, on the east side of Plainville Road between Maple and Chestnut Streets; the site of the Municipal Building. Wooster Pike and Crystal Springs Road; the northeast corner of the intersection of Rembold and Miami Road inside the enclosure; the northwest corner of the Old Town Center, intersection of Chestnut and Oak Streets; each for a period of fifteen days commencing on the 15th day of November 2022.

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Richard Ford, Fiscal Officer