

TO: Village Council and Mayor Brown  
FROM: Health and Recreation Committee, Randy York - Chair  
RE: Selection of firm to conduct Mariemont CROWN Urban Loop Trail Master Plan Study  
DATE: June 6, 2022

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The Health and Recreation Committee met on Monday June 6, 2022 at 5:30pm. Present at the meeting were Health and Recreation Committee members Randy York (Chair), Susan Brownknight (Vice-Chair), Leah Geldbaugh (Member) and Mayor Bill Brown. Also in attendance were residents Matt Ayer, Jo Henning, and Rob Matthews.

The purpose of the meeting was to review the Statement of Qualifications (SOQ) that were submitted by the three firms who responded to our RFP to study the Village Of Mariemont involvement in the CROWN urban loop trail.

Three consultants responded to the Village's RFP. They are Carpenter Marty, Choice One/Rasor, and The Kleingers Group. IBI Group was expected to give a response but they did not. PCA Architecture confirmed they do not perform this type of work. Elevar advised that they do not perform this type of work. Browne Engineering did not respond to requests.

The committee unanimously agreed that the best firm to contract to conduct the study would be The Kleingers Group. There was concern that their scope of work did not include the preparation of engineering cost estimates. The approval was conditional on The Kleingers Group addressing the engineer cost estimates concern. Following the meeting we reached out to David Meyer of the Kleingers Group and he confirmed by email that the scope of work would include engineering cost estimates.

The committee therefore recommends that the Village contract the Kleingers Group to conduct the Mariemont CROWN Urban Loop Trail Master Plan Study and that all cost associated with the study would be reimbursed by the CROWN group. Legislation will be prepared to be passed on emergency.

Respectfully Submitted,

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Randy York, Chair

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Susan Brownknight (Vice-Chair)

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Leah Geldbaugh (Member)