

TO: Council, Village of Mariemont

FROM: Public Works & Services Committee

DATE: December 14, 2021

SUBJECT: Building permit fee schedule

The Public Works & Service Committee met on December 14, 2021 at 4:30 PM to discuss revisions to the current building permit fee schedule. In attendance were the Committee Chairperson Kelly Rankin, Committee Member Avia Graves, Committee Member Rob Bartlett, Zoning administrator Rod Holloway, Bob Van Stone and Mayor Brown.

The Village has entered into agreement with XPEX to inspect and issue building permits on behalf of the Village and has hired a part time Zoning administrator. Bob Van Stone, who was filling in on a volunteer basis as the Building administrator since the retirement of Don Keyes in the spring, analyzed the current fees and the increased cost of running the department and provided the Committee with a revised fee schedule.

The Committee recommends accepting the revised schedule and has requested the Village Solicitor to provide the appropriate legislation.

Respectfully submitted,

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Kelly Rankin  
Chairman

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Avia Graves  
Member

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Rob Bartlett  
Member