

**VILLAGE OF MARIEMONT
REGULAR COUNCIL MEETING HELD IN COUNCIL CHAMBERS
DECEMBER 19, 2016**

Mayor Policastro called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag. The following Council members answered present to roll call: Mr. Brown, Mr. Hlad, Mr. Marsland, Ms. Palazzolo, Ms. Schwartz and Mr. Wolter.

Mayor Policastro asked for a moment of silence for former Councilmember Randy Garland.

Mr. Hlad moved, seconded by Mr. Brown to approve the minutes as written for Council November 28, 2016. On roll call; six ayes, no nays.

Mayor Policastro read the following communications:

From Police Chief Hines: November 2016 Monthly Report

From Assistant Fire Chief Kiefer: November 2016 Monthly Report

From Service Superintendent Scherpenberg: November 2016 Monthly Report

From Building Administrator Keyes: November 2016 Monthly Report/Memo Regarding Proposal to Enhance Historic District and Structure Definitions. He said Ordinance No. O-12-198 defining the code for the Historic Districts calls for "Village Squares at the confluence of Miami Road, Wooster Pike, Crystal Springs and Madisonville Roads, and at the confluence of Chestnut and Oak Street"... Mariemont's Code was then written with additional comments in Section 151.075 (E) Historic Districts. "Village squares and buildings, including all landmark structures at the intersection of Oak and Chestnut, north side, and the intersection of Wooster Pike, Miami Road, Madisonville Road, north side, to Lanes K and L, including parking area behind buildings". This statement omits buildings on the south side of the squares, such as the church building and the house(s) on the south side of Oak and Chestnut, and it omits the areas on the south side of the Village Square. Clearly, some of the buildings are not historic in this area but that is no different from some of the buildings on the north side of the Village Square which are not historic but are in a Historic District. He proposed that the "north side" be omitted from the Village code and that "Crystal Springs" be added into the code as it is in the ordinance. This would have the effect of including the Municipal Building, the apartment building on the corner of Crystal Springs and Wooster Pike, the Comey & Shepard building and the office building housing the dental and doctor's offices on the southwest corner of Wooster Pike and Miami Roads. Mayor Policastro referred the matter to the Economic Development Planning & Zoning Committee. He suggested adding the apartment buildings at West and East Center Street. We should make sure all those are protected.

From Tax Administrator Busam: November 2016 Monthly Report

From Engineer Ertel: OPWC District 2 Round 31 Funding Year 2017. Mayor Policastro said Engineer Ertel has worked hard on this grant for Settle Road. We should find out the first part of May if we will obtain the funding.

From Assistant Fiscal Officer Wendler: November 2016 Monthly Report

From Michael Heines: E-mail Dated December 6, 2016 re: Old Steam Plant – Reinvestment Area. Mayor Policastro referred the matter to the Economic Development Planning & Zoning Committee. Mr. Brown said he is concerned about the hillside and questioned if the Village will be able to view the hillside stabilization soil and water study he is to have completed. Mayor Policastro said yes. Mr. Brown said that would be a disaster if the hillside ever slipped. Engineer Ertel said it should be the responsibility of the developer to put together a group of professionals so we are satisfied with the stability of the hillside. Mayor Policastro said they would have to submit the report to the Building Department which the Committee can review.

From Joanee Van Pelt: Thank You Kroger Gift Card

From Ohio Municipal League: Legislative Announcement Dated December 13, 2016

From Solicitor McTigue: E-mail Dated November 30, 2016 re: Building Department Building Fees. Mayor Policastro referred the matter to the Public Works and Service Committee. We addressed the issue of permit fees for utilities but we need to look at the overall cost of permit fees.

Ms. Schwartz moved, seconded by Mr. Hlad to pay the bills as approved by the Mayor, Fiscal Officer and Chairman of the Finance Committee. On roll call; six ayes, no nays.

Mr. Brown moved, seconded by Ms. Schwartz to accept the recommendation of the Economic Development Planning & Zoning Committee which met on Monday December 12, 2016 at 7:00 p.m. in the Council Chambers to discuss the addition to the Municipal Building. Present at the meeting were Committee Chairman Bill Brown, Vice-Chairman Eric Marsland, Member Lorne Hlad, Mayor Policastro, Fiscal Officer Tony Borgerding, Council Members Dennis Wolter, Maggie Palazzolo, Mary Ann Schwartz, Police Chief Hines, Assistant Fire Chief Kiefer, Building Administrator Keyes, Tax Administrator Busam, Architects Bob Rich and Adam Clark and residents Joe Stelzer, Jenny Ferguson, Bob and Pat Van Stone. The meeting opened with Bill Brown introducing Architect Bob Rich. Mr. Rich gave a power point presentation of the proposed addition to the Municipal Building. Mr. Rich highlighted how this addition will add to our existing building. It will bring us into compliance with the Americans with Disabilities Act (ADA). We will move the Tax Office to the first floor. Included will be an ADA bathroom and elevator. The second floor will house Native American artifacts displays and a conference room. Discussion ensued on whether this building meets all of our requirements and if further study is needed. Mr. Rich explained that a complete

study could take a year, and while this addition may not do everything, its position and location will not interfere with future plans. In consideration of what this addition does for the Village, the Committee recommends that we proceed with the plan presented by Architect Bob Rich and proceed with making application for State of Ohio grant money.

Mayor Policastro said he has heard from several citizens that it is great that we do not have to raise taxes to do this.

Mr. Wolter said he is concerned that we did not approach the design of this space in a thorough manner. He does not believe there was enough inclusion of stakeholders that use the building. He is unclear what input was put into how the rooms are laid out. He recommends taking a month or so and get together with the employees in the office to determine what square footage is needed.

Mayor Policastro said we will be going through that process as we build and we have one department who will be affected, the Tax Department. The Tax Department has gone over the plans. Mr. Wolter said you need to have the plans before you build and the plans we have now do not include that kind of study. Mayor Policastro said you play with the hand you are dealt and we do have a great plan by Village Architect Bob Rich. Mr. Wolter said we have not defined the hand we have been dealt.

Mr. Brown suggested having another meeting with Architect Bob Rich to go over certain aspects of the design. Mayor Policastro said this is a conceptual drawing. Mr. Brown said we should meet to tighten down more of these parameters about the design. Mayor Policastro said the Administration Office is not changing. The only office that is being discussed is the Tax Office and they are happy with the square footage of the proposed plan. Mrs. Busam said overall she is happy with the design and it is approximately the same square footage that she currently has.

Mr. Hlad asked how detailed are the next set of drawings? Mr. Wolter said we need to know what the parameters of the needs are for each department that are going to occupy the building both in space and work functionality. He feels there have been a lot of complexities that have already been decided without much Council input.

Mayor Policastro said there will only be one department affected – the Tax Department and they are happy with the new office! We are getting an ADA elevator, ADA compliant bathrooms and space for the Tax Department. In order to get the grant we have to have a Native American Educational Center.

Ms. Schwartz said she would like to see an open room concept. She agrees with Mr. Wolter that we need to meet with Mr. Rich to discuss details before more drawings are made and submitted.

Mr. Hlad commented that Mr. Rich has been very generous with his time and talents at no cost to the Village. Perhaps one or two conceptual drawings are needed of the Council Chambers/Educational Center so there are options to look at. Mr. Wolter said he would also like to know the specific dollars as to what the options will cost.

Mr. Brown moved, seconded by Mr. Wolter to amend the report to include the wording “In consideration of what this addition does for the Village of Mariemont the Economic Development Planning & Zoning Committee recommends that we proceed and name Bob Rich as Architect of Record and request another meeting to discuss further details and design elements to meet the needs of the building”. On roll call; six ayes, no nays.

Mayor Policastro called a brief recess at 7:34 due to a Councilmember’s minor health issue. Mr. Hlad moved, seconded by Mr. Marsland to go back into Regular Session of Council at 7:37. On roll call; six ayes, no nays.

Ms. Palazzolo moved seconded by Mr. Hlad to accept the amended report. On roll call; six ayes, no nays.

Miscellaneous:

Leaf Season will run to December 20, 2016

Village Offices will be closed on Monday December 26, 2016 in Observation of Christmas

Village Offices will be closed on Monday January 1, 2016 in Observation of New Year’s Day

Mayor Policastro referred the matter of parking pad spaces on Murray Avenue to the Public Works and Service Committee. Trees have been planted and now we need the Service Department to dig out parking pads and get gravel to pack down which will save approximately \$25,000 in the Permanent Improvement project for next year.

Resolutions:

“To Reappoint Mark Glassmeyer as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2017” had a third reading. Ms. Palazzolo moved, seconded by Ms. Schwartz to adopt the Resolution. On roll call; six ayes, no nays. Resolution No. R-26-16 was adopted.

“To Reappoint Jason Brownknight as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2017” had a third reading. Ms. Palazzolo moved, seconded by Ms. Schwartz to adopt the Resolution. On roll call; six ayes, no nays. Resolution No. R-27-16 was adopted.

“To Reappoint Karen Sullivan as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2017” had a first reading.

“To Appoint Mike Kintner as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2017” had a first reading.

“To Reappoint Chris White as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2017” had a first reading.

“Resolution Pursuant to Ohio Revised Code Section 5705.03(B) Requesting the Hamilton County Auditor to Certify to the Council of the Village of Mariemont the Total Current Tax Valuation of the Village of Mariemont for New Safety Services Levy; And To Declare Emergency” had a first reading. Mr. Marsland moved, seconded by Mr. Brown to suspend the rules to allow for the second and third reading. On roll call; six ayes, no nays. The Resolution had a second reading. Fiscal Officer Borgerding said we passed this Resolution at the last Council meeting. Hamilton County Auditor’s office contacted him to let him know that the Resolution was missing a subsection (J) of the Ohio Revised Code that needed to be included. The Resolution had a third reading. Mr. Wolter moved, seconded by Mr. Hlad to adopt the Resolution. On roll call; six ayes, no nays. Mr. Wolter moved, seconded by Mr. Hlad to invoke the Emergency Clause. On roll call; six ayes, no nays. Resolution No. R-28-16 was adopted.

“Ordinance Authorizing the Naming of the South 80 Driveway” had a first reading.

“To Set Permit Fees for Utility Companies Digging through Village Streets, Sidewalks and Lawns” had a first reading.

“To Supplement Ordinance No. O-1-16 Annual Appropriation Ordinance” had a first reading. Ms. Schwartz moved, seconded by Mr. Marsland to suspend the rules to allow for the second and third readings. On roll call; six ayes, no nays. The Ordinance had a second reading. Fiscal Officer Borgerding said at the beginning of the year Council appropriates monies for various expenses. During the course of the year we may overspend in one line item and underspend in another line item. At the end of the year we do this exercise to increase/decrease appropriate line items to allow us to spend the money we have already spent. The Ordinance had a third reading. Mr. Brown moved, seconded by Mr. Wolter to adopt the Ordinance. Ordinance No. O-29-16 was adopted.

George Marsland was asked to pick the winners of the Mariemont Civic Association raffle. The winner of the Lionel Train was Mike Pardo and the winner of the map of Mariemont was David Fosnouah.

The meeting adjourned at 7:45 p.m.

Dan Policastro, Mayor

Anthony J. Borgerding, Fiscal Officer