

**Village of Mariemont
Regular Council Meeting
October 28, 2019**

Mayor Policastro called the meeting to order with the Pledge of Allegiance at 7:02 PM. Present were Mr. Bartlett, Mr. Brown, Mrs. Graves, Ms. Palazzolo and Mrs. Rankin.

Mrs. Rankin moved, seconded by Mr. Bartlett to excuse the absence of Ms. Schwartz. On roll call; five ayes, no nays.

Mrs. Rankin moved, seconded by Ms. Palazzolo to approve the Council minutes of October 14, 2019 as written. On roll call, four ayes, no nays. Mrs. Graves abstained.

Mayor Policastro read the following communications:

From Ed Beck: Proposals for the various work needed at the Swim Pool. Mayor Policastro referred the matter to the Public Works and Service Committee.

Mr. Brown moved, seconded by Mr. Bartlett to pay the bills as approved by the Fiscal Officer, Mayor and Chairman of the Finance Committee. Mrs. Rankin asked for clarification where the table bought for the Indian artifact center was from – was it coming out of the money left over from the Municipal Building addition? Mr. Brown said there was some money left over from the addition and from the retainage settlement. He is not entirely sure where that money was deposited. Mayor Policastro said it went into the General Fund. Mr. Brown said he assumed it was paid for out of the General Fund. We owed \$17,000 retainage but settled for \$5,000 and paid for the table with monies from the settlement. \$12,000 was the remainder of the retainage money. Mayor Policastro said there are funds available if need be. Mr. Bartlett said not really if one looks at the budget we are slightly over in the building permanent improvement fund. There really is not more room in there right now. Ms. Palazzolo said she does not think the table is a permanent improvement. Mr. Brown said it is rather permanent. Mr. Brown said he would like to add one more case at a cost of \$350. We do still need to finish the landscaping in the front of the building. On roll call: five ayes, no nays.

Mr. Brown moved, seconded by Mrs. Rankin to accept the recommendation of the Finance Committee which met on Wednesday, October 2, 2019 at 2:00 pm in Council Chambers and on Wednesday, October 23 at 2:00 pm to discuss upgrading the Village website. Present at both meetings were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, Assistant Fiscal Officer Eli Wendler, Chief Rick Hines, Maintenance Superintendent John Scherpenberg, Tax Officer Patty Busam, Assistant Tax Officer Deanna Darrah, Administrative Assistant Joanee Van Pelt, Administrative Staff Assistant Sue Singleton and Administrative Staff Assistant Allison Uhrig. Assistant Fiscal Officer Eli Wendler and Assistant Fire Chief Jason Kiefer were also at the first meeting.

The Finance Committee had previously met with two website providers, Civic Plus and E-Gov Link. Administrative Staff Assistant Uhrig also did research on another website provider, Legend Web Works. We agreed on a prioritized list of functionality for the new website, and received bids from Civic Plus and E-Gov Link that provide that functionality. The bids are summarized in the table below.

	Civic Plus		E-Gov Link
One Time Cost	\$9,500		\$10,950
Annual Cost	\$5,500		\$4,400

Both providers lock in the annual costs listed above for three years. After that, the annual cost is subject to up to a 5% increase per year. The Finance Committee is recommending to proceed with E-Gov Link for the following reasons: a) E-Gov Link's cost is \$1,850 less over a three year period, b) E-Gov Link is located in Mason, Ohio, whereas Civic Plus is based out of Manhattan, Kansas, c) E-Gov Link offers a free refresh of

the website after 3 years; Civic Plus does not, d) there are many nearby municipalities who are using E-Gov Link and could act as a resource (including Fairfax, Columbia Township, Silverton, Wyoming and Mason).

The annual cost of our current website is ~\$1,400, so this will be an increase on cost. However, the new website will provide much greater capability in terms of communications to residents, processing memberships, reserving parks or other village property, polling residents, providing a business directory, storing documents, being ADA compliant and providing access via mobile phone. The contract has been reviewed and approved by Village Solicitor Ed McTigue. To get the new website up and running takes 16 to 19 weeks. The Department Heads agreed that February would be the best month for all of the departments to participate in designing their individual pages and taking the necessary training. That would also support having the website up and running in time for accepting pool and tennis memberships in 2020. Ms. Wendler will be leading this project for the Village. To meet the target timeline, we need to kick the project off in mid-November. The Finance Committee recommends that council approve E-Gov Link as our new website provider and the contract be signed and forwarded to E-Gov Link in mid-November. Mr. Brown said it has been a long process and credits Mr. Bartlett and Mrs. Wendler for carrying the water on this project. To get to two providers took some time to go through the process. In the end he believes we will end up with a 20th century website. On roll call; five ayes, no nays.

Mr. Bartlett moved, seconded by Mrs. Rankin to accept the recommendation of the Finance Committee which met on Wednesday, October 23, 2019 at 2:00 pm in Council Chambers to discuss the annual Holiday Bonus for full-time employees. Present at the meeting were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, Chief Rick Hines, Maintenance Superintendent John Scherpenberg, Tax Officer Patty Busam, Assistant Tax Officer DeAnna Darrah, Administrative Assistant Joanee Van Pelt, Administrative Staff Assistant Sue Singleton and Administrative Staff Assistant Allison Uhrig.

The committee discussed the bonuses that have been given out historically, summarized in the table below. The bonus pay built into the 2019 budget is the same as 2018. After further discussion, it was agreed to recommend to council that the Holiday Bonus for 2019 be \$250 for every full-time employee.

Year	2018	2017	2016	2015	2014	2013
Bonus	\$250	\$225	\$250	\$250	\$500	\$250

The bonus should be paid in the first pay period in December. Because the wording in the ordinance that establishes salary, bonuses, etc. was changed last year and the amount of the bonus is \$500 or less, all that is needed to approve the bonus amount is for the Finance Committee report to be approved by council. On roll call; five ayes, no nays.

Mr. Bartlett moved, seconded by Mrs. Graves to accept the recommendation of the Public Works & Service Committee which met on October 15, 2019 at 5:15 PM to discuss the 2020 Street Projects. In attendance were the Committee Chairperson Kelly Rankin, Committee Members Bill Brown and Avia Graves, Councilmember Rob Bartlett and Village Engineer Chris Ertel. The topic of discussion was the allocation of funds for the 2020 street repair projects. On the list of projects is the repaving of the south side of Petoskey Ave and the drainage project for Albert Place. Also discussed were two repairs needed on Lane G and Patriot's Lane that can be done by our Maintenance Dept. In the meeting on Sept. 17th, Mr. Ertel stated there is a proposal from Choice One for the Survey and Design for \$28K for Petoskey. The Committee asked him to request a second bid, which was presented in this meeting. Kleingers provided a bid for \$22,400. It was noted that Kleingers did the design for the road work for FC Cincinnati. It was also noted that it would be beneficial to establish a relationship with another survey/design company. The Committee recommends that we proceed with the Petoskey Ave project and Albert Place be moved to 2021. The Committee also recommends to accept the bid from Kleingers. Mr. Bartlett asked if there was consideration of putting the bid out with other municipalities to get better pricing. Mrs. Rankin said this recommendation is just for the survey not for the work construction. We will put the actual bid out in January and then explore all the options at that time.

Mayor Policastro said it is important to get the bid out in January to get lower bids. If we try to share services with another community who may not be ready to go to bid the Village could lose more money. Mr. Bartlett suggested reaching out to other communities to see what their timeline may be. On roll call; five ayes, no nays.

Miscellaneous:

Leaf Collection will end December 20, 2019. Leaves must be raked to the curb by Monday December 16, 2019.

Beggar's Night will be Thursday October 31, 2019 from 6:00-8:00 p.m. Mr. Brown said the weather forecast is bad. He asked if we have something in place should it be changed to Friday night. Mayor Policastro said right now the rain should move out by evening. He said he will make the decision the day before. If there is lightning and safety hazards he will move it. Mrs. Graves suggested making the decision earlier in the day would be better. Police Chief Hines said as a reminder Settle and Homewood Roads will be closed in the evening for trick-or-treat. Ms. Palazzolo said she has had people ask her who makes the decision when trick-or-treat happens and would the Village be willing to consider having it on a non-school night such as a Friday. Mrs. Graves said she has brought it up before and it is a local municipality's decision. Mayor Policastro said we did that one year and many people complained because it brought in a lot of non-residents to get another night of going door to door for candy. He suggested Mr. Brown put that in committee for next year for further discussion.

Village Offices will be closed Thursday November 28, 2019 and Friday November 29, 2019 in Observation of Thanksgiving.

The Council Meeting in December will be held Monday December 16, 2019 at 7:00 p.m.

Village Offices will be closed Tuesday December 24, 2019 and Wednesday December 25, 2019 in Observation of Christmas.

Ms. Palazzolo gave a verbal update on the board reappointments. The Rules and Law Committee met and they have their recommendations which are being sent to Solicitor McTigue. She hopes to have the full report for the next Council meeting. The same is for the signage legislation. She will give Mrs. Van Pelt new target dates for matters in her committee.

Resolutions:

Ms. Palazzolo moved, seconded by Mr. Bartlett to amend the Resolutions with an asterisk* to reflect language to correct staggered years from what was presented at previous meetings. On roll call; five ayes, no nays.

“To Appoint William Fiedler as Inspector for the Building Commissioner for the Calendar Years 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-8-19 was adopted.

“To Reappoint Eric Marsland as a Member of the Parks Advisory Board for Calendar Year 2020” had a third reading. Mrs. Rankin moved, seconded by Mrs. Graves to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-9-19 was adopted.

“To Reappoint Ruth Varner as a Member of the Parks Advisory Board for the Calendar Year 2020 had a second reading. Mrs. Rankin moved, seconded by Mrs. Graves to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-10-19 was adopted.*

“To Appoint Carrie Gray as a Member of the Parks Advisory Board for the Calendar Years of 2020” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-11-19 was adopted.*

“To Appoint Mary Tensing as a Member of the Parks Advisory Board for the Calendar Years 2019 and 2020; To Fill the Unexpired Term of Peggy Keyes” had a third reading. Mrs. Graves moved, seconded by Ms. Palazzolo to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-12-19 was adopted.

“To Reappoint Louise Schomburg as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a third reading. Mrs. Graves moved, seconded by Ms. Palazzolo to adopt the Resolution. On roll call; five ayes, no nays. Mr. Graves moved, seconded by Ms. Palazzolo. On roll call; five ayes, no nays. Resolution No. R-13-19 was adopted.

“To Reappoint Leah Tigner as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a third reading. Mrs. Graves moved, seconded by Ms. Palazzolo to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-14-19 was adopted.

“To Reappoint Marcia Duval as a Member of the Parks Advisory Board for the Calendar Year 2020” had a third reading. Mrs. Graves moved, seconded by Ms. Palazzolo to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-15-19 was adopted.*

“To Reappoint Joan Vago as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Andrew Seeger as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-16-19 was adopted.

“To Reappoint Steve Spooner as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-17-19 was adopted.

“To Reappoint Mark Glassmeyer as Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-18-19 was adopted.

“To Reappoint Jason Brownknight as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-19-19 was adopted.

“To Reappoint Chris White as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-20-19 was adopted.

“To Reappoint Brad Lockhart as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a third reading. Mr. Brown moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-21-19 was adopted.

“To Reappoint John Bentley as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a third reading. Mr. Brown moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-22-19 was adopted.

“To Reappoint Mike Kintner as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a third reading. Mr. Brown moved, seconded by Mrs. Rankin to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-23-19 was adopted.

“To Reappoint Brian Kelly as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-24-19 was adopted.

“To Reappoint Anita Hunt as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-25-19 was adopted.

“To Reappoint Laura Stith as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-26-19 was adopted.

“To Appoint Karen Berkich as a Member of the Pool Commission for the Calendar Year 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-27-19 was adopted.

“To Reappoint Becky Moore as a Member of the Pool Commission for the Calendar Year 2020” had a second reading. Mayor Policastro said he has not been able to reach Ms. Moore to see if she if she moved. Council unanimously voted to table the Resolution.

“To Reappoint Maria Borgerding as a Member of the Pool Commission for the Calendar Year 2020” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Resolution. On roll call; five ayes, no nays. Resolution No. R-28-19 was adopted.

“Resolution Establishing Credit Card Policy” had a second reading.

“To Accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, and To Declare Emergency” had a first reading. Mrs. Rankin moved, seconded by Mr. Bartlett to suspend the rules to allow for the second and third readings. On roll call; five ayes, no nays. The Resolution had a second reading. Fiscal Officer Borgerding said it is a compliance request. The Village sends the budget to the county for review and approval. It is sent back with the estimated payments from the levies for the upcoming year. The Village accepts the rates and sends the legislation back to Hamilton County. The Resolution had a third reading. Mrs. Rankin moved, seconded by Ms. Palazzolo to adopt the Resolution. On roll call; five ayes, no nays. Mr. Brown moved, seconded by Mr. Bartlett to invoke the emergency clause. On roll call; five ayes, no nays. Resolution No. R-29-19 was adopted.

Ordinances:

“Ordinance Amending Chapter 90.28(A) of the Mariemont Code of Ordinances Regarding Dangerous and Vicious Dogs” had a third reading. Mr. Bartlett moved, seconded by Mr. Brown to adopt the Ordinance. On roll call; five ayes, no nays. Ordinance No. O-19-19 was adopted.

“To Reappoint Anthony Borgerding as Village Fiscal Officer for the Calendar Years 2020 and 2021” had a third reading. Mr. Bartlett moved, seconded by Mrs. Rankin to adopt the Ordinance. On roll call; five ayes, no nays. Ordinance No. O-20-19 was adopted.

“To Reappoint Elissa Wendler as Village Fiscal Administrative Assistant for the Calendar Years 2020 and 2021; To Set Compensation” had a third reading. Ms. Palazzolo moved, seconded by Mr. Brown to adopt the Ordinance. On roll call; five ayes, no nays. Ordinance No. O-21-19 was adopted.

“To Reappoint Elissa Wendler as Part-Time IT Administrator for Calendar Years 2020 and 2021; And To Set Compensation” had a third reading. Ms. Palazzolo moved, seconded by Mrs. Graves to adopt the Ordinance. On roll call; five ayes, no nays. Ordinance No.-O-22-19 was adopted.

“To Authorize the Mayor of the Village of Mariemont to Enter Into a Waste Collection Billing Agreement with the City of Cincinnati to Provide Billing Services for Waste Collection Charges to the Village of Mariemont for a Five-Year Term with an Additional One Year Renewal Term” had a first reading.

Mr. Brown gave a shout out to the Boy Scouts for the Eagle Scout Project they are doing with the landscaping in front of the Municipal Building. They have done a nice job and thanked them for the job well done.

The meeting adjourned at 7:34 PM.

Dan Policastro, Mayor

Anthony J. Borgerding, Fiscal Officer