

**MINUTES OF THE COUNCIL
VILLAGE OF MARIEMONT, OHIO
COMMITTEE OF THE WHOLE MEETING HELD IN COUNCIL CHAMBER
FEBRUARY 24, 2014**

Vice-Mayor Miller called the meeting to order at 5:30 p.m. The following Council members were present: Mr. Marsland, Ms. Palazzolo, Ms. Schwartz, Mr. Tinkham and Mr. Wolter.

Mr. Miller said the first agenda item is to discuss advertising in Venue Magazine Lifestyle and Event Guide.

Ms. Palazzolo said her understanding was that the Village would pay for a page to advertise a directory of Village merchants. Mr. Marsland said Mariemont Preservation Foundation is in the process of printing the latest directory and he personally worked on the advertising section. He will seek permission from MPF to incorporate the list. He estimates there was 95% participation in merchant advertising. He also has the information on those who did not advertise. Mr. Miller said it should be limited to brick and mortar businesses.

The Committee stated that they had questions and thought Ms. Corsini would be in attendance.

Mayor Policastro read the following e-mail from Ms. Corsini: 'Hi Dan, looks like we can run a full page for the Village at \$1000 for the special section in the April edition of Venue Magazine. This space may be used for any promotion you would like and we will do all the design and layout for no extra cost. The entire section will be somewhere between 8 and 15 pages. We are very excited about the commitments from: Greiwe Development, Brookwood Homes, Pomegranate and Lime, Heritage Tastings Cottage and Flipdaddy's. We are working on the Mariemont Inn and National Exemplar, as well as the Theatre, the Quarter, Mariemont Florist and a salon. Several other businesses have been contacted and are aware of the February 28th space reservation deadline. Please let me know of any questions you or your Committee may have. Looking forward to working with you and the Village Council on this important project. Have a great weekend.' Mayor Policastro said it appears that Ms. Corsini will not be attending the meeting.

The Committee said they wanted to make sure that they would be able to proof prior to publication. Mr. Wolter said he was concerned with the short notice and questioned if it was enough time.

Mr. Miller said he will contact Ms. Corsini to let her know that the Village agreed to pay \$1000 for a full page ad. After discussion, it was agreed that Ms. Palazzolo and Mr. Marsland would work with Ms. Corsini to oversee the publication in the magazine to make sure it highlights the Village creatively (such as a great place to live, retire, wide range of real estate, highlight awards and distinctions etc.). Ms. Palazzolo and Mr. Marsland will e-mail Council for any additional input.

The meeting convened at 5:45 and reconvened at 6:00 to discuss the Permanent Improvement Budget. Clerk Borgerding said he distributed a summary of funds available and attached the various requests from the Department Heads. At the end of 2013 there was a balance of \$715,500 in the Perm. Imp. Fund. This includes the 2015 final payment on the Fire Truck and the reserve for the renovations to the Administration Building. It leaves \$260,000 in unreserved funds. We should receive \$350,000 from the tax levies. With the amounts previously reserved for the fire truck and the Administration Building we have total funds available (unreserved) in the amount of \$610,500.

Mayor Policastro asked about the funds for the street rehab work. Clerk Borgerding said under infrastructure he shows \$45,000 that would be used from the Permanent Improvement Fund to help fund the 2014 street rehabilitation project. We receive approximately \$110,000 (of which \$100,000 will be available after street light costs etc.) in the Street Fund but it will not be enough to cover the Engineer's projected cost.

Superintendent Scherpenberg said the department wants to stay on schedule replacing the dump trucks. There are two dump trucks that will need to be replaced but he is only asking to replace one this year (\$75,000). The department used to have five dump trucks but are now down to four. Two have been replaced. Mayor Policastro said the Fire Department wants to purchase a Gator (\$21,200) that can be used in the South 80 Parks in case someone gets hurt. We would have a vehicle to down there and get the person out of the very popular park to an ambulance. He would like to wait one year on the dump truck and get the Gator. Assistant Fire Chief Feichtner said the old Gator that they have is not useful for transporting people. It needs \$1400 in repairs just to get it running again but it is not equipped to haul someone out of the South 80 Park. Chief Hines said it would be purchased for use by all of the departments and organizations of the Village. Mr. Wolter said he likes the idea of staggering large purchase, such as vehicles, so we do not have to replace them all at the same time. The department needs a new power washer (\$2800) which uses hot water and will clean better. He is also looking to purchase a small front loader (\$28,000) which can also be utilized in the South 80 Parks. The comparable equipment they have now is 25 years old and the transmission only allows for it to go in reverse. The department is also requesting new leaf vacuums (\$5200). Mr. Tinkham questioned the \$50,000 earmarked for trees. Superintendent Scherpenberg said all the Ash Trees are removed and suggested that the number be lowered to \$30,000. Total budget cost allocated for the Maintenance Department \$66,000.

Police Chief Hines said a 2005 unmarked vehicle needs to be replaced. It has \$110,000 miles and it is starting to show its age. He recommends that it be replaced with a Ford Fusion (\$29,000). The old car will be

sold as opposed to trading it in. In the past they have taken the cars to an auction in Franklin, Ohio. In addition, the department needs to purchase 11 new Sig Sauer duty weapons. Some of the weapons are 18 years old and it is the opinion of our firearms instructor that they be replaced (\$5,100). We can get a discount if we purchase them directly through the manufacturer. Total budget cost allocated for the Police Department \$34,100.

Assistant Fire Chief Feichtner said in the ten year projection he does not anticipate needing any capital improvements until 2017 when we will need to replace some of the turnout gear. Buying four sets per year will keep us compliant with the ten year expiration. He said he has applied through the State of Ohio Fire Marshall's Office for a grant for the Gator. If approved it would be a revolving loan with the Village being responsible for five percent of the overall cost up front. It can go out over a ten year period with no interest. Most grants are awarded for motorized trails so we are limited. Total Allocated for the Fire Department \$276,200 (Includes \$255,000 for the 2014 Fire Truck Payment).

Mayor Policastro said the Tax Department needs new computer stations (\$3,300) and tax software (\$14,500). Clerk Borgerding said from his experience with her present tax software he believes we can do better. It will be more efficient. Total Allocated for the Tax Department \$17,800.

Superintendent Scherpenberg said the Tennis Court Association would like to have the courts cleaned two times a year which he estimates will be \$3600. Mr. Miller said if it is done consistently once per year may be enough. It is listed as a line item under Recreation. Clerk Borgerding said he listed \$10,000 for the swim pool based on history. The Pool Board does a lot of different things also to raise money. Total Allocated for Recreation Department \$13,600.

Mrs. Van Pelt indicated that the Administration Office does not need anything at this time.

It was discussed and agreed to increase the Infrastructure for streets (in excess of the street fund) to \$80,000 and add \$5,000 for sidewalks. Total Allocated for Infrastructure \$85,000.

Clerk Borgerding said the miscellaneous encumbrances include the payment of the 2013 dump truck (\$78,500) and auditor fees (\$5,000). Total Allocated for Miscellaneous \$83,500. The total for the Permanent Improvement Funds \$576,200 with \$34,300 remaining in the reserve balance.

Mayor Policastro said he will refer the individual department requests to a Committee of Council during the regular Council meeting. Each Committee will need to meet to discuss the requests and make a formal recommendation to Council.

The meeting adjourned at 6:35 p.m.

Dan Policastro, Mayor

Anthony J. Borgerding, Fiscal Officer