

**Village of Mariemont
Regular Council Meeting
September 23, 2019**

Mayor Policastro called the meeting to order with the Pledge of Allegiance at 7:00 PM. Present were Mr. Bartlett, Mr. Brown, Ms. Palazzolo and Mrs. Rankin.

Mr. Bartlett moved, seconded by Mr. Brown to excuse the absence of Mrs. Graves and Ms. Schwartz. On roll call; four ayes, no nays.

Mayor Policastro said Assistant Tax Administrator Deanna Darrah has completed her Probationary Period and it is recommended that she be made a Regular Full-Time Employee. Tax Administrator Busam said Mrs. Darrah did a fantastic job while she was off work due to her back vertebra fracture. She did a great job keeping the office going and is a true asset to the Village. Mrs. Rankin moved, seconded by Ms. Palazzolo to make Mrs. Darrah a Regular Full-Time Employee. On roll call; four ayes, no nays. Mayor Policastro and members of Council congratulated Mrs. Darrah.

Mr. Bartlett moved, seconded by Ms. Palazzolo to approve the Council minutes of August 26, 2019 as written. On roll call, four ayes, no nays.

Mayor Policastro read the following communications:

From Police Chief Hines: August 2019 Monthly Report

From Assistant Fire Chief Kiefer: August 2019 Monthly Report

From Service Superintendent Scherpenberg: August 2019 Monthly Report

From Building Administrator Keyes: August 2019 Monthly Report

From Tax Administrator Busam: August 2019 Monthly Report

From Swim Pool Manager Schad: August 2019 Monthly Report

From Joe Stoner: President, Mariemont Preservation Foundation: Letter Dated August 26, 2019 re: Thank You Taste of Mariemont

From Chief Hines: Memo Dated September 4, 2019 re: Reimbursement for SRO Training

From Duke Energy: Reimbursement for Landscaping Damage and Replacement Trees for New Pole Installation – Murray Road. Mayor Policastro said we finally got the money and we have to do what they want the Village to do. Mr. Brown said he believes the Village will be in full compliance with what Duke Energy wants us to do. He reviewed the literature given and met with a Duke Representative. Mayor Policastro said we have to stay out of the wire area. Mr. Brown said he thought Duke was going to be doing some sidewalk repair. Superintendent Scherpenberg said the work is already completed by the Connector Park.

From Police Clerk Maupin: Mayor's Court Statement for August 2019

From Assistant Fiscal Officer Wendler: August Monthly revenue and Expense Reports

Mr. Bartlett moved, seconded by Mr. Brown to pay the bills as approved by the Fiscal Officer, Mayor and Chairman of the Finance Committee. On roll call: four ayes, no nays.

Mrs. Rankin moved, seconded by Mr. Brown to accept the recommendation of the Health & Recreation Committee which met on Wednesday, September 18, 2019 at 1:00 p.m. in Council Chambers to discuss the planting of trees in the median between Murray Avenue and Madisonville Road. Present at the meeting were Chairman Bill Brown, Vice-Chair Rob Bartlett, Member Mary Ann Schwartz, Mayor Dan Policastro, and Maintenance Supervisor John Scherpenberg. The meeting was held to conclude prior discussions regarding the type and placement of trees along Madisonville Road. New factors to consider were new Duke Energy power lines and the installation of curbing along Madisonville Road. Mayor Policastro, Mr. Brown and Maintenance Supervisor Scherpenberg had previously met with Steven Holton, a Duke Energy representative, regarding the most current setback requirements for high voltage power

lines, and stakes were placed in the ground at that time. At a Committee of the Whole meeting held on December 10, 2017, it was discussed that 8 Winter King Hawthorne trees be purchased for a total price of \$2,000.00. Allowing for the new restrictions, the trees will be placed closer to Madisonville Road along the stake line set out by Duke Energy. The Committee recommends the purchase of up to 8 Winter King Hawthorne trees. The purchase price is not to exceed \$2,000.00. The trees are to be paid for out of the Maintenance Department budget for landscaping and beautification. Mayor Policastro said he thought we were going to get seven trees. Mr. Brown said the report says up to eight trees. We may get lucky as Superintendent Scherpenberg is looking at Natorp's and may be able to get the trees for \$1,000. The trees may not be quite as big in diameter as desired. Superintendent Scherpenberg said they are a fast growing tree. Mr. Brown said they need to be planted this fall. On roll call; four ayes, no nays.

Mr. Brown moved, seconded by Ms. Palazzolo to accept the recommendation of the Health & Recreation Committee which met on Wednesday, September 18, 2019 at 1:00 p.m. in Council Chambers to discuss repairs on the two lower courts at the Mariemont Tennis Facility. Present at the meeting were Chairman Bill Brown, Vice-Chair Rob Bartlett, Member Mary Ann Schwartz, Maintenance Supervisor John Scherpenberg, MTA president Dina Wilder, and Linda Bartlett. Linda Bartlett obtained three bids for the proposed repairs. Harry Ewers and Sons submitted the lowest bid. Harry Ewers and Sons propose to perform improvements to the asphalt of the two lower tennis courts. There are approximately 145 linear feet of cracks in the lower courts. The cracks will be cleaned and then filled with patch binder and Portland cement. All disturbed striping and paint will be repaired. The cost of this repair is \$2,250.00. Payment will be made from the Permanent Improvement Fund. \$5,000.00 has been budgeted for this type of work. The Committee recommends proceeding with the repairs. Mr. Brown said he wanted to acknowledge Mrs. Bartlett's role in this and went above and beyond getting the bid estimates. On roll call; four ayes, no nays.

Mrs. Rankin moved, seconded by Ms. Palazzolo to accept the recommendation of the Finance Committee which met on Wednesday August 28, 2019 at 2:00 p.m. in Council Chambers to discuss a variety of topics, one of which was to identify who should be backup to Fiscal Officer Tony Borgerding for the various Village accounts at PNC. Present at the meeting were Finance Committee Chair Rob Bartlett, Finance Committee Members Bill Brown and Kelly Rankin, Assistant Fiscal Officer Eli Wendler, Administrative Assistant Joannee Van Pelt, Staff Assistant Sue Singleton and Allison Uhrig. The Finance Committee reviewed that Assistant Fiscal Officer Eli Wendler is the current backup to Fiscal Officer Tony Borgerding for many of the Village accounts at PNC. However, we have created a new sweep account and are also using our investment account more to better maximize the interest the Village earns at PNC. Fiscal Officer Tony Borgerding previously recommended via email that due to separation of duties, someone other than Assistant Fiscal Officer Eli Wendler should be the backup for the sweep account and the investment account. After some discussion, the Committee agreed to make the Vice-Mayor the back-up to the sweep account and the investment account. Mrs. Singleton also pointed out that for audit purposes there needs to be documentation when we are moving money between the sweep account and the investment account. The Committee agreed that Assistant Fiscal Officer Eli Wendler should maintain that documentation. Going forward, the following should all be copied on any instructions to PNC to move money between the sweep account and the investment account: Fiscal Officer Tony Borgerding, Vice-Mayor Kelly Rankin and Assistant Fiscal Officer Eli Wendler. Ms. Wendler will maintain the documentation for audit purposes. On roll call; four ayes, no nays.

Mr. Bartlett moved, seconded by Mr. Brown to accept the recommendation of the Safety Committee which met on August 12, 2019 at 6:00 p.m. Present at the meeting were Committee Chairman Avia Graves, Committee members Maggie Palazzolo and Kelly Rankin, Council Member Rob Bartlett, Village Engineer Chris Ertel, Chief Rick Hines, Assistant Fire Jason Kiefer, Chief Village Superintendent John Scherpenberg and Bill Spinnenweber. The Committee recommends that we split the cost of removal of the fire hydrant. Total cost is \$5625.00 for a cost to the Village of \$2812.50. In addition, there is a steam man hole in the same location that we need to also remove. It is the recommendation that the Village remove this at the same time for a cost of \$1750. The Village will pay the full cost of the steam manhole removal. The quotes obtained are approximately a year old as such per the recommendation of Chris Ertel we should add an additional approximate 10% to these costs to account for any pricing changes. As such it is the recommendation to authorize up to \$3,100 for the Mariemont portion of the fire hydrant removal and up to \$2,000 for the steam manhole removal. Ms. Palazzolo said she talked with Mrs. Graves who said from talking with Mr. Spinnenweber the cost will be the same as the estimate so it will not be 10% more. Mr. Brown asked if we were going to get more estimates. Ms. Palazzolo said she believed Mr. Spinnenweber got the estimates and collection of data. Mayor Policastro said there are not too many shows in town that do this kind of work. On roll call; four ayes, no nays.

Ms. Palazzolo said she is working on the wording in the code and asked for better understanding what the dates were that Peggy Keyes and Linda Swenson resigned as we are filling their unexpired terms. Mayor Policastro said Peggy Keyes was not resigning. Mrs. Van Pelt said Louise Schomburg talked with Mrs. Keyes. Mrs. Keyes wanted to stay on the Board for consulting but would not be able to do the physical work. Ms. Palazzolo said the years do not appear to

stagger. She said we may need to clean it up which is no big deal. She suggested having the first reading and then working it out in a Committee meeting or during the second reading.

Resolutions:

“To Appoint William Fiedler as Inspector for the Building Commissioner for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Marcia Duval as a Member of the Parks Advisory Board for the Calendar Year 2020” had a first reading.

“To Reappoint Eric Marsland as a Member of the Parks Advisory Board for Calendar Year 2020” had a first reading.

“To Appoint Carrie Gray as a Member of the Parks Advisory Board for the Calendar Years of 2020 and 2021” had a first reading.

“To Appoint Mary Tensing as a Member of the Parks Advisory Board for the Calendar Years 2019 and 2020; To Fill the Unexpired Term of Peggy Keyes” had a first reading.

“To Reappoint Louise Schomburg as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Leah Tigner as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Ruth Varner as a Member of the Parks Advisory Board for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Andrew Seeger as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a first reading.

“To Reappoint Steve Spooner as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a first reading.

“To Reappoint Mark Glassmeyer as Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a first reading.

“To Reappoint Jason Brownknight as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a first reading.

“To Reappoint Chris White as a Member of the South 80 Trails, Gardens and Park Advisory Board for the Calendar Year of 2020” had a first reading.

“To Reappoint Brad Lockhart as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a first reading.

“To Reappoint John Bentley as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a first reading.

“To Reappoint Mike Kintner as a Member of the Architectural Review Board for the Calendar Years of 2020 and 2021” had a first reading.

“To Reappoint Brian Kelly as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Anita Hunt as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Laura Stith as a Member of the Pool Commission for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Becky Moore as a Member of the Pool Commission for the Calendar Year 2020” had a first reading.

“To Reappoint Maria Borgerding as a Member of the Pool Commission for the Calendar Year 2020” had a first reading.

“To Appoint Karen Berkich as a Member of the Pool Commission for the Calendar Year 2020 and 2021” had a first reading.

Ordinances:

“Ordinance Amending Chapter 90.28(A) of the Mariemont Code of Ordinances Regarding Dangerous and Vicious Dogs” had a first reading.

“To Reappoint Anthony Borgerding as Village Fiscal Officer for the Calendar Years 2020 and 2021” had a first reading.

“To Reappoint Elissa Wendler as Village Fiscal Administrative Assistant for the Calendar Years 2020 and 2021; To Set Compensation” had a first reading.

“To Reappoint Elissa Wendler as Part-Time IT Administrator for Calendar Years 2020 and 2021; And To Set Compensation” had a first reading.

Mr. Brown proposed that the Rumpke Contract Renewal be moved from the Health and Recreation Committee to the Public Works and Service Committee. Mayor Policastro referred the matter to the Public Works and Service Committee.

Mr. Brown said Council does not receive minutes from any board except the Parks Advisory Board and asked if the other boards should be taking minutes. Ms. Palazzolo said the code does say that the Chairman of the Health and Recreation should attend the Pool Board meeting and be the liaison to Council. Mr. Bartlett said he believes all the official boards should take minutes and give a copy to Council. Ms. Palazzolo said she would advocate for changing the name of the Pool Commission to Pool Board and making the relationship more official thus increasing better communication with Council. Council could put some of the work load onto the Boards. It also makes it more engaging to be a part of a board when you get to do that kind of work.

Solicitor McTigue said we can ask those boards to do that without enacting legislation but we could put it in the code if Council desires. Council should lay out what the duties and responsibilities are for each board in addition to recommendations the board may have for Council consideration.

Mayor Policastro referred the matter of the Pool Commission and South 80 Trails Board to the Rules and Law Committee for further review and discussion.

The meeting adjourned at 7:37 PM.

Dan Policastro, Mayor

Anthony J. Borgerding, Fiscal Officer