

# Mariemont Tree Advisory Board

Date | time 2/10/2021 3:00 PM | Location Microsoft Teams

Meeting called by	John Scherpenberg
Type of meeting	Monthly Tree Board Meeting
Chair	Barb Whittaker
Vice-Chair	Kristin Van Scoy
Secretary	Jason Brownknight
	Substitute: Mary Beth York

**Attendees/(Volunteer Hours) TL = (34.5)**  
Barb Whittaker (19.5), John Scherpenberg, Marcy Lewis (2), Mary Beth York (7), Margaret Jevic (1), and Cortney Scheeser (3), Kristin Van Scoy (2).  
**Guest** - Wendi Van Buren, ODNR Urban Forester  
Please bring - Copy of Minutes and Agenda

## Agenda Items

Welcome	John Scherpenberg, Mariemont Superintendent
Roll Call	Barb Whittaker, Chair
Minutes – review and approval	Barb Whittaker, Chair

Old Business	Presenter	Time allotted
<input type="checkbox"/> Arbor Day Celebration ~ April 30, 2021	Cortney Scheeser	15 Minutes
<input type="checkbox"/> Update for Tree Planting Sections Survey	Mary Beth York	10 Minutes
<input type="checkbox"/> Volunteer Hour Sheet ~ Tracking your time	Barb Whittaker	5 Minutes

New Business	Presenter	Time allotted
<input type="checkbox"/> Our Roles on this Tree Board	Group Discussion	10 Minutes
<input type="checkbox"/> Pruning Project	Group Discussion	10 Minutes
<input type="checkbox"/> 2021 Historic Tree Planting Project ~ Chestnut Street	Wendi Van Buren	10 Minutes

Adjournment & Next Meeting Date /Time John Scherpenberg, Mariemont Superintendent

## Meeting Notes

**Correction** to January 13, 2021 Minutes:

- Five Voting Board Members: Barb Whittaker, Mary Beth York, Kristin Van Scoy, Jason Brownknight, and **Marcy Lewis** (Martin Koepke is a non-voting member).
- Arbor Day (Ohio) is **the last Friday in April** not the first Saturday in April.

Barb recorded the Volunteer Hours while taking roll call. Wendi explained that volunteer time is \$27.41 per hour. Accumulated hours are included in the calculation of total expenditures per capita on the Tree City USA Application. Volunteer hours also improve chances when applying for grants. Barb will record volunteer hours at each monthly meeting.

ARBOR DAY CELEBRATION Cortney Scheeser, Arbor Day Chair, presented preliminary plans for Arbor Day.  
Date: Friday, April 30<sup>th</sup> @ 6pm /Raindate Saturday, May 1<sup>st</sup> @noon was tentatively planned with consideration of school/work schedules.

Tree Planting Location: Ann Buntin Becker Park and Patriots Park were considered. Patriots Park was selected.  
Barb Whittaker will reach out to residents that are adjacent to the park to “foster”/ care for the tree and encourage their attendance at the Arbor Day planting.

Program narrator will use The Tree Planting Diagram as a visual while the tree installers plant the tree in the “pre-dug” hole.

There will be a “Poet Tree” Contest for Mariemont kids. Try to publish winners and possibly all entries someplace.  
Prizes: A tree book for appropriate age will be awarded and maybe a Graeter’s gift card. Wendi will provide a list of tree books for winner’s selection. Discussion that maybe next year, a living tree could be a prize that could be planted in winner’s yard or somewhere in village.

Assignments:

Arbor Day Leader: Cortney

Narrator: Barb

Poem Judges: Marcy, Kristen, and Margaret

Poem entries submitted to Cortney’s email & he will forward to judges

Video of Tree Planting process: either John Scherpenberg or Mariemont podcast - Luke Latte, Tyler Trish, & Andrew Foley-(Cortney to reach out)

Use of video afterwards: MPF webpage, Village website, Art Barn

Planting Crew: 2 guys from John’s Team

Funding/Gator Bags: Mariemont Village

Marketing: 4 avenues: Mayors Bulletin, Village of Mariemont email push, Town Crier 2/15 deadline, Nextdoor.

Maybe also put-up ads around town: (Marcy Lewis)

SCHEDULE (inserted here per Cortney’s notes)

\_Feb

Find willing resident, confirm funding for tree, prizes, gator bag(s).

Confirm Mayor attendance: Marcy

Develop Ad: Cortney & Margaret

Place ads: town crier, mayors bulletin, village email push, Nextdoor, MPF, Art Barn, Post a flyer locally (Marcy)

\_Mar

Ads appear in 4 publications

\_Apr

Poem subcommittee decides poem winner, order book, publish all poems, feature winner in Town Crier

“Call before you dig”

Day before:

Deliver Tree & dig hole.

Send confirmation on final date via Mariemont email push

Prepare certificate for Poem Winner

Day of Arbor Day Event:

Welcome by Tree Committee member, introduce Mayor

Mayor remarks & announces winner

Tree Poem recitation (or by Mayor)

Tree Committee member presents award, introduces Narrator and Labors

Narrator kicks off and does play by play of planting using the tree planting diagram, vocabulary, and interesting facts.

Thanks those in attendance, close

UPDATE for TREE SECTIONS SURVEY: Mary Beth is still collecting data from a few folks. And will compile master excel and send to John.

VOLUNTEER HOUR SHEET: Barb and Wendi provided further details of reporting volunteer hours to include: tree inventory survey, village pruning instruction, actual pruning, Arbor Day planning and day of, Tree Education (TCA) quizzes/class/homework.

ROLES OF TREE BOARD: This discussion will be covered during the March 10<sup>th</sup> meeting.

PRUNING PROJECT: Barb mention that Mark Castator (sp?) from Terrace Park provided a pruning instruction 101 which was attended by Kristin, Marcy, Margaret, and Mary Beth. The demo started with a few trees in Barb's yard and continued along Miami Bluff.

2021 HISTORIC TREE PLANTING: Wendi led by sharing plans for the MPF planting in the historical area on Chestnut. Jason will work with her to take inventory and plan accordingly. The Maple trees on Maple street still require replanting to lift them. The 15 "Fat Albert" Spruces need to be moved soon (next 2-3 weeks) from the future Murray Path location. Noted that they require full sun, are very slow growing, ideal Christmas Trees, 10-15' Dwarfs. MB York suggested Hopkins Park, Lower Tennis Court (wind break), Concourse.

Meeting adjourned 4:10pm

Next Meeting: Wednesday, March 10, 2021 @ 3-4pm

Respectfully submitted by: Mary Beth York